



Shaw College  
The Chinese University of Hong Kong  
Application for Summer Residence 2017

Notes of Application :

1. **ONLY students of SHAW College** who fulfil one of the below requirements are eligible to apply:
  - students who will take **Full-time Undergraduate Programme courses** during **University Summer Session** (Period of University Summer Session: 15 May to 30 June 2017)
  - students who will have **on-campus summer internships/research studies required by their major programmes**
  - Organizing Committee Members of Shaw College Orientation Camp 2017Application results depend on the supply and demand of hostel places, reasons of application and living districts.
2. All applicants **MUST provide valid supporting documents**, including:
  - **registration letter/notice of courses in University Summer Session** (applicable to Period A only); and/or
  - **proof letter of on-campus summer internships/research studies** (applicable to Period A/B/C, the proof should show that the **on-campus** internship/research study is **required by the major programme**, and should be **stamped or signed by Chairman/ Director/Head of the Major Department/School/Programme concerned**);
3. **No custom residence periods will be offered.** Only the below residence periods are available for application.
4. **Only current hostel residents can apply for Period A. Final-year students can apply for Period A (for Summer Session) only.**
5. Since large-scale building works will be carried out in the hostels in this summer, fewer hostel places will be available. Residents may be assigned to 3-bed/4-bed rooms.
6. **Application Period: 18 April (Tuesday) 9 am to 28 April 2017 (Friday) 5 pm (Late application would **NOT** be accepted)**
7. **How to apply:** Please complete and submit your online application via the below link. After online submission, applicants will receive the completed application form by email. Please print out the **completed application** form and submit it together with the **supporting documents** and an **application deposit** (HK\$100) to Wen Lan Tang, Shaw College within office hours (Monday to Friday: 9am to 5pm; except on public holidays) before the application deadline. **Applications will NOT be further processed without sufficient documents, when documents submitted to the wrong place or after the deadline.** For successful applicants, application deposit will be deducted from their hostel fees. Unsuccessful applicants may collect in person their application deposits at the information counter of Wen Lan Tang within one month after release of application results, **or the application deposit will be forfeited.** However, **successful applicants opting to give up the hostel places offered will NOT be refunded.**

\***Organizing Committee Members of Shaw College Orientation Camp 2017** are not required to submit online application and supporting documents. But **President of the Organizing Committee is required to submit the list of committee members and application deposits (HK\$100/head) to Wen Lan Tang, Shaw College within the above mentioned application period.**

Online Application: <https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=3218114>

8. **Announcement of application results: 8 May 2017 (Friday) 5 pm** on College hostel website and notice boards
9. **If false reports, concealment of information or forged documents were found, residents' right of residence would be immediately deprived. The case would also be referred to the College Disciplinary Committee for consideration of further actions.**
10. If the successful applicants have the below decisions, they are **required to inform the hostel management by 20 May** (email: [shaw-student-hostel@cuhk.edu.hk](mailto:shaw-student-hostel@cuhk.edu.hk)), so that the amendment of records/hostel fees and reallocation of hostel places can be made in time:
  - withdrawal from the courses in Summer Session (final add/drop date: 19 May) / internships / research studies, or withdrawal from the Shaw College Orientation Camp Organizing Committee, which would lead to ineligibility for Summer Residence
  - giving up the hostel places or certain residence periods assigned

11. **Hostel Fees and Residence Periods for Summer Residence**

Hostels	Periods	Hostel Fee
Student Hostel II (available hostel places : 200)	*Period A (for Summer Session): 22 May to 3 July 2017 (42 nights)	\$2,604
	**Period B: 3 July to 1 August 2017 (29 nights)	\$1,798
Kuo Mou Hall (available hostel places : 90)	***Period C: 1 August to 1 September 2017 (31 nights)	\$1,922

**Check-in/out time:** students may **check in the hostels from 9 am to 4 pm** on the start dates of the above residence periods, and **MUST check out by 12 noon**, on the end dates

Those who fail to perform check-in procedures within the first 4 days of residence periods will be deemed as giving up their hostel places and the places will be immediately reallocated. **For residents who do not perform check-out procedures by the deadlines, their personal belongings will be disposed of and the hostel deposit will not be refunded.**

**\*Residents of Period A** (also current residents) are required to stay in their original hostel places on 22 May, and perform check-in and check-out procedures on 23 May for moving to the new room of Summer Residence.

**\*\*Residents who are offered Period B and C MUST perform check-in and check-out procedures on 1 August for moving to Kuo Mou Hall (Residence for Period C).**

**\*\*\*Residents who are offered Period C and Hostel Places for 2017/18** are **required to perform check-in and check-out procedures on 1 September for moving to the places assigned for 2017/18.**

12. All summer residents are required to observe the hostel regulations. Disciplinary actions will be taken against offenders.
13. Shaw College Student Hostel Management Committee reserves the right of final decision on hostel place allocation.

Student Hostel Management Committee  
13 April 2017