

## 申請校友游泳證辦法

### 甲項 (親身辦理或委托他人辦理)

- (一) 申請人可親自或由委托人攜同已填妥之「大學游泳池入場證申請書」表格乙份，及連同申請人之半身近照兩張、身份證副本、畢業證書副本，以及校友證年費(二百二十元正)於辦公時間內到香港中文大學范克廉樓一樓大學游泳池辦事處辦理申請游泳證手續。費用需以劃線支票支付，抬頭為「香港中文大學」，以便辦公室處理。
- (二) 如攜有舊證者於繳交年費後需待本處職員在舊證上蓋上新的有效日期印及簽署方為有效，倘若舊證續期欄已蓋滿，請備相片乙張以便更換。

### 乙項 (郵遞辦理)

- (一) 申請人可於親臨本處索取或於本處網頁 ([http://www.cuhk.edu.hk/osa/stu\\_act\\_swim.htm](http://www.cuhk.edu.hk/osa/stu_act_swim.htm)) 下載申請表格乙份，填妥後連同半身近照兩張、身份證副本、畢業證書副本及劃線支票二百二十元正，抬頭為「香港中文大學」，以及附上貼上足夠郵費之回郵信封乙個，逕寄新界沙田香港中文大學范克廉樓一樓游泳池辦事處，封面請註明「大學游泳池入場證申請——校友證」。
- (二) 申請人若持有舊證只須連同貼足郵費之回郵信封、舊證及附上劃線支票二百二十元正，抬頭為「香港中文大學」逕寄本處辦理，封面請註明「大學游泳池入場證申請——校友證」。倘若舊證續期欄已蓋滿，請備相片乙張以便更換。

備註：校友可選擇甲項或乙項申請辦法辦理，但請勿郵寄現金。已繳交年費之校友游泳證有效日期由泳池每年重新開放日期至十一月三十日。若校友申請校友游泳證日期於泳池重新開放日期後，則有效日期只由發證日期起至十一月三十日。

香港中文大學游泳池辦事處

謹 啟

二零零九年五月

## **Guideline for Application of Swimming Pool Admission Card (For Alumni Members)**

### **A. Application In Person or by Authorized Person**

1. Applicant should bring along in person or by authorized person (1) a complete form of the "University Swimming Pool Application Form for Admission Card(s) – Alumni Members Only", (2) two recent photographs, (3) photocopy of Hong Kong ID Card and graduation certificate, and (3) annual subscription fee (HK\$220) to University Swimming Pool Office (1/F, Benjamin Franklin Centre, CUHK) during office hour. The annual subscription fee should be paid by crossed cheque, payable to “The Chinese University of Hong Kong”.
2. For renewal of admission card for alumni, applicant should bring along the old admission card to the University Swimming Pool Office to allow our office staff to endorse the renewal with the new expiry date. If the admission card has to be changed, please bring along a recent photo for the issuance of new admission card.

### **B. Application by Post**

1. Applicant could obtain the "University Swimming Pool Application Form for Admission Card(s) – Alumni Members Only" form at the University Swimming Office or download from our website ([http://www.cuhk.edu.hk/osa/stu\\_act\\_swim.htm](http://www.cuhk.edu.hk/osa/stu_act_swim.htm)). The completed form together with (1) two recent photos, (2) photocopy of Hong Kong ID Card and graduation certificate, (3) crossed cheque for annual subscription fee (HK\$220) payable to “The Chinese University of Hong Kong”, and (4) a stamped return envelope should be sent to the University Swimming Pool Office (1/F, Benjamin Franklin Centre, CUHK). Please state “Application of University Swimming Pool Admission Card – Alumni” on the envelope.
2. For renewal of admission card for alumni, the old admission card together with (1) crossed cheque for annual subscription fee (HK\$220) payable to “The Chinese University of Hong Kong”, and (2) a stamped return envelope should be sent to the University Swimming Pool Office (1/F, Benjamin Franklin Centre, CUHK). Please state “Application of University Swimming Pool Admission Card – Alumni” on the envelope. If the admission card has to be changed, please also send a recent photo for the issuance of new admission card.

#### **REMARKS:**

Alumni could apply by either method A or B stated above. Cash is not accepted. The annual subscription is valid from the re-opening date of the swimming pool of the season of application to November 30 of the year. If the application date is later than the re-opening of the swimming pool, the valid period will start from the admission card issuance/renewal date to November 30 of the year.

University Swimming Pool Office  
The Chinese University of Hong Kong  
May, 2009