

THE CHINESE UNIVERSITY OF HONG KONG

**Schedule for Introduction and
Revision of Programmes of Study**

I. Proposals on New Programmes

January	Department Boards to submit to Faculty Boards proposals on new programmes to be introduced <u>in 1½ years' time</u> .
early February	Faculty Boards/Senate Committees/Graduate Council to submit new programme proposals to the Senate APC.
late February	New programme proposals as endorsed by the Senate APC submitted to the Senate.
March	The Senate to consider the new programme proposals.
September	Departments to provide students with general information concerning the newly approved programmes.
October	Departments to determine the courses to be offered in the following academic year for the new programmes, and to review teaching assignments in relation to the existing and new programmes.

II. Proposals on Revisions of Existing Programmes and New Courses

January	Department Boards to submit proposals for introducing new courses, and/or revising existing programmes for consideration by the Faculty Boards so that they may be implemented <u>in the following academic year</u> . New Student-orientated Teaching and General Education courses of Colleges should first be submitted to College Assemblies of Fellows for consideration in early December.
Beginning of February	Faculty Boards to approve the introduction of new courses (except General Education courses) and revisions to existing programmes. Faculty Boards and College Assemblies of Fellows to submit proposed General Education courses that they have endorsed to the Senate Committee on General Education.
early March	Senate Committee on General Education to approve the introduction of new General Education courses and revisions to the General Education programme.
mid-March	Details on approved new courses and revisions to existing programmes to be finalized for inclusion in the Student Handbooks for the following academic year.