

**THE CHINESE UNIVERSITY OF HONG KONG**  
**STAFF COMMON ROOM CLUB**

**General**

1. The Staff Common Room (SCR) Club of The Chinese University of Hong Kong was established by the University in 1980 to promote better relationship among staff members through the provision of facilities for refreshment, for entertaining, and for relaxation on campus.

2. The SCR Clubhouse was originally located on the G/F of the University Guest House (UGH) I on Residence Lane 1, adjacent to Shaw College. In 1994, the entire UGH I was converted into the SCR Clubhouse building with additional facilities for members' enjoyment and use. The new Clubhouse was formally re-opened on January 20, 1995 by Prof. Charles K. Kao, the Vice-Chancellor.

**Management**

3. The SCR management is operated as a part of the UGH System, which is under the administration of the UGH Executive Committee appointed by the Vice-Chancellor. The General Manager of the UGH System is responsible for the day-to-day operations of the establishment.

4. The SCR has an elected Social & Activities Committee which is responsible for the organization of social and recreational activities for members. The Committee is composed of four officers elected each year from among the full members of the SCR. Each elected officer of the Committee holds office for a term of one year and may stand for re-election for one, but not more than one, additional year of office. The Supervisor of the UGH System is an *ex-officio* member of the Committee.

**Membership**

*Full Members*

5. All regular and contract staff of the University are eligible to join the SCR as full members. A full members has, subject to the regulations contained herein, the right to vote

and to be elected in respect of such committees or groups as the SCR may form from time to time. Full members are entitled to enjoy all facilities provided by the SCR.

*Temporary Members*

6. Temporary or short term staff may join the SCR as temporary members. A temporary member has the right to vote but shall have no right to be elected in respect of any SCR committees or groups. Temporary members are also entitled to enjoy all facilities provided by the SCR.

*Spouse Members*

7. The spouse of a full or temporary member may apply for spouse membership. A spouse member can enjoy the same benefits as full member, except that he or she shall not have the right to vote, but may stand for election in respect of any SCR committees or groups.

*Affiliated Members*

8. Staff with at least 10 years' non-interrupted SCR membership may apply for affiliated membership after they have left the University service.

9. Persons who are not staff of the University but who work regularly in University facilities on campus may also apply for affiliated membership.

10. An affiliated member is entitled to enjoy the same benefits as a full member, except that he or she shall not have the right to vote or to be elected to any SCR committees or groups.

**Membership Fees**

11. Full member:	\$25 per month
Spouse member:	\$10 per month
Affiliated member*:	\$35 per month

(\*Note: A deposit payment of \$500 is also required for affiliated membership.)

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## **Clubhouse Facilitates & Members' Privileges**

### *Restaurant*

12. The SCR Restaurant is located on the G/F of the Clubhouse. With a seating capacity of 100 guests, the Restaurant provides a pleasant and relaxed environment for members who are there for breakfast, lunch, or dinner while enjoying the panoramic and scenic view of Tolo Harbour. In addition to an impressive a la carte menu, set-lunch menus are also available at the Restaurant from Monday to Saturday.

13. Opening hours of the Restaurant are:  
12:00 noon to 9:30 p.m.

Opening hours of the Tolo Bar are:  
12:00 noon to 9:30 p.m.  
12:00 noon to 10:30 p.m. (Fri & Sat)

14. The SCR members can enjoy one serving of tea/coffee at the Restaurant between 4:30 p.m. to 5:30 p.m. on any working weekdays.

### *Tolo Bar*

15. The Tolo Bar is located on the G/F of the Clubhouse. Together with the court yard area, the Bar can accommodate 30 persons. A wide selection of cocktails and wine are served at the Tolo Bar which is a very popular venue for SCR members and guests to enjoy there after work or pre-dinner drinks and informal conversations.

### *Function Rooms*

16. Two function rooms are located on the 1/F of the Clubhouse building. These two rooms can accommodate a total of 50 persons for a sit-down dinner. The SCR members are welcome to book these rooms for their hosted functions and private parties.

## **Promotional Functions and Social Events**

17. Promotional functions featuring different styles of food are staged at the SCR Restaurant from time to time to mark, in particular, all major festive seasons such as Mid-Autumn Festival and Christmas. SCR

members may enjoy these functions at subsidized prices. A series of social events, including in-house activities and outings, are also arranged by the SCR Social & Activities Committee for members' participation and enjoyment.

## **Accounts**

18. Services and food at the SCR are provided on credit. The amount due is settled on a monthly basis by direct deduction from the members' salary paid by the University. For members who are not on the University payroll, payment shall be made by cheque.

## **Termination of Membership**

19. Members who intend to terminate their SCR membership, or temporarily suspend membership in case of long leave, should inform the SCR management in writing, giving *at least* one month's notice. A handling fee of \$25 will be charged to members who rejoin SCR in less than six months following their withdrawal from membership.

## **Responsibility and Indemnity**

20. In holding functions, activities and games on the premises of the SCR, members must ensure that no infringement occurs either of the laws of Hong Kong or the regulations of the SCR or The Chinese University of Hong Kong.

21. Members are held liable for any damages caused by themselves or their guests when using the facilities of the SCR. They must indemnify the University for such damages on demand by the management.

## **Enquires**

22. The SCR Membership Office is located at Yali Guest House. For enquiries, please ring 2603 6528. The fax number of the office is 2603 5272.

August 2000