

FACULTY OF BUSINESS ADMINISTRATION

Faculty Language Requirement

A. Applicable to S7 entrants admitted in 2004-05 and thereafter

1. English

All Business Administration Major students are required to complete 3 or 6 units of English as specified below:

- (i) Hotel and Tourism Management, Integrated BBA, Professional Accountancy, and Quantitative Finance
Students with Grade "C" or above in HKALE AS "Use of English"
 ELT3110 Business Communication (4th semester of study or thereafter)
Students with Grade "D" or "E" in HKALE AS "Use of English"
 ELT1100 English Enhancement for Business Studies (1st year of study),
 AND
 ELT3110 Business Communication (4th semester of study or thereafter)
Students who do not have HKALE AS "Use of English" results
 As determined by the Programme Director in consultation with the English Language Teaching Unit (ELTU):
 *ELT1100 English Enhancement for Business Studies (1st year of study),
 AND
 ELT3110 Business Communication (4th semester of study or thereafter)
 * *Students may take a replacement course or be exempted from this course as approved by the Programme Director.*
- (ii) Insurance, Financial and Actuarial Analysis
Students with Grade "A" or "B" in HKALE AS "Use of English"
 ELT3110 Business Communication (4th semester of study or thereafter)
Students with Grade "C" in HKALE AS "Use of English"
 *ELT1100 English Enhancement for Business Studies (1st year of study),
 AND
 ELT3110 Business Communication (4th semester of study or thereafter)
 * *Students may take a replacement course or be exempted from this course as approved by the Programme Director.*
Students with Grade "D" or below in HKALE AS "Use of English"
 ELT1100 English Enhancement for Business Studies (1st year of study),
 AND
 ELT3110 Business Communication (4th semester of study or thereafter)
Students who do not have HKALE AS "Use of English" results
 As determined by the Programme Director in consultation with ELTU:
 *ELT1100 English Enhancement for Business Studies (1st year of study),
 AND
 ELT3110 Business Communication (4th semester of study or thereafter)
 * *Students may take a replacement course or be exempted from this course as approved by the Programme Director.*

2. Chinese

- (i) Business Administration Major students with Grade “E” in HKALE AS “Chinese Language and Culture”, with the exception of Insurance, Financial and Actuarial Analysis Major students (see (ii) below), are required to complete CHI1660 Chinese for Faculty of Business Administration in their first year of attendance.

- (ii) Insurance, Financial and Actuarial Analysis
Students with Grade “D” in HKALE AS “Chinese Language and Culture”
3 units of Elementary Chinese or Chinese

The courses for selection are as follows:

Elementary Chinese

CHI1660 Chinese for Faculty of Business Administration

Chinese

CHI1510 Business Chinese

CHI1520 Chinese for Executives

CHI1586 Creative Writing in Chinese

Students with Grade “E” in HKALE AS “Chinese Language and Culture”

CHI1660 Chinese for Faculty of Business Administration

- (iii) Business Administration Major students exempted from the Chinese language requirement for admission by the Senate are required to complete, as determined by the Programme Director (by a small group convened by the Associate Pro-Vice-Chancellor and Registrar from 2006-07 onwards):
- (a) 3 units of Elementary Chinese or Chinese, OR
- (b) 3 units of Cantonese or Putonghua.

The courses for selection are as follows:

Elementary Chinese

CHI1660 Chinese for Faculty of Business Administration

Chinese

CHI1510 Business Chinese

CHI1520 Chinese for Executives

CHI1586 Creative Writing in Chinese

Cantonese

CAN2013 [2213] Cantonese

CAN3013 [3213] Intermediate Cantonese

Putonghua

PTH1001 Putonghua I (1 unit)

PTH2001 Putonghua II (1 unit)

PTH2003 Elementary Putonghua

PTH3001 Putonghua III (1 unit)

PTH3031 [3301] Putonghua in Current Affairs (1 unit)

Note: The above courses are 3-unit courses, unless otherwise specified.

B. Applicable to S6 entrants admitted in 2004-05 and thereafter

1. Expository Writing

All Business Administration Major students are required to complete HMG2010 Expository Business Writing in their 3rd semester of study.

[1] *Old course codes used in 2005-06 and before.*

2. English

All Business Administration Major students are required to complete, as determined by the Programme Director, ELT3110 Business Communication in their 4th semester of study or thereafter and one of the following courses:

ELT1100 English Enhancement for Business Studies (for non-EAS, mainland and non-mainland included, students)

ELT2550 Spoken English for Business Administration (for EAS students only)
Any 3-unit elective course offered by English Language Teaching Unit (ELTU)

3. Chinese

(i) All Business Administration Major students, including those admitted through EAS but excluding those in (ii), (iii) and (iv) below, are required to complete CHI1813 Professional Chinese (BSA).

(ii) Mainland students proficient in Cantonese are required to complete, as determined by the Programme Director, CHI1813 Professional Chinese (BSA).

(iii) Mainland students not proficient in Cantonese are required to complete, as determined by the Programme Director, CHI1813 Professional Chinese (BSA) and 3 units of Cantonese. The courses for selection are as follows:

CAN2013 [2213] Cantonese
CAN3013 [3213] Intermediate Cantonese

(iv) Business Administration Major students exempted from the Chinese language requirement for admission by the Senate are required to complete, as determined by the Programme Director (by a small group convened by the Associate Pro-Vice-Chancellor and Registrar from 2006-07 onwards):

- (a) 3 units of Elementary Chinese or Chinese and 3 units of Cantonese or Putonghua, OR
(b) 6 units of Elementary Chinese or Chinese.

The courses for selection are as follows:

Elementary Chinese

CHI1660 Chinese for Faculty of Business Administration

Chinese

CHI1510 Business Chinese

CHI1520 Chinese for Executives

CHI1586 Creative Writing in Chinese

Cantonese

CAN2013 [2213] Cantonese

CAN3013 [3213] Intermediate Cantonese

Putonghua

PTH1001 Putonghua I (1 unit)

PTH2001 Putonghua II (1 unit)

PTH2003 Elementary Putonghua

PTH3001 Putonghua III (1 unit)

PTH3031 [3301] Putonghua in Current Affairs (1 unit)

Note: The above courses are 3-unit courses, unless otherwise specified.