Career Planning and Development Centre
OFFICE OF STUDENT AFFAIRS, THE CHINESE UNIVERSITY OF HONG KONG

Career Services for Postgraduate Students

THE CHINESE UNIVERSITY OF HONG KONG
Welcome to CUHK!

Agenda

• Career Planning Stages
• CPDC’s Career Services
• Employment Policies for Non-local students
Who are we?

Office of Student Affairs

- Student Development & Resources Section (SDRS)
- Learning and Cultural Enhancement Section (LCES)
- Wellness and Counselling Centre (WACC)
- Career Planning and Development Centre (CPDC)
To Do List in CUHK

- Study hard, play hard
- Enjoy hostel Life
- Join extra-curricular activities
- Meet new friends and expand network
- And more?
Career Planning

It’s never too early to plan your career!

- The earlier you plan your career, the more opportunities you have upon graduation!
- Career planning saves your valuable time and energy!
Career Planning Stages – Understand Yourself

- Values
- Strengths
- Interests
- Weaknesses
- personalities
# Career Planning Stages – Gather Information

<table>
<thead>
<tr>
<th>Sep</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>Jul</th>
<th>Aug</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Guidance programmes</strong></td>
<td>Various guidance programmes include Graduate Orientation Programme, Meeting the Senior Executive / Leaders sessions, Meeting the Professionals/Alumni sessions, Career Counselling, Career Seminars, Resume Writing Workshops, Image Grooming Workshops, Mock Interview Workshops, etc., throughout the year.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Global Internship Programme</strong></td>
<td>Evaluation, Certificate Presentation Ceremony, Campus Briefings / Recruitment</td>
<td>Recruitment, Selection Interview, Job matching / company selection / offer, Internship exposure</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>On-campus recruitment events for graduate jobs</strong></td>
<td>Accounting / Banking / Financial Services, Government-related / Public Utilities, Management Consulting, Conglomerates / Fast Moving Consumer Goods / Property, Telecom / Communications / IT, Airlines / Logistics / Engineering / Manufacturing / Pharmaceuticals</td>
<td>Accounting / Banking / Financial Services, Government-related / Public Utilities, Management Consulting, Conglomerates / Fast Moving Consumer Goods / Property, Telecom / Communications / IT, Airlines / Logistics / Engineering / Manufacturing / Pharmaceuticals</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Careers Fair</strong></td>
<td></td>
<td>Careers Fair</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Mentorship and enrichment programmes</strong></td>
<td>CUHK Mentorship Programme, Quarterly reporting, Recruitment / Selection</td>
<td>Quarterly reporting, Kick-off of mentorship / New Year Gathering, Quarterly reporting</td>
<td>Quarterly reporting, Summer Newsletter</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Police programmes</strong></td>
<td>Recruitment, Selection</td>
<td>Inauguration (PMP), Training (AUS)</td>
<td>Job Attachment (PMF)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Summer jobs / internships</strong></td>
<td>HESAR Government, Administrative Services Summer Internship Programme (Recruitment), Post-Secondary Student Summer Internship Programme (Recruitment)</td>
<td>Internship exposure</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Others</strong></td>
<td>Commercial sector and others (Recruitment)</td>
<td>Internship exposure</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Career events for postgraduate/non-local students</strong></td>
<td>Orientation programmes on career services / employment policy for non-local students, Alumni Sharing Sessions, Careers Day for Non-local Students, Mainland Careers Fairs</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Tips and Live Chat on Career Planning and CV Writing

Date: 24 Nov (Thu)
Time: 4:30 pm – 5:30 pm
Format: Webinar via Zoom
Target: Final and Year 2 students
Language: Mandarin

Career Planning
- Tips on Career Planning in different stages
- CV/letter writing

Live Chat
- Mr. S. K. Kwok & Mr. Anthony Wong
- CPDC and Development Centre

Scan for registration!

For any questions, please call Miss Lo at 3943 1089

Career Planning Stages – Explore Career Programmes
Career Planning Stages – Gain First-hand Experience

- Local & Global Internship
- On-campus Part-time Job
- Summer Employment
- Job Shadowing Programme
CPDC’s Career Services – Recruitment and Placement Activities

- Recruitment Talks
- Networking Events
- Firm-wide Information Session
- Careers Fair
- CU Job Link and Jijis
CPDC’s Career Services –
Career Guidance and Enrichment Programme

• 1. Early Career Planning
• 2. Industry Updates
• 3. Career Insights
• 4. Cross Cultural Exposure
• 5. Job Hunting Skills
• 6. Practical Training
• 7. Career Enrichment Events
• 8. Innovation & Entrepreneurship
CPDC’s Career Services – Internship Opportunities

• Local Company Internship
• Global Internship Programme (GIP)
• STEM Internship Scheme
• HKMA Banking Talent Programme
• Summer Government Internship Scheme
CPDC’s Career Services – Mentorship Programmes

- CUHK Mentorship Programmes (CUMP)
- Professionals from diverse industries
- Experienced mentors with 15+ years of work experience
- Fruitful mentoring activities
CPDC’s Career Services – Mentorship Programmes

- Young Alumni Career-Supporting Network
- Mentors from same faculty of CUHK
- Young alumni provide advice on study, career and personal development in side-by-side approach
CPDC’s Career Services – Counselling Services & Updated Job Market Information

- One-on-one career counselling with HR professionals and career counsellors
- Online career resources, e.g. Vault.com
- Career guide
- CPDC website, email and social media
- CU Job Link (https://cpdc.osa.cuhk.edu.hk/student/login)
- Joint Institution Job Information System (JIJIS) (http://www.jijis.org.hk)
CPDC’s Career Services – Graduate Employment Survey

- Status upon graduation
- Employment situation by sectors and career fields
- Job searching process
Employment Policies for Non-local Students

Requirements
• Possessing valid “No Objection Letter” (NOL) true copy
• Full-time non-local students (excluding exchange students)
• Studying locally-accredited degree programmes or above
• Study period ≥ 1 academic year

Job Types
• On-campus Part-time Job
• Summer Employment
• Study/curriculum-related Internship

*Briefing session of employment policies in Sep & Oct
No Objection Letter (NOL) – Part-time & Summer Job

Dear Sir/Madam,

Application for Student Visa/Entry Permit

I am pleased to inform you that your visa/entry permit application for studying at [University] has been approved.

Please note that under Regulation 3(3) of the Immigration Regulations, Cap. 115A, the permission to be given to you to land in Hong Kong as a student shall be subject to the following conditions of stay:

(a) that you shall become a student only at a specified school, university or other educational institution and undertake such course of study as may be approved by the Director of Immigration; and

(b) that you shall not (i) take any employment, whether paid or unpaid; or (ii) establish or join in any business.

In addition, the permission for you to remain in Hong Kong will end upon expiry of your limit of stay or four weeks after termination of your studies, whichever is the earlier.

Notwithstanding the above, the Director of Immigration has no objection to your taking up part-time off-campus employment for not more than 20 hours per week throughout the year and employment during the summer months within the currency of your limit of stay while you remain as a student at [University] studying at [Programme] in Hong Kong.

Yours faithfully,

((signature))

for Director of Immigration
No Objection Letter (NOL) – Study/Curriculum-related Internship

Application for Student Visa/Entry Permit

I am pleased to inform you that your visa/entry permit application for studying at [University] has been approved.

Please note that under Regulation 2(3) of the Immigration Regulations, Cap. 115A, the permission to be given to you to land in Hong Kong as a student shall be subject to the following conditions of stay:

(a) That you shall become a student only at a specified school, university or other educational institution and undertake such course of study as may be approved by the Director of Immigration; and

(b) That you shall not:

(1) Take any employment, whether paid or unpaid or
(2) Establish or join in any business.

In addition, the permission for you to remain in Hong Kong will end upon expiry of your limit of stay or four weeks after termination of your studies, whichever is the earlier.

Notwithstanding the above, the Director of Immigration has no objection to your taking up study/curriculum-related internship as may be arranged or endorsed by the University during the academic year of 2014/15 while you remain as a student studying at [University] and your limit of stay in the IERSSA remains unexpired. The duration of the internship is up to one year or one-third of the normal duration of the Programme whichever is the shorter. Nevertheless, the internship cannot take place before you are officially registered as a University and begin attending the scheduled classes of the Programme in Hong Kong, or when you have fulfilled all the course/credit requirements for graduation, e.g. you have just finished your final year of study.

Please note that the Director of Immigration’s “no objections” set out in this letter will only be valid on the condition that you have a valid permission to remain as a student in Hong Kong. In the event that you switch to another institution and/or study programme (even within the same institution), the “no objections” by the Director of Immigration shall lapse and the relevant terms set out in this letter will no longer apply. Your eligibility for taking up study/curriculum-related internship will be assessed afresh.

Please be reminded that you are not allowed to take up any employment outside the scope set out in this letter without permission from the Director of Immigration. A breach of any condition of stay will render you liable to prosecution and removal from Hong Kong under the Immigration Ordinance, Cap. 115.

Yours faithfully,

( Name of Officer )
for Director of Immigration
Employment Policies for Non-local Students – Immigration Arrangements for Non-local Graduates (IANG)

**Eligibility**
- Non-local students obtained a degree or higher qualification in a full-time locally accredited programme in Hong Kong

**Features**
- 12 months work visa in Hong Kong
- No limitation on job nature
- Eligible for renewal

*Briefing session of employment policies in Sep & Oct*
Contact US!

Address: 2/F, Benjamin Franklin Centre, CUHK
Telephone: (852) 3943 7202
Fax: (852) 2603 5933
Email: cpdc@cuhk.edu.hk
Website: http://cpdc.osa.cuhk.edu.hk
Facebook: https://www.facebook.com/cuhkosacpdc
Instagram: https://www.instagram.com/cuhk_osacpdc/
LinkedIn: https://www.linkedin.com/company/cuhkosacpdc
Office Hour: Mon to Thu 8:45 am - 1:00 pm & 2:00 pm – 5:30 pm
Fri 8:45 am - 1:00 pm & 2:00 pm – 5:45 pm
Sat, Sun and Public Holiday Closed