

Hotel Reservation Form

The Chinese University of Hong Kong – Urban Studies Programme
2016 The 10th Conference of the Pacific Rim Community Design Network: AGENCY AND RESILIENCE
(15- 17 December 2016)

(Reservation Deadline: 15 November, 2016)

To: Harbour Grand Kowloon – Ms. Michelle Wong, Sales Manager
Dir tel: (852) 2996 8030 Dir fax: (852) 2621 3328
Email: michellew2@harbourgrand.com

Please make the following reservation by completing required information as below:

Guest Details:	Surname: (Mr. / Mrs. / Ms.)		
	First Name:		
	Company:	Country base:	
	Telephone:	Email:	
Arrival Date:		Arrival Flight / Time:	ETA:
Departure Date:		Departure Flight / Time:	ETD:
Room Type and Rates (please ✓ when appropriate)	Courtview Room		@ HK\$950 <input type="checkbox"/>
	Courtview Room with one complimentary buffet breakfast		@ HK\$1,050 <input type="checkbox"/>
	King size bed <input type="checkbox"/>	Twin beds	<input type="checkbox"/>
	Smoking floor <input type="checkbox"/>	Non-smoking floor	<input type="checkbox"/>
	* The above room rates are subject to 10% service charge and prevailing government tax (currently 0%) per room per night * Please note that each room category carries a fixed inventory. If lower category of room is not available, alternative categories and the respective rates will be applied accordingly * Confirmation of bedding and non-smoking floor are subject to hotel availability		
Privileges:	<ul style="list-style-type: none"> - Daily complimentary in-room wireless Internet for up to 2 devices per room; - Additional buffet breakfast at HK\$180 plus 10% service charge per person per day at The Promenade, G/F; - Welcome fruit plate and daily local newspaper; - Free local call (except calling card & toll free calls); - Free use of Fitness Centre & swimming pool 		
Guarantee:	Credit Card Holder Name:		
	Credit Card Type / Number:		
	Expiry Date:		
	*** Booking will not be processed without credit card details for guarantee purpose		
Payment:	All room charges and incidental expenses will be settled by individual guest upon his / her departure.		
Cancellation:	In case of no-show, date amendment or cancellation notification made less than 48 hours prior to arrival, the first night room charge will be responsible by the above credit card holder.		
Deadline	Room confirmation & special rates are subject to availability for all reservations made after 15 November, 2016 . Please forward your request to Ms. Michelle Wong either by email or fax as stated above.		

