

To : University Swimming Pool Office

From : _____ Unit Head Department Head

Application for Temporary Swimming Admission Card

This is to certify that Mr./Ms. _____ will be visiting the department / unit from _____ to _____. He / She will participate in the following events:

- Visiting
- Teaching / Research
- Learning
- Giving Speech
- Attending Seminar/Conference

Please issue to the above mentioned person:

- Temporary Student Admission Card
(HK\$5.50 for each admission)
- Temporary Staff Admission Card
(HK\$11.00 for each admission)
- Temporary Guest Admission Card
(HK\$30.00 for each admission)

for his / her convenience to use the Swimming Pool.

Name of Department / Unit : _____

Signature of Department Head : _____

Date : _____

** Please tick as appropriate*