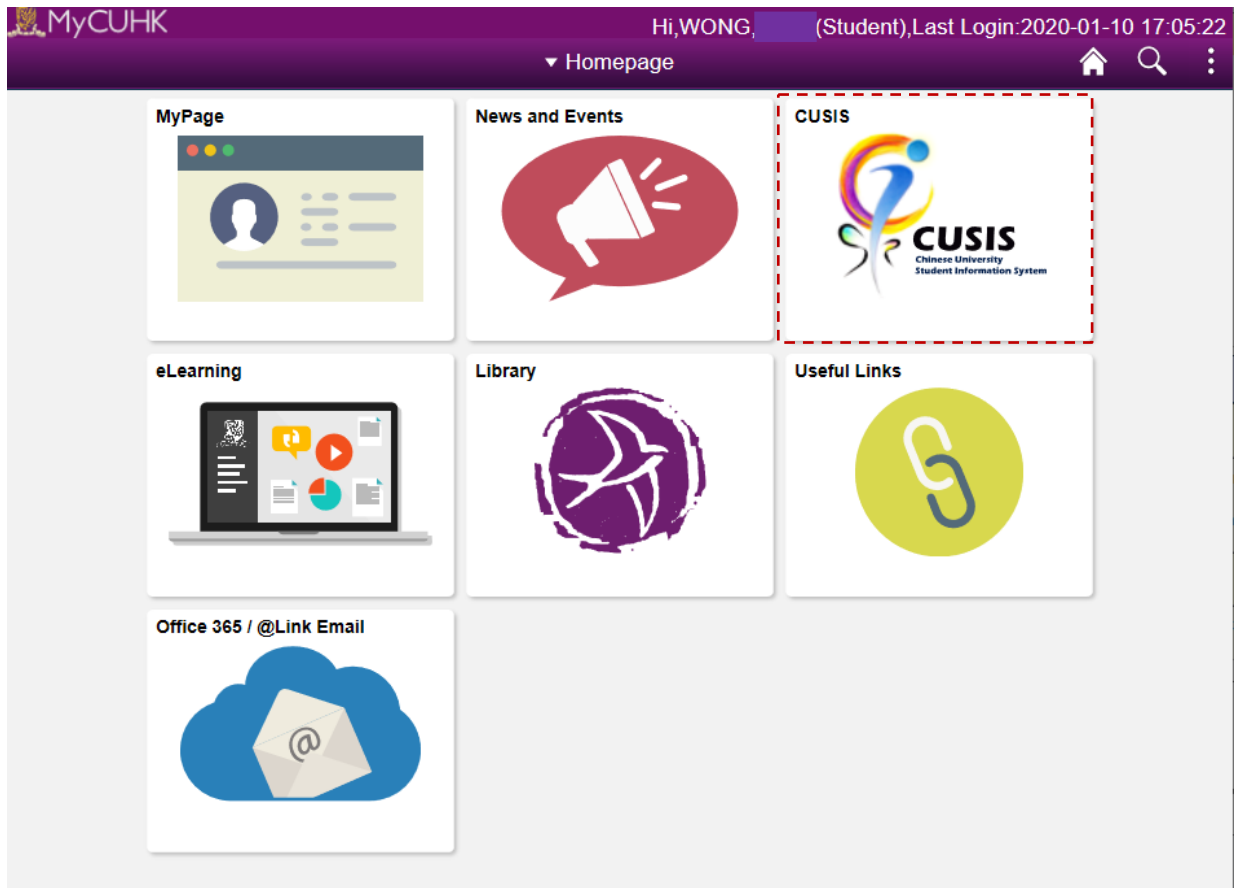
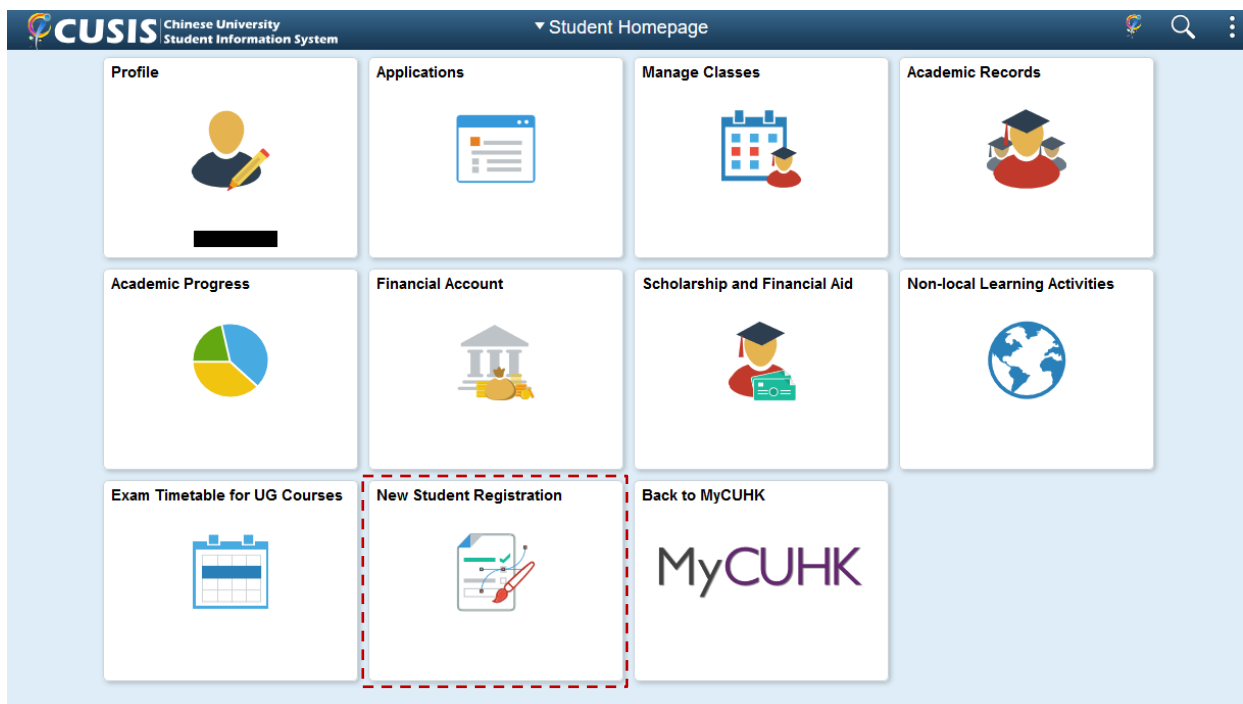


1. After login to MyCUHK, click 'CUSIS' tile.



2. Click 'New Student Registration' tile



3. Read the Guideline

Student Homepage > New Student Registration

Data Language: English

Registration

CHAN,

Registration | Personal Information | Participation

Guidelines | Personal Information | Addresses | Phone Numbers | Emergency Contacts | Visa Info | Upload Document | Amendment Request | Academic Honesty | Declaration

Registration Guidelines

Notes for completing the online Student Record Form:

- The admission data and personal information provided on this online Student Record Form will be used by CUHK for the purpose of processing student records.
- Student may update/provide contact information to the University, but cannot amend any information on this form concerning admission records, e.g. programme of study, name, HKID card no. etc. If there is any update, please provide the information in the "Amendment Request" section and the administrative office concerned will contact you for further information/verification.
- To complete the registration procedures, please upload the following required documents and provide necessary information. Please make sure the images of the uploaded documents are clear. Uploading incorrect or blurred documents may render your registration unsuccessful.
 - Provide the information of at least one emergency contact person; and
 - Provide the information of nationality; and
 - Upload a copy of your HKID card/passport/other identity document* (for Undergraduates only; marked COPY onto it and click [here](#) for specification); and
 - * University Regulations require a student to be registered in the name as appeared on his/her HKID card/passport. Mainland students admitted on the strength of Gao Kao (高考) should upload the People's Republic of China resident identity card (中國人民共和國居民身份證).
 - Upload a passport size photo for the purpose of application for Student ID card (click [here](#) for specifications of the photo; submitting photo not meeting the requirements may delay the issuance of your Student ID card); and
 - # For undergraduate students who require visa/permit to study at CUHK, please provide visa/permit information and upload a copy of your visa/permit and / or landing slip (click [here](#) for the sample) under the tab of "Visa Info", then check the declaration box at the bottom and click "Save" for proceeding to the next tab; and
 - # International Asian Studies Programme (IASP) and CUHK International Summer School (ISS) students shall follow the instructions provided by the Office of Academic Links to complete the registration.
 - For students under 18 years old at the time of registration, upload the [Consent Form](#) (click [here](#) for details and the form).
- Any false/incorrect information provided herewith on this online Student Record Form may render your registration being incomplete/unsuccessful.
- Please read the important information in the "Declaration" section and the University Regulations.
 - For Undergraduates, please click [here](#).
 - For Postgraduates, please click [here](#).
 - For International Asian Studies Programme (IASP) students, please click [here](#).
- After completing the above procedures, student MUST check the two boxes in the "Declaration" section then click "Submit". Upon successful submission, a message "You have completed the online student registration" will appear to indicate that the online student registration process has been completed. For undergraduate students, they will also receive an e-mail notification to their campus e-mail accounts after completing the procedures.

- Click 'Personal Information'. Check Personal Information & [Update Nationality / Place of Origin](#)
If student's Country of Nationality is China, then student has to indicate the Registered Place of Household

Student Homepage | New Student Registration | Data Language: English

Registration | Personal Information | Participation

Guidelines | **Personal Information** | Addresses | Phone Numbers | Emergency Contacts | Visa Info | Upload Document | Amendment Request | Academic Honesty | Declaration

Personal Information

CHAN, C

ID: [REDACTED]

Primary Name: CHAN, [REDACTED]

Gender: Man / Male

Date of Birth: 01/01/2001 (DD/MM/YYYY)

Country / Region	Short Description	National ID
Hong Kong	ID No2	

Note:
According to University regulations, a student shall register in the name which appears in his/her Hong Kong Identity Card or Passport. The administrative office will contact you in case of discrepancies.

* Mandatory field
* Registered Place of Household (戶籍) - for Mainland China Students Only

* Country / Region of Nationality: CHN | China

Passport: [REDACTED]

Admission Program: [REDACTED]

SAVE

[Go to top](#)

- Click 'Addresses'. Check the address shown on this page.

Student Homepage | New Student Registration | Data Language: English

Registration | Personal Information | Participation

Guidelines | Personal Information | **Addresses** | Phone Numbers | Emergency Contacts | Visa Info | Upload Document | Amendment Request | Academic Honesty | Declaration

Addresses

View, add, change or delete an address.

Address Type	Address	
Home	香港中文大学崇基书院 1 Crista	
Mail	香港中文大学崇基书院 1 C	

Add a new address

[Go to top](#)

6. Click 'Phone Numbers'. Check the phone numbers shown on this page.

Student Homepage | New Student Registration | Data Language: English

Registration | Personal Information | Participation | **Phone Numbers** | Emergency Contacts | Visa Info | Upload Document | Amendment Request | Academic Honesty | Declaration

Phone Numbers

Enter your phone numbers below.

If multiple phone numbers are entered, specify your primary contact number by selecting the preferred checkbox.

*Phone Type	*Telephone	Ext	Preferred	
Mobile (Overseas)	86-123123123		<input checked="" type="checkbox"/>	

[Add a Phone Number](#) [Save](#)

* Required Field

[Go to top](#)

7. Click 'Emergency Contacts'. Input your emergency contact, and indicate a 'Primary Contact'.

Student Homepage | New Student Registration | Data Language: English

Registration | Personal Information | Participation | Phone Numbers | **Emergency Contacts** | Visa Info | Upload Document | Amendment Request | Academic Honesty | Declaration

Emergency Contacts

Below is a list of your emergency contacts. Please input all required fields and check if the information is correct. To edit the information for a contact, select the Edit button. To add a contact, select the Add an Emergency Contact button.

Primary Contact	Contact Name	Relationship	Phone	Extension	Country / Region		
<input checked="" type="checkbox"/>	XXX	Parent	23453433				

[Add an Emergency Contact](#) [Save](#)

[Go to top](#)

Input the address of 'Emergency Contacts', select the check box of 'Same Address as individual' or click 'Edit Address'.

Student Homepage | New Student Registration | Data Language: English

Emergency Contact Detail

*Contact Name XXX

*Relationship Parent

*Contact's Address

Same Address as Individual

Country/Region Hong Kong

Address

A Flat, 1 Floor
Sample Building
Kowloon Tong, KLN
Hong Kong

[Edit Address](#)

*Contact's Phone

Phone 23453433 Extension Country/Region Code

Other Telephone Numbers

No phone numbers are defined

[Add a Phone Number](#) [Save](#) [Return to Emergency Contacts Summary](#)

* Required Field

You must input address information in the first two lines, i.e. both 'Flat/Floor/Block' and 'Building Name'.

New Student Registration

Edit Address

Country / Region	Hong Kong	Change Country
Flat/Floor/Block	A Flat, 1 Floor	
Building Name	Sample Building	
Street Name		
District	018	<input type="text"/> Kowloon Tong
HK/KLN/NT	KLN	

OK

Cancel

8. 'Visa Info'

- a. Click "Visa Info" if you need visa/permit to study at CUHK. Input your "Visa/Permit Type" and/or other visa information, if available. Upload your visa/permit, if available. (in pdf format of no more than 1mb)

The screenshot shows the 'New Student Registration' page for a student named CHAN, C. The 'Visa Info' tab is highlighted with a red dashed box. Below the navigation tabs, there is a 'Maintain Visa Information' section with a 'Note' and a table for visa information. The 'Add Visa' button is also highlighted with a red dashed box.

Student Name: CHAN, C

Data Language: English

Navigation: Registration | Personal Information | Participation | Guidelines | Personal Information | Addresses | Phone Numbers | Emergency Contacts | **Visa Info** | Upload Document | Amendment Request | Academic Honesty | Declaration

Maintain Visa Information

Note:
All students who require visa/permit to study at The Chinese University of Hong Kong **must** fill in the visa information either at the time of new student registration, or by the time when the documents are ready after entering Hong Kong. Students are also required to update the visa information in CUSIS when there is any changes in visa status/information during the course of study. Please refer to the [sample](#) and get ready your visa/landing slip, where applicable, to fill in the information below.

Input Date	Visa / Permit Type	Application Reference No.	Duration of stay in Hong Kong: (digital no.) in months	Visa / Permit Issue Date	Permitted to Remain / Extended Until	Arrival Date

Add Visa

[Go to top](#)

The screenshot shows the 'New Student Registration' page with the 'Visa Info' form fields. The 'Visa / Permit Type' field is highlighted with a red dashed box. Below the form fields, there is an 'Upload Document' section with a table for document uploads. The 'Save' button is also highlighted with a red dashed box.

Maintain Visa Information

Note:
All students who require visa/permit to study at The Chinese University of Hong Kong **must** fill in the visa information either at the time of new student registration, or by the time when the documents are ready after entering Hong Kong. Students are also required to update the visa information in CUSIS when there is any changes in visa status/information during the course of study. Please refer to the [sample](#) and get ready your visa/landing slip, where applicable, to fill in the information below.

Visa / Permit Type:

Please refer to your e-visa/permit to fill in the information below:

1. Application Reference No.: - - ()

2. Duration of stay in Hong Kong: (digital no.) in months:

3. Visa / Permit Issue Date:

Please refer to your landing slip to fill in the information below:

4. Permitted to Remain / Extended Until:

5. Arrival Date:

Upload Document (in pdf format with a file size no more than 1MB)

Description	Created	Attached File
Visa / Permit		Add
Landing Slip		Add

I confirm that the visa information entered and the document(s) uploaded are correct and up-to-date. I understand that it is my responsibility to hold a valid visa/entry permit throughout my studies at CUHK. I will update CUSIS with the latest visa information whenever there are changes (e.g. when arrival date and landing slip are available, change of visa type, extension of visa expiry date, etc.) to demonstrate my permission to stay and study at CUHK.

Save **Back**

b. This page is not applicable to students of full-time undergraduate programmes who do not require visa/permit to study at CUHK.

The screenshot shows the 'New Student Registration' interface. At the top, there is a dark blue header with 'Student Homepage' on the left and 'New Student Registration' in the center. On the right of the header, it says 'Data Language: English' with a dropdown arrow. Below the header, a light green sidebar on the left contains the word 'Registration'. The main content area is white and displays the name 'TIAN,'. Below the name are several tabs: 'Registration', 'Personal Information', and 'Participation'. Underneath these tabs is a horizontal navigation bar with links: 'Guidelines', 'Personal Information', 'Addresses', 'Phone Numbers', 'Emergency Contacts', 'Visa Info', 'Upload Document', 'Amendment Request', 'Academic Honesty', and 'Declaration'. The 'Visa Info' link is highlighted with a red dashed box. Below the navigation bar, the text 'Maintain Visa Information' is displayed. At the bottom of this section, there is a blue information icon followed by the text 'This page is not applicable to you.'

9. Click 'Upload Document', Upload HKID Card/Passport, Photograph, and Consent Form if you are under 18

➤ Upload your Student Photo in **jpg** format with size no larger than 1 MB.

Student Homepage | **New Student Registration** | Data Language: English

Registration | Personal Information | Participation

[Guidelines](#) | [Personal Information](#) | [Addresses](#) | [Phone Numbers](#) | [Emergency Contacts](#) | [Visa Info](#) | **Upload Document** | [Amendment Request](#) | [Academic Honesty](#) | [Declaration](#)

Upload Documents

For Undergraduates, upload copy of HKID card or passport ^{note1} and your photo in **jpg format** with size no larger than 1 MB. You may refer to <https://culink.cuhk.edu.hk/get-cu-link/photo/> for photo specification. For students under 18 years old at the time of registration, please upload the Consent Form as well.

For Postgraduates, PGDE, PGDP and PGDC students, upload your Student Photo. You are not allowed to change the uploaded photo after the completion of online registration or you can request for a change of photo when you visit Card Centre for the collection of your Student Identity Card (i.e. CU Link Card). It is important to refer to <https://culink.cuhk.edu.hk/get-cu-link/photo/> for photo specification with regard to face view, photo size and background colour.

Note 1: For mainland students admitted on the strength of Gao Kao, please upload People's Republic of China resident identity card as your identity document to the field "passport".

Description	add	view	delete
HKID Card	add	view	delete
Passport	add	view	delete
Photograph	add	view	delete
Consent Form (under 18)	add	view	delete

[Go to top](#)

10. Click 'Amendment Request'. Input Amendment request if necessary.

The screenshot shows a web interface for 'New Student Registration'. At the top, there is a navigation bar with 'Student Homepage' and 'New Student Registration'. A 'Data Language' dropdown menu is set to 'English'. Below the navigation bar, there is a sidebar with 'Registration' selected. The main content area shows the name 'CHAN,C' and a series of tabs: 'Registration', 'Personal Information', and 'Participation'. The 'Amendment Request' tab is highlighted with a red dashed box. Below the tabs, there is a section titled 'Amendment Request' with a sub-header. The text reads: 'If any personal information is incorrect, please indicate the correct information in the text box below for Central Administrative Units' actions.' Below this text is a large text input box with the placeholder text 'Please add my Chinese Name 小中文'. At the bottom of the input box is a green 'SAVE' button. Below the 'SAVE' button is a 'Go to top' link.

11. Click 'Academic Honesty'.

Read the student declaration statements. Check the checkboxes if you understand and agree with them.

Click 'Next'.

The screenshot shows the 'New Student Registration' page for a student named CHAN,C. The page is in English. The navigation menu includes 'Registration', 'Personal Information', and 'Participation'. The 'Academic Honesty' section is highlighted with a red dashed box. The main content area displays the title 'THE CHINESE UNIVERSITY OF HONG KONG DECLARATION OF ACADEMIC HONESTY (for students admitted in 2025-26)'. Below this, there are 'STUDENT DECLARATION STATEMENTS' consisting of four numbered items. The first item is a long paragraph about observing university policies. The second item is a short statement about acting honestly. The third item is a long paragraph about not committing academic dishonesty, followed by a bulleted list of examples: Plagiarism, Employment or use of services provided by a third party, Distribution/Sharing/Copying of teaching materials, Cheating in tests and examinations, Impersonation fraud, and Any other acts of academic dishonesty. The fourth item is a short statement about consenting to data collection. At the bottom, there is a checkbox labeled 'I understand and agree to comply with the above declaration statements during my studies at CUHK.' and a 'Next' button, both highlighted with red dashed boxes. A 'Go to top' link is also visible at the bottom left.

Student Homepage | New Student Registration | Data Language: English

Registration | Personal Information | Participation

Guidelines | Personal Information | Addresses | Phone Numbers | Emergency Contacts | Visa Info | Upload Document | Amendment Request | **Academic Honesty** | Declaration

CHAN,C

THE CHINESE UNIVERSITY OF HONG KONG

DECLARATION OF ACADEMIC HONESTY
(for students admitted in 2025-26)

STUDENT DECLARATION STATEMENTS

1. I confirm that it is my responsibility to observe (i) the University's policy and regulations on honesty in academic work and of the disciplinary guidelines and procedures applicable to breaches of such policy and regulations (<http://www.cuhk.edu.hk/policy/academichonesty/>), (ii) the "Rules to be Observed by Candidates at Examination Centre" (http://rsntl.rgs.cuhk.edu.hk/aos_prd_applx/Public/Handbook/document.aspx?id=1551&tv=T&lang=en), and (iii) any other rules, guidelines and instructions given by the course teaching staff/Department/Faculty in relation to examination and submission of assignments.
2. I confirm that I shall act honestly and ethically in taking examinations and completing other forms of assessment, and shall abide by the rules, regulations, guidelines and instructions given in relation to these assessments.
3. I confirm that I shall not commit any act of academic dishonesty, including but not limited to the followings. I understand that any act of academic dishonesty, once established by the concerned authorities, shall be disciplined in accordance with the University's policies and guidelines governing academic honesty ([https://www.cuhk.edu.hk/policy/academichonesty/Eng.htm_files_\(2013-14\)/n06.htm](https://www.cuhk.edu.hk/policy/academichonesty/Eng.htm_files_(2013-14)/n06.htm)).
 - Plagiarism, such as failure to properly acknowledge another person's work, use of the work of others as my own, and submit work of my own that has been previously submitted for another assessment, in my own individual work or any group work.
 - Employment or use of services provided by a third party to undertake my submitted work, provision of services to another student as a third party, share of any materials obtained from the employment or use of services provided by a third party to other students, and knowingly use of materials obtained by anyone who has employed or used the services provided by a third party.
 - Distribution/Sharing/Copying of teaching materials, including question papers of examinations and tests, to anyone or any platforms to gain unfair advantage in the courses without the consent of the course teachers.
 - Cheating in tests and examinations.
 - Impersonation fraud in tests and examinations by asking/allowing someone to assume my identity or assuming the identity of another student in tests and examinations.
 - Any other acts of academic dishonesty, such as use of fabricated data, falsifying results, and use of fraudulent documents/information to gain unfair advantage for any academic work or in any courses taken.
4. I consent to the collection of my personal data during online and face-to-face tests/examinations/other forms of assessment as required, and understand that the University will comply with the requirements of the Personal Data (Privacy) Ordinance in the dissemination and management of these data.

I understand and agree to comply with the above declaration statements during my studies at CUHK.

Next

[Go to top](#)

12. Click 'Declaration'.

Read the two statements at the bottom of the page. Check the checkboxes if you understand and agree with them.

Click 'Submit'.

Student Homepage | New Student Registration | Data Language: English

Registration | Personal Information | Participation

Guidelines | Personal Information | Addresses | Phone Numbers | Emergency Contacts | Visa Info | Upload Document | Amendment Request | Academic Honesty | **Declaration**

Important Information

The Chinese University of Hong Kong (the University) as a data user undertakes to comply with the requirements of the Personal Data (Privacy) Ordinance in the collection, dissemination and management of the data collected from, or generated by, students during their studies at the University.

Data collected will be held/ transferred to departments/ administrative units within the University as management information to facilitate verifications, communication, operations and planning. Upon graduation, students' personal data will be converted to alumni data for further communication and other purposes, where applicable. For correction of or access to personal data held by the University during their studies at the University, students should contact the following offices:

Personal Data Relating to	Office	Contact
Undergraduate Studies	Registration and Examinations Section, Registry	3943 9888 ugadmin@cuhk.edu.hk
MBChB Programme	Faculty and Planning Office, Faculty of Medicine	3943 6891 faculty@med.cuhk.edu.hk
International Asian Studies Programme	Office of Academic Links	3943 7597 iasp@cuhk.edu.hk

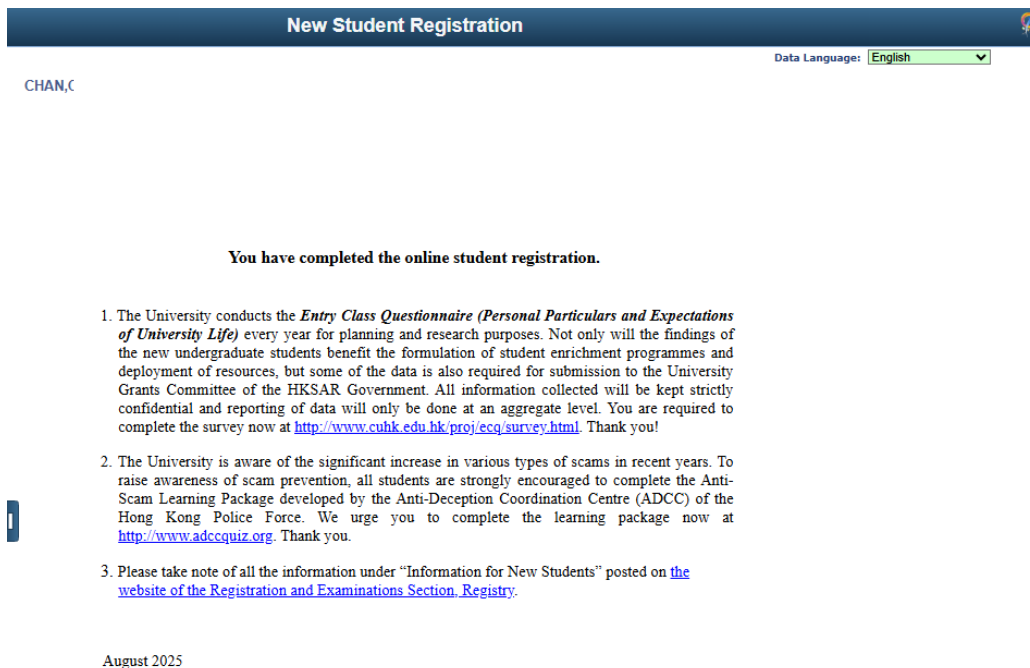
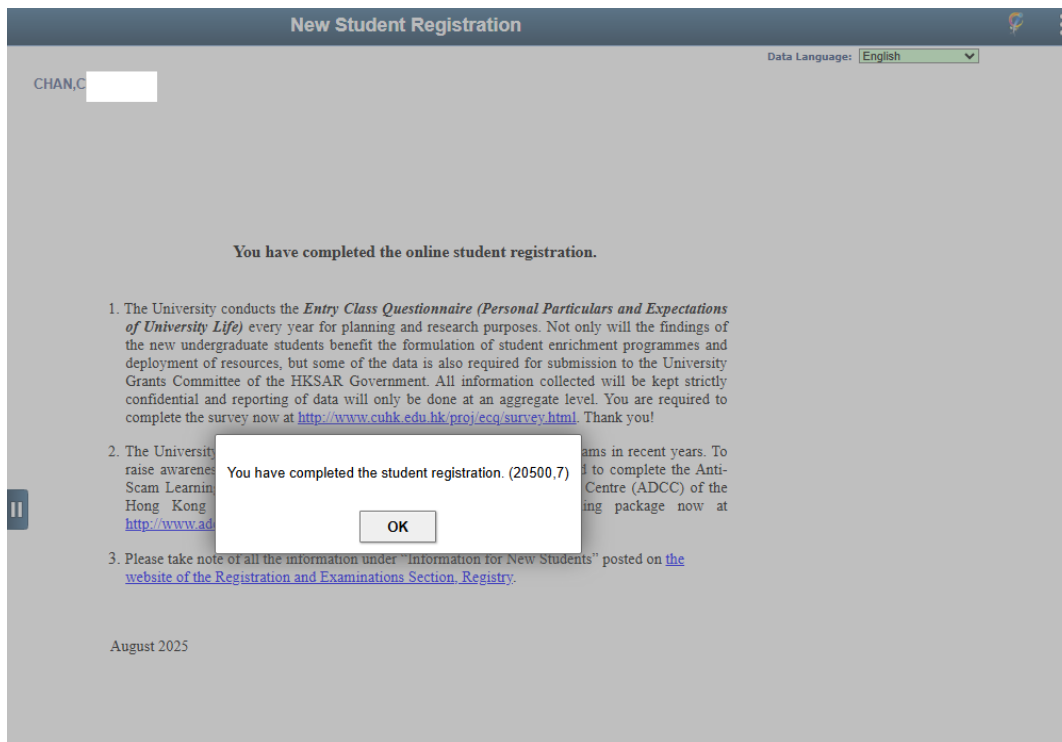
Students should comply with all the relevant University Regulations and take full responsibility for all activities in which they are engaged in relation to their academic studies, [the Honour Code and Code of Conduct for Students](#), and other non-academic activities at the University, as well as at other partner universities (where applicable for students who participate in collaborative / exchange programmes). The University may sometimes need to contact the parent / guardian of the students in the event of an emergency or under other special circumstances.

I have read the important information above in relation to my studies at the University, and I consent to the use of my data and agree to comply with all the relevant University Regulations, the Honour Code and Code of Conduct for Students.

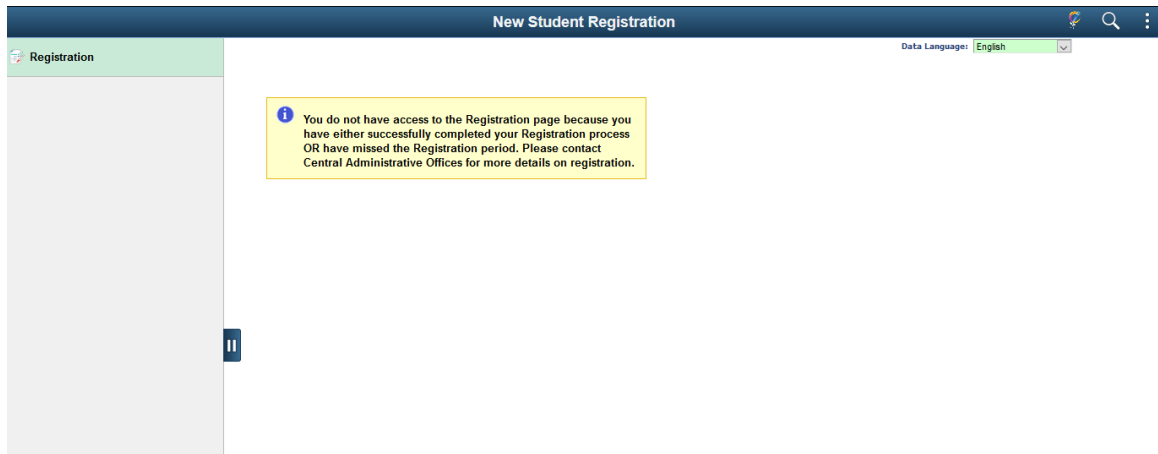
I understand and agree that in the event of an emergency or under other special circumstances, the University may contact my parent, guardian or emergency contact person.

[Go to top](#)

13. The online student registration have been completed.



14. You will see the following message when clicking the 'New Student Registration' tile again.



To learn more on “**How to use Chinese University Student Information System (CUSIS)**”, please visit

- Computer-based training: <https://www.cuhk.edu.hk/cusis/training.html>
- FAQs and How-to page: <http://www.cuhk.edu.hk/cusis/faqs.html>