

**THE CHINESE UNIVERSITY OF HONG KONG**  
**UNIVERSITY STEERING COMMITTEE ON ENVIRONMENT**

Minutes of the 12th Meeting of the University Steering Committee on Environment (USCE)  
held on **Friday, May 14, 2004 at 2:30 p.m. in Room 622, Mong Man Wai Building.**

---

Present :            Professor Chan King-ming (Chairman)  
                  Professor Ho wing-shing John  
                  Professor Wong Po-keung  
                  Mr. Louis Heung, representing the Bursar  
                  Mr. Sam Wong, representing the Director of Administrative Services  
                  Mr. Norman Yip, representing Director of Campus Development Office  
                  Mr. Andy Cheung, representing Director of Estates Management Office  
                  Ms. Connie Chan, representing Director of Student Affairs Office  
                  Mr. S.K. Lam, Safety Manager  
                  Ms. Amanda Chan (by invitation)

Apologies:        Professor Lim Wan-fung Bernard

In Attendance:    Mr. Jack Yung (Secretary)

---

1. Minutes

USCE confirmed the minutes of the 11<sup>th</sup> meeting held on 6 February 2004.

2. Matters Arising

Energy Survey

Mr. Andy Cheung analyzed and presented all the findings of the Summary for Energy Survey 2003 based on 40 returned questionnaires. He reported that education, Building Committee / Co-ordinator Programme and Energy Review will be conducted in the coming year. He also pointed out that some equipment such as Motional Sensors has been installed in some buildings to save energy.

The Chairman suggested that the Hostel Management Committee should also review the energy consumption data and consider the installation of energy saving equipment in the hostels.

3. Progress Reports of Sub-committee

(a) *Task Force to Improve on Environmental Black Spots*

The Secretary reported that the construction materials and wastes are still abandoned in the campus e.g. the slope of Residence 10 & Residence near the pumping station at the Circuit Road 11 without improvement.

The Secretary also reported that an old construction machine probably generator set is abandoned on the slope behind the basketball court of Shaw College. The Chairman requested the EMO staff to remove it. He also complained that trash was placed opposite to University Guest House, Park’N Shop and Science Building South. He asked the EMO, CDO and USEO to follow the cases.

(b) *Canteen Hygiene Action Team*

Ms. Amanda Chan reported that the University canteen is inspected by the Food and Environmental Hygiene Department once a month. The Chairman suggested all inspection data and food quality should be submitted to committee and it will be published in the next Environmental Report.

4. Campus Works, Tree Protection & Summer Projects

To reduce the nuisance to the teaching activities, many construction works are scheduled to be started in the summer months. Mr. Norman Yip listed out the slope work, road widening and water pipe relaying projects and illustrated by a map.

The Chairman reminded CDO that the trees should be properly transplanted and/or compensated during the projects, especially the Chung Chi Round-about & KCRC widening project. Mr. Louis Heung suggested CDO should consider designing a cover for the storm drain near the shuttle bus stop to prevent the emission of unpleasant odour from the wastewater.

5. Waste Recycling Scheme & Energy Consumption on Campus

Mr. Benny Tam reported that the winning design of Recycle Bin Design Competition of Shaw College was produced and 11 bins are placed located at the lobby of the main academic buildings:

- YC Liang Building
- Esther Lee Building
- Wong Foo Yuan Building – UG/F
- Mong Man Wai Building – 7/F
- Leung Kau Kui Building – LG/F
- Staff Student Centre
- Cheung Chuk Shan Amentities Building

- Student Hostel II
- Science Centre (North Bolck)
- BMS Building

6. Environmental Protection Week 2004 & Environmental Ambassador Scheme

The Secretary submitted a brief report with photos and reported the Environmental Protection Week 2004 were successfully held in March with Exhibition, Photo Contest, Comics Contest, Guessing Contests and 3 ecotours. The Secretary pointed out that the responses to ecotours are very good as expected and he suggested more ecotours should be arranged for the staff and students.

The Secretary reported that 40 students joined the seminars of Environmental Ambassador Scheme and 10 of them will join the Part 2 Programme – AFCD Wetland Project.

7. Progress of the Environmental Report 2003

The Secretary reported that the report was drafted and pended for proof-reading. He will contact the VC's in July to ask the new VC to write the VC's Message.

8. Any Other Business

Mr. Norman Yip reported the IAQ monitoring will be tendered and conducted in November based on the 12 parameters listed on EPD's guidelines.

9. Date of the Next Meeting

The next meeting will be held in mid Oct 2004.

The meeting was adjourned at 4:15 p.m.

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_, 2004.

---

Chairman