

The Chinese University of Hong Kong

NON-COMMERCIAL FILMING APPLICATION FORM

(For the media)

If you want to film in the CUHK campus, please complete the form below and return it to the Communications and Public Relations Office by email (media@cuhk.edu.hk) or by fax (2603 5115) **at least seven working days** before the filming date.

Main Details

| | |
|------------------------------|--|
| Project title: | |
| Name of organisation: | |
| Date of filming: | |
| Time of arrival & departure: | |
| Desired locations: | |

Contact Details

| | |
|--------------------------|--|
| Name / Title: | |
| Tel no. / Email address: | |

Filming Details

| | |
|---|--|
| Project description: (Please attach the script / scene, if any.) | |
| Number of cast and crew: | |
| Number of vehicles: | |
| Anticipated date of film release and broadcast outlet: | |
| Description of how CUHK will be acknowledged: | |

Involvement of CUHK Staff / Students

| | |
|--------------------|--|
| Name / Title: | |
| Department / Unit: | |
| Confirmed by: | |

Additional Information / Requirements

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Conditions:

The University reserves the right to prohibit any filming or shooting in the campus that may cause disruption to academic, research, daily operations, or student activities; damage or alteration to university property; inappropriate use of CUHK's name, image, or logos; disruption of traffic, car parks, or pedestrian pathways; violation of the University's privacy policy; or any other safety hazards.

Signature of applicant:

Date:

Approved by:

Date:

c.c. Director of Security and Transport