

THE CHINESE UNIVERSITY OF HONG KONG
Graduate School

APPLICATION FORM FOR REFUND OF CAUTION MONEY

Personal Information Collection Statement :

1. The personal data provided in this form will be used by the Graduate School for the purpose of processing this application. All information provided, when no longer required, will be destroyed.
2. Information provided in this form may be transferred to other departments/administrative units within CUHK for consideration and granting approval, where applicable.
3. For correction of or access to the personal data after submission of this form, please contact the Graduate School at 2609 8976/8977 or email to: gradschool@cuhk.edu.hk.

Note: General Regulations Governing Postgraduate Studies :

3.3 Caution money shall be payable on first registration as a deposit to make good any outstanding debts to the University. This sum less any deductions made for outstanding debts shall be refunded on discontinuation of studies at the University. For graduating students, subject to no claim being outstanding, caution money shall be converted into graduation fee, which shall be payable by all students on completion of their study programmes.

Name: (in English) _____ (in Chinese) _____

Study Programme: _____

Degree/Diploma Pursued: _____

Student ID No.: _____ Time Basis: Full-time Part-time

Year of Attendance/Study Year: _____ Contact Tel. No.: _____

Refund of Caution Money Arrangement: Please make cheque payable to _____ and mail to the address below:

Please transfer to the follow account:

Name of Bank: _____

Account Name : _____

Account No.: _____

Date: _____ Applicant's Signature: _____

Office Use Only

Graduate School

- No outstanding claim, refund full amount.
- Outstanding claims \$ _____ (See attached)
- CU Link Card returned on _____
- No outstanding claim, but CU Link Card NOT returned
- Others _____

Handled by: _____ Date: _____

To Bursary on: _____

Bursary

Checked/Approved by: _____

Refund amount: HK\$ _____

Posting date: _____

Date of cheque: _____

Initials of cheque signer(s): _____

Company Code: C001
Business Area: 0003
Account Code: 206002