



**Shaw College**  
**The Chinese University of Hong Kong**  
**Application for Summer Residence 2018**

**Notes of Application :**

1. **ONLY students of SHAW College** who fulfil one of the below requirements are eligible to apply:
  - students who will take **Full-time Undergraduate Programme courses** during **University Summer Session** (Period of University Summer Session: 14 May to 30 June 2018)
  - students who will have **on-campus summer internships/research studies required by their major programmes**
  - Organizing Committee Members of Shaw College Orientation Camp 2018

**Only current hostel residents can apply for Period A. Final-year students can apply for Period A (for Summer Session) only.**

Application results depend on the supply and demand of hostel places, reasons of application and living districts.

2. **Hostel Fees and Residence Periods for Summer Residence**

(No custom residence periods will be offered. Only the below residence periods are available for application)

Hostels	Periods	Hostel Fee
Kuo Mou Hall (available hostel places : 200)	*Period A (for Summer Session): 23 May to 3 July 2018 (41 nights)	#To Be Confirmed
	**Period B: 3 July to 1 August 2018 (29 nights)	
Student Hostel II (available hostel places : 100)	***Period C: 1 August to 30 August 2018 (30 nights)	

# Hostel Fee per night in 2017 was HK\$62

**Notes for Check-in/out:**

- students may **check in the hostels from 9 am to 4 pm** on the start dates of the above residence periods, and **MUST check out by 12 noon**, on the end dates
  - the receipts of payment for hostel fee **MUST** be provided for check-in procedure
  - Those who fail to perform check-in procedures within the first 4 days of residence periods will be deemed as giving up their hostel places and the places will be immediately reallocated
  - For residents who do not perform check-out procedures by the deadlines, their personal belongings will be disposed of and the hostel deposit will not be refunded.
  - **\*Residents of Period A** (also current residents) are required to stay in their original hostel places on 23 May, and **perform check-in and check-out procedures on 24 May for moving to the new room of Summer Residence.**
  - **\*\*Residents who are offered Period B and C** **MUST perform check-in and check-out procedures on 1 August for moving to Student Hostel II (Residence for Period C).**
  - **\*\*\*Residents who are offered Period C and Hostel Places for 2018/19** are **required to perform check-in and check-out procedures on 1 September for moving to the places assigned for term time.**
3. **Application Period: 9 April (Monday) 9 am to 19 April 2018 (Thursday) 5 pm** (Late application would **NOT** be accepted). Online Application: <https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=4928969>
  4. **Application Method:** Please print out the **completed application form** and submit it together with the **supporting documents** and an **application deposit** (HK\$100) to **Wen Lan Tang, Shaw College** within office hours (Monday to Friday: 9am to 5pm; except public holidays) **before the application deadline. Applications will NOT be further processed without sufficient documents, when documents submitted to the wrong place or after the deadline.** For successful applicants, application deposit will be deducted from their hostel fees. **Successful applicants opting to give up the hostel places offered will NOT be refunded.** Unsuccessful applicants may collect in person their application deposits at the information counter of Wen Lan Tang within one month after release of application results, **or the application deposit will be forfeited.**

All applicants **MUST provide valid supporting documents**, including:

- **registration letter/notice of courses in University Summer Session** (applicable to Period A only); and/or
- **proof letter of on-campus summer internships/research studies** (applicable to Period A/B/C, the proof should show that the **on-campus** internship/research study is **required by the major programme**, and should be **stamped or signed by Chairman/ Director/Head of the Major Department/School/Programme concerned**);
- \* **Organizing Committee Members of Shaw College Orientation Camp** are not required to submit online application and supporting documents. But **President of the Organizing Committee is required to submit the list of committee members and application deposits (HK\$100/head)** to Wen Lan Tang, Shaw College within the above mentioned application period.

5. **Annoucement of application results: 7 May 2018 (Monday) 5 pm** on College hostel website and notice boards
6. If the successful applicants have the below decisions, they are **required to inform the hostel management by 18 May** (email: [shaw-student-hostel@cuhk.edu.hk](mailto:shaw-student-hostel@cuhk.edu.hk)), so that the amendment of records/hostel fees and reallocation of hostel places can be made in time:
  - withdrawal from the courses in Summer Session (final add/drop date: 18 May) / internships / research studies, or withdrawal from the Shaw College Orientation Camp Organizing Committee, which would lead to ineligibility for Summer Residence
  - giving up the hostel places or certain residence periods assigned
7. All summer residents are required to observe the hostel regulations. If false reports, concealment of information or forged documents were found, residents' right of residence would be immediately deprived. The case would also be referred to the College Disciplinary Committee for consideration of further actions. Disciplinary actions will be taken against offenders. Shaw College Student Hostel Management Committee reserves the right of final decision on hostel place allocation.

Student Hostel Management Committee  
29 March 2018