

Notes of Application for Shaw College Student Hostel Places 2009/10

(Applicable to 2009/2010 Year One Students)

1. The allotment of the college hostel places is based on a scoring scheme (details can be found on “Selection Method (Final Version)”. There are 164 places for male and 162 places for female students.
2. Applicants are required to submit in person with proof of residential address and area
 - 2.1 Documents to be submitted include:
 - 1) Proof of residential address e.g. notification letter or letters issued by the University or admission forms for JUPAS
 - 2) Proof of residential address of applicants’ parents or owner of the flat shared by the applicants (in case applicants do not live with parents), e.g. notification of voter registration, public rental housing tenancy agreement, demand for payment of rates, electricity, water or gas (telephone bills or statements from banks are not applicable)
 - 3) Proof of residential address of non-direct relatives living together
 - 2.2 Proof of residence area e.g. letter of proof by Estate Offices of Housing Department. For private properties, proof from Land Office, floor plan on agreements for sale and purchase of building units or sales brochure can be used (please clearly how usable floor area is calculated). Applicants can submit copies of these documents if they have applied for the past academic year.
 - 2.3 The Selection Committee will give scores according to the above documents. The Committee reserves the right to request declaration by applicants and members living with the applicants.
 - 2.4 Should applicants fail to present proof required, scores of related parts will not be counted. Original of documents of proof must be submitted for verification.
 - 2.5 If health condition is listed as a reason of application, proof from doctors of the University Health Service is required and accepted.
- 3 Applicants who do not live with parents should explain in writing and attach supporting document(s).
- 4 A recent photo must be attached to the application form. Mailed documents will NOT be accepted. Submission of documents can be done from 13 to 17 August during office hour. Applications will NOT be further processed without sufficient documents, documents submitted to the wrong place or after deadline.
5. When submitting the application form, a registration number will be given. Please quote this number for future reference.
6. Application results will be announced in the afternoon of 24 August. They can also be found on the college webpage <http://www.cuhk.edu.hk/shaw/hostel> or notices to be posted

in notice boards in student hostels and Wen Lan Tang. Applicants will not be notified individually.

7. Allotted hostel places are not transferable. Applicants who would like to give up their places must apply to wardens in writing. Vacant places will be filled up by applicants who are on the waiting list. Applications for withdrawal from hostels must be submitted at least 7 working days in advance of the planned last date of stay. Deadlines of applications are 1 October and 1 February for first and second term respectively. Once the applications have been approved, applicants are required to pay 1 month hostel fee. Residents withdraw after the two dates mentioned above will be required to pay hostel fee counting from the moving-in date to end of the relevant terms.
8. For successful applicants who gave up their hostel places and have not inform relevant parties, or their reasons of withdrawal are considered not valid enough by wardens, their scores of application for the following year will be deducted by 10%.
9. Holders of the University's parking labels and students having private vehicles are not eligible for applying student hostel places. Due to limited hostel places, students who are owning and using private car will not be assigned hostel places.
10. Hostel fees for 2009/10 academic year are \$8,102 (twin room) and \$5,402 (3-bedroom and 4-bedroom) i.e. fees for one semester are \$4,051 (twin) and \$2,701 (3-bedroom and 4-bedroom). Miscellaneous fee is \$200 per year while deposit is \$1,000 per year.
11. Hostel period for 2009/10 is from September 2009 to May 2010 (summer residence not included). Hostels will be closed for few days during Lunar New Year. Application for summer residence should be made separately.

Remarks:

1. Should applicants' reported addresses are found to be different from those in the record of the Registration and Examinations Section, and are without valid explanations, their applications will NOT be considered.
2. Information submitted by the applicants must be true to the best of their knowledge. Verification work will be continued by the College after residents moving in. Any change of information should be reported in writing to wardens. False report or forged documents, if found, residents' right of residence will be immediately deprived. The case will be recorded and disciplinary action will be taken according to the situation. Applicants' future application for hostel places will NOT be considered.

Student Hostel Management Committee
Shaw College

August, 2009