THE CHINESE UNIVERSITY OF HONG KONG

Record of Disciplinary Actions Taken Against Students

To: Secretary of the Senate

A. **Particulars of Student** (Please see Note before completing this part)

Name (in English) : __________________________ (in Chinese) : __________________________ Sex: ___

Student I.D. Number: __________________________ College (if any): __________________________

Full-time/ Part-time* Undergraduate/Postgraduate* Department/Programme: __________________________

Year of Attendance : __________________________ Faculty: __________________________

Note: For the purpose of protecting confidentiality of student particulars, in making copies of this form to other disciplinary authorities, part A should be omitted except for the copies to the Registration and Examinations Section, and the Faculty and College to which the undergraduate student belongs. For cases of postgraduates, part A should be omitted except for the copies to the Graduate School Office and the Faculty to which the postgraduate student belongs.

B. **Offence** (Please use separate sheets/attach any relevant papers/reports if necessary)

C. **Disciplinary Action** (Please give details of penalties and reasons thereof)

Item(s) ______________ of the penalties mentioned above will be pending for review before graduation, and the penalties will/will not* be recorded on transcript before the case is reviewed.

Counselling service recommended: Yes/No*  To be provided by: __________________________

Recommending unit: __________________________

Officer’s signature: __________________________ Name: __________________________

* Please delete as appropriate  Date: __________________________

D. **Resolution of Senate Committee on Student Discipline** (if applicable)


c.c. Secretaries, College Assemblies of Fellows
Secretary, Graduate Council
Head, Registration and Examinations Section
Assistant Registrar, Office of University General Education
Director of Academic Links, Office of Academic Links

Please see Note

Sep 2019
To: Secretary of the Senate

A. **Particulars of Student** (Please see Note before completing this part)

   Name (in English): ____________________________ (in Chinese): ____________________________ Sex: ___
   Student I.D. Number: ________________________ College (if any): ____________________________
   Full-time/Part-time* Undergraduate/Postgraduate* Department/Programme: ____________________________
   Year of Attendance: _________________________ Faculty: ____________________________

* Please delete as appropriate

**Note:** For the purpose of protecting confidentiality of student particulars, in making copies of this form to other disciplinary authorities, part A should be omitted except for the copies to the Registration and Examinations Section, and the Faculty and College to which the undergraduate student belongs. For cases of postgraduates, part A should be omitted except for the copies to the Graduate School Office and the Faculty to which the postgraduate student belongs.

B. **Review** (Please refer to the Form A enclosed for details of offence and disciplinary action taken)

Reviewing unit: ____________________________
Officer’s signature: ____________________________ Name: ____________________________
Date: ____________________________

Please see Note

Jul 2019