

1. After login to MyCUHK, click 'CUSIS' tile.



2. Click 'Manage Classes' tile

ÇCU	USIS Chinese University Student Information System								
	Profile	Applications	Manage Classes	Academic Records					
	&			<u>چ</u>					
	Academic Progress	Financial Account	Scholarship and Financial Aid	Non-local Learning Activities					
				S					
	Exam Timetable for UG Courses	New Student Registration	Back to MyCUHK						
			MyCUHK						

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3. Click 'View My Classes' and choose a Term.

	Manage Classes	Ş	Q	:
View My Classes	2019-20 Term 1 Undergraduate			
My Weekly Schedule	2019-20 Term 2 Undergraduate			
Enrollment Dates				/
崀 Browse Course Catalog				
Q Class Search				
`₩ Shopping Cart				
Drop Classes				
붙 Swap Classes				
📝 Update Classes	-			
Enrollment Status				
Enroll by My Requirements				
🔁 Planner				

4. You can view your enrolled classes by class.

Manage Classes								Q	:
2019-20 Term 2 Undergraduate									
View My Classes		By Class	By Date						
My Weekly Schedule	☑ Show Enrolled Classes				□ Show Dropped Classes				
Enrollment Dates		hotojournalism							
Browse Course Catalog	Status Units Grading Basis				Grade				
Q Class Search	Enrolled		3.00 Graded						
Shopping Cart	Class Meeting Dates			Days and Times Roo			Room	om	
S Drop Classes	10/1, 17/1, 24/1, 31/1, 7/2, 14/2 (8423) C - LEC 10/4, 17/4		/2, 21/2, 28/2, 6/3, 13/3, 20/	Days: Friday Humani Times: 2:30PM to 6 5:15PM		Humanities Bu 6	ilding >		
韋 Swap Classes	11								
📝 Update Classes	▼ PHED 1024 Vo	lleyball (Women)							
Enrollment Status	Status		Units Grading Basis			G	Grade		
	Enrolled		1.00 Graded						
Enroll by My Requirements	Class	Class Meeting Dates Days and Times				Room			
🔁 Planner		6/1 13/1 20/1 27/1 3/2 10/2	2 17/2 24/2 2/3 9/3 16/3	23/3 Davs: I	Mondav	The Tho	mas H.C. Cheur	α	

5. You can also view your enrolled classes by date.

Click 'By Date' and input a date range.

Manage Classes Image Classes		🖗 Q 🚦
2019-20 Term 2 Undergraduate Change	,	
🚞 View My Classes	By Class By Date	
My Weekly Schedule	Show Enrolled Classes Show Waitlisted Classes Show Dropped	l Classes
Enrollment Dates	Monday March 16	
🛃 Browse Course Catalog	2:30PM PHED 1024 Lecture Room: The Thomas H.C. Cheung Gym, UC Status: Enrolled	>
Q Class Search	Tuesday March 17	
™ Shopping Cart	11:30AM UGFN 1000 Interactive Tutorial Room: Wong Foo Yuan Bldg 603 Status: Enrolled	>
Drop Classes	Friday March 20	
Z Swap Classes	130PM UGFN 1000 Lecture Room: Yasumoto Int'l Acad Park LT8 Status: Enrolled	>
Vodate Classes	2:30PM COMM 2440 Lecture Room: Humanities Building 6 Status: Enrolled	>
Enrollment Status		

6. Click 'My Weekly Schedule'. You can view your timetable in calendar view.

			Mar	age Class	es					Ş
View My Classes							Data Lan	guage: English		•
My Weekly Schedule		<< Previous Week		Week of 16/3/	2020 - 22/3/202	20	Next Week >>			
Enrollment Dates		Show Week of 16/	03/2020 🛐	Start Time	8:00AM	End Time 6:00PM	Refresh	Calendar		
	Schedule									
owse Course Catalog	Time	Monday 16 Mar	Tuesday 17 Mar	Wednesday 18 Mar	Thursday 19 Mar	Friday 20 Mar	Saturday 21 Mar	Sunday 22 Mar		
	8:30AM									
s Search	9:30AM									
	10:30AM									
pping Cart	11:30AM		UGFN 1000 - JT02 Interactive							
p Classes	12:30PM		11:30AM - 1:15PM Wong Foo Yuan Bida 603							
ap Classes	11		Didg 000			UGFN 1000 - J				
ite Classes	1:30PM					Lecture 1:30PM - 2:15PM Yasumoto Int'l Acad Park LT8				
rollment Status	2:30PM	PHED 1024 - B Lecture 2:30PM - 4:15PM				COMM 2440 - C Lecture				
roll by My Requirements	3:30PM	United College Gymnasium				2:30PM - 5:15PM Humanities Building 6				
	4:30PM					Surraing S				
nner	5:30PM									
lici	💌 Displa	y Options							1	
etable Planner	Show	AM/PM	Monday	, E	Thursday	_	Dofreeh	Calandar		
	Show	Class Title	🗹 Tuesda	y 🖂	Friday	Sunday	Reifesh	Caleffuar		
aching Timetable by Subj/Dpt	Show	Instructors	🗹 Wedne	sday 🖂	Saturday					

To learn more on "How to use Chinese University Student Information System (CUSIS)", please visit

- Computer-basd training: <u>http://www.cuhk.edu.hk/cusis/login/howto/cbt-student/</u>
- FAQs and How-to page: http://www.cuhk.edu.hk/cusis/faqs.html

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