**Zoom login instruction**

Please follow the instructions in blue:

1) Click on the “Join Zoom Meeting” link (in highlighted red box) from invitation Email. Then, you will proceed to the next screen.  
*Note: Link, ID and password is an example. Please refer to your invitation Email for the correct information.*

   Topic: IPL course  
   Time: XXXXXXXXXXX

Join Zoom Meeting  
https://cuhk.zoom.us/j/594378197?pwd=MmlVbIFlXoxaUZ2ZS96ZzIabTJUQT09  
Meeting ID: 594 378 197  
Password: 008379

2) Click on the “Open zoom.us” button (highlighted in the red box) of the pop up window and proceed to the next screen.
3) Click on the “Sign In to Join” button (highlighted in the red box) in another pop up window.

4) Click on the “Sign In with SSO” button (highlighted in the red box) in another pop up window.
5) Type in your company domain as “cuhk”. Do not type anything else, otherwise you will not be able to join the meeting and your attendance will not be recorded. Press “Continue” button to proceed. (highlighted in the red box).

6) Type in your ‘login ID’ and Onepass password in the CUHK Login fields (highlighted in red box). NOTE: the format for your login ID highlighted with green circle. This information is also essential for tracking attendance. Then you will proceed to the next screen.
7) Click on the “Allow” button (highlighted in the red box) and you will proceed to the meeting screen.

The meeting is scheduled for DD/MM/YYYY

Start at XX:XX PM

Course Name: XXXXXXXXXXXXX