

Regulations Governing 4-year Full-time Undergraduate Studies in Education

1.0 Rules and Regulations

- 1.1 Students pursuing 4-year full-time undergraduate studies in Education shall observe all rules and regulations prescribed by the University authorities which are applicable and the Regulations Governing 4-year Full-time Undergraduate Studies in Education.
- 1.2 The General Regulations Governing Full-time Undergraduate Studies shall be applicable to students enrolling in 4-year full-time Bachelor of Education Programmes with the exception of the following regulations:
 - 5.1 – 5.6 concerning Period of Study
 - 6.1 – 6.6 concerning Course Requirements and Exemptions
 - 15.1 – 15.2 concerning Academic Probation and Discontinuation of Studies
 - 16.1 – 16.5 concerning Graduation

2.0 Admission

- 2.1 An applicant seeking admission to the 4-year full-time Bachelor of Education Programme shall have fulfilled the entrance requirements of the University as prescribed in the Regulations Governing Admission to Full-time Undergraduate Studies.

3.0 Period of Study

- 3.1 A student shall be expected to graduate after 4 years of attendance save as provided for in Regulation 3.2.
- 3.2 A student may apply on a prescribed form to the Registrar for an extension of his period of study. No such application, however, shall be accepted after the commencement of his expected term of graduation.
- 3.3 No student shall graduate without having completed at least 4 years of attendance.
- 3.4 Notwithstanding Regulation 3.3, a transfer student or any other student who has been granted course and unit exemptions on the basis of post-secondary qualifications may graduate in less than four years, provided that:
 - (a) he shall have attended this University for at least three years; and
 - (b) his total period of attendance at this University and another university or institution of higher learning recognized by the Senate shall have been not less than four years.
- 3.5 A student shall take courses at this University in his final term.
- 3.6 A student shall complete all requirements for graduation within 6 years from his first registration including any periods of leave of absence and suspension of studies.

4.0 Course Requirements and Exemptions

- 4.1 A student shall complete at least 123 units of courses before graduation.
- 4.2 A student shall be required to complete before graduation the following requirements:
 - (a) the required units of major courses as prescribed in the study scheme concerned; and
 - (b) 15 units of General Education courses as prescribed by the University and the College to which he is assigned.
- 4.3 Except for the Physical Education and Sports Science Programme, a student shall also complete before graduation 2 units of Physical Education courses, to be taken in his first year of attendance.

- 4.4 A student may register for one minor programme as approved by the Department/Faculty of his major subject. A minor programme shall require 15 to 30 units of courses.
- 4.5 Under special circumstances, a student may apply to the Department/Faculty of his major subject for permission to register for two minor programmes.
- 4.6 A student who has failed in any required course shall retake that course or take a substitute course prescribed by the Board of the Faculty of Education.
- 4.7 A student with recognized qualifications may be exempted from some courses and/or units required for graduation according to the procedure prescribed. Subject to the requirements given in Regulations 3.4 and 3.5, no student with such exemptions shall be allowed to graduate unless he shall have:
 - (a) completed at least two-thirds of his major requirements at this University; and
 - (b) completed at least two-thirds of his minor requirements at this University, if he wishes to graduate with a minor.

5.0 Academic Probation and Discontinuation of Studies

- 5.1 Academic Probation
 - (a) A student shall be put on academic probation if he has obtained a grade point average of below 1.5 in the preceding term unless Regulation 5.2 applies.
 - (b) A student on academic probation may be required to take a reduced load and his performance shall be reviewed at the end of the term in which he is put on probation, at which time if he has obtained a grade point average of 1.5 or above, probation shall be lifted, otherwise probation shall continue to apply in his next term of attendance unless he is required to discontinue his studies as prescribed by Regulation 5.2 or he has completed all graduation requirements as set out in Regulation 6.1.
- 5.2 Discontinuation of Studies

A student shall be required to discontinue his studies at the University:

 - (a) if his grade point average in a term is below 1.0 for two consecutive terms of attendance; or
 - (b) if he fails in more than half of the units of courses taken in a term for two consecutive terms of attendance; or
 - (c) if he still fails to have his probation lifted after he has been put on academic probation for two consecutive terms of attendance; or
 - (d) if he fails to complete all requirements for graduation after 6 years as prescribed in Regulation 3.6.

6.0 Graduation

- 6.1 To be considered for the award of the degree of Bachelor of Education, a student shall:
 - (a) have satisfied all requirements prescribed in Sections 3.0 and 4.0;
 - (b) have obtained a grade point average of not lower than 1.5 in all major courses taken which are coded 2000 and above;
 - (c) have obtained a grade point average of not less than 1.0 in his final term.

A student who has satisfied the above requirements shall graduate, unless, in accordance with Regulation 19.0 of the General Regulations Governing Full-time Undergraduate Studies, he is required to terminate his studies at the University or be suspended from the University.

- 6.2 Notwithstanding Regulation 6.1 (b), a student who has obtained a grade point average of below 1.5 but not less than 1.3 in all major courses taken which are coded 2000 and above may be recommended by the Undergraduate Examinations Board for the award of a Pass degree, subject to his satisfying all other requirements for graduation.
- 6.3 Provided that he is not required to discontinue his studies, a student shall register for a further term or year or specific course/s as the case may be, if he fails to meet any of the requirements prescribed in Regulation 6.1.
- 6.4 A student who has fulfilled the requirements of a minor programme for which he has registered in addition to satisfying all other conditions for graduation shall graduate with a minor. If he fails to fulfil any minor requirement, he shall graduate without a minor.
- 6.5 A student who has fulfilled the requirements of two minor programmes for which he has registered in addition to satisfying all other conditions for graduation shall graduate with double minors. If he fails to fulfil the requirements of one or both of his two minor programmes, he shall either graduate without a minor provided that he has not taken a reduced major programme or graduate with a single minor provided that he has fulfilled all requirements prescribed therefor and has not taken a reduced major programme; otherwise he shall be required to register for a further term or year or specific course/s to make up the major and/or minor requirements.