

THE CHINESE UNIVERSITY OF HONG KONG
UNIVERSITY GUEST HOUSE SYSTEM

Telephone : 2603-6422

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Address : University Guest House System, The Chinese University of Hong Kong, Shatin, N.T.

Email: guest-house@cuhk.edu.hk ; Internet: www.cuhk.edu.hk/ugh

RESERVATION APPLICATION
(FOR CUHK ALUMNI ONLY)

NEW RESERVATION

AMENDMENT

CANCELLATION

| | | | | | |
|--|----------------|--------------------------|--|--|--|
| NAME OF GUEST(S) *PROF./DR./MR./MRS./MS. | | | EXPECTED ARRIVAL TIME BY*AIR/TRAIN/SHIP | | |
| ARRIVAL DATE | DEPARTURE DATE | NO. OF GUEST(S) | | ROOM RATE (HK \$) | |
| ACCOMMODATION REQUIRED : (PLEASE STATE THE TOTAL NUMBER OF ROOMS REQUIRED IN THE BOXES) | | | | | |
| | | SINGLE | TWIN | SUITE | |
| (1) UNIVERSITY GUESTHOUSE (II) (opposite to University residence no. 3&4, near to Shaw College) (private bathrooms) | | N/A | <input type="checkbox"/> | <input type="checkbox"/> (one king size bed) | |
| (2) CHAN KWAN TUNG BUILDING (private bathrooms) | | <input type="checkbox"/> | <input type="checkbox"/> | SUPERIOR <input type="checkbox"/> (one queen size bed) | |
| CUHK CREDIT CARD NUMBER | | | EXPIRY DATE | | |
| NAME OF APPLICANT | | | SIGNATURE | | |
| DATE | TELEPHONE NO. | FAX NO. | | EMAIL ADDRESS | |
| GRADUATE YEAR/COLLEGE | MAJOR SUBJECT | | REMARKS | | |

 FRONT OFFICE MANAGER, UGH

 DATE

REMARKS: Check in time is 13:00 hour.
 Check out time is 12:00 noon.
 Late check out will be charged as half / full day room rental.
 Cancellation must be made 2 weeks prior to arrival. Otherwise, one night rental will be charged.
 UGH reserve the right to revise room rate without prior notice.
 Parking facilities are provided, please register your car plate number at reception desk on arrival.