

THE CHINESE UNIVERSITY OF HONG KONG
Graduate School

Application Form for Shortening of Normative Study Period

Personal Information Collection Statement:

1. The personal data provided in this form will be used by the Graduate School for the purpose of processing this application. All information provided, when no longer required, will be destroyed.
2. For correction of or access to the personal data after submission of this form, please contact the Graduate School at 2609 8976 / 8977 or email to: gradschool@cuhk.edu.hk
3. Information provided in this form may be transferred to other departments/administrative units within CUHK for consideration and granting approval, where applicable.

I. PERSONAL PARTICULARS :

Name (English) _____ (Chinese) _____

Student ID No. _____ Admission Date _____

Study Programme _____

Degree/Diploma _____ Time Basis Full-time Part-time
(Please put a "✓" in the appropriate box.)

II. DETAILS OF APPLICATION :

Original normative end date : _____ (i.e. _____)
dd / mm / yy Term Academic Year

Proposed normative end date : _____ (i.e. _____)
dd / mm / yy Term Academic Year

Normative period to be shortened by _____ months (_____ term(s))
(See Notes below):

Notes

- 1) Please attach detailed explanation if the period to be shortened is **more than one teaching term (or 6 months for Ph.D. students)**.
- 2) For RPg students receiving Postgraduate Studentship (PGS), the PGS award end date will be adjusted (i.e., shortened) to the same date of the new normative study end date.

Signature of Student _____ Date _____

III. RECOMMENDATION:

Thesis Supervisor/Programme Co-ordinator Recommended Not Recommended

Comments _____

Signature _____ Date _____

Division Head Endorsed Not Endorsed

Comments _____

Signature _____ Date _____

Note

Clause 5.2 of the General Regulations Governing Postgraduate Studies stipulated that:

"For a student holding a degree of comparable level, the period of study may be shortened by permission of the Graduate Council on the recommendation of the Graduate Division concerned, subject to the statutory minimum of 12 months for Master's programmes and 24 months for doctoral programmes."

- For Graduate School Use Only :** Thesis already submitted (RPg only)
 Completed all programme requirements, including I.T. Proficiency Test
 GCEXCo approval required
 Senate approval required