

THE CHINESE UNIVERSITY OF HONG KONG
Application for Permission to Operate Small Unmanned Aircraft (SUA) on Campus

Notes to Applicants:

1. Please read the [Guidelines on Operation of Small Unmanned Aircraft at CUHK](#).
2. Apart from the University's permission, the SUA operations shall be subject to the corresponding regulatory requirements under the SUA Order, including registration and labelling of SUA, registration of remote pilot, training and assessment, equipment, operating requirements and insurance.
3. Copies of the following documents should be submitted for verification.
 - The proposed area of operations in full details.
 - Copies of the SUA registration label and the remote pilot certificate
 - Approval of Advanced Operation (if applicable) by CAD
 - Insurance policy (if applicable)
4. An application endorsed by the Head of the hosting Department/Unit should be submitted to the Estates Management Office (EMO) to coordinate the vetting process by the Professional and Administrative Service (PAS) Units.
5. The original copy of the approved application should be kept by the hosting Department/Unit and a copy of such should be filed to the Security Office (SCU) for issuance of internal permit to enable the flying operation.

A. Details of Application (to be completed by the Applicant)

	Item	Details
1	Department/Unit	
2	Purpose of Flight(s)	
3	Categorization of SUA (based on the total weight during the flight including battery or payload etc.)	<input type="checkbox"/> Cat A1 SUA: weight \leq 250g <input type="checkbox"/> Cat A2 SUA: 250g < weight \leq 7 kg <input type="checkbox"/> Cat B SUA: 7 kg < weight \leq 25 kg <div style="border: 1px solid black; width: 150px; height: 40px; margin-left: 100px; text-align: center; padding: 5px;">Registration no.</div>
4	SUA Responsible Person	Name: Relation with applicant (if not the applicant):
5	Remote pilot	Name: Relation with applicant (if not the applicant): Experience & qualification in SUA operation:
6	Type of SUA	
7	Categorization of Operation	Standard Operation: <input type="checkbox"/> Cat A1 SUA and Within Cat A1 SUA operating requirements <input type="checkbox"/> Cat A2 SUA and Within Cat A2 SUA operating requirements Advanced Operation*: <input type="checkbox"/> Cat A1 or A2 SUA but exceeding the operating requirements <input type="checkbox"/> Cat B SUA <i>*The University will only consider the above 2 advanced operations</i>
8	Date(s) & Time(s) of Flight	
9	Area(s) of Operation	

A site test for the SUA Remote pilot may be arranged by CUAV, if the registered remote pilot only has a "standard rating" assigned by CAD. The applicant may contact CUAV to assist in the SUA operation if needed.

Declaration and Undertaking by Applicant:

(Please ✓ to confirm.)

()	I have read and fully understood the “Guidelines on the Operation of Small Unmanned Aircrafts at CUHK”. I undertake to comply with the subject guidelines and the regulatory requirements under the SUA Order, and inform the University if there is any change to the information provided in this application (including the flight remote pilot and the flight path) as it may affect the University’s approval of the proposed operation.
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Staff ID / Student ID, as applicable		Signature of Applicant (Name of Applicant)	
Contact Tel / Email		Date	

B. Endorsement by Hosting Department/Unit

(Please ✓ to confirm.)

()	The purpose of SUA operation has been reviewed and affirmed.
()	The following staff member has been assigned to serve as the Officer-in-Charge during the SUA operation (please state the name of appointee and contact no./email):

Signature & Name of Department/Unit Head		Date	
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C. Vetting Process (cf. point 3 of Notes to Applicants)

	Responsible PAS Units	Supported/ Not supported	Remarks
1	EMO		
2	SCU		
3	University Safety Office (USEO)		
4	Audio-Visual Division (CUAV)		

D. Approval by the Faculty Dean/Supervising Officer

Signature of Faculty Dean/Supervising Officer	
Name of Faculty Dean/Supervising Officer	
Date	

Remarks: Completed application should be returned to the hosting Department/Unit. Routing and record of an approved application should follow point 5 or 6 (as applicable) of Notes to Applicants.

(June 2022)

Campus Boundary

No Flying Zone:

- 1. All pink areas
2. All staff quarters
3. All student hostels



吐露港 TOLO HARBOUR

校園東區 EASTERN CAMPUS

沙田海 SHA TIN HOI

中央校園 CENTRAL CAMPUS

- H1 范克廉樓 BENJAMIN FRANKLIN CENTRE
H1a 范克廉樓(游泳池) BENJAMIN FRANKLIN CENTRE (SWIMMING POOL)
H2 大學行政樓 UNIVERSITY ADMINISTRATION BUILDING
H3 大學圖書館 UNIVERSITY LIBRARY
H3a 田家炳樓 TIN KA PING BUILDING
H3b 李達三葉耀珍伉儷樓 LI DAK SUM YIP YIO CHIN BUILDING
H4 中國文化研究所 INSTITUTE OF CHINESE STUDIES
H4a 文物館西翼 WEST WING OF THE ART MUSEUM
H4b 文物館東翼 EAST WING OF THE ART MUSEUM
H5 香港中文大學文物館 ART MUSEUM OF THE CHINESE UNIVERSITY OF HONG KONG

崇基學院 CHUNG CHI COLLEGE

- C1 利希慎樓 ESTHER LEE BUILDING
C1a 利希慎音樂廳 LEI HY-SAN CONCERT HALL
C2 崇基學院行政樓 CHUNG CHI COLLEGE ADMINISTRATION BUILDING
C3 李慧珍樓 HUI YUEN SHING BUILDING
C3a 許謙成樓 HUI YUEN SHING BUILDING
C3b 王福元樓 WONG FOO YUAN BUILDING
C3c 陳國棟樓 CHEN KOU SUN BUILDING
C3d 信和樓 SINO BUILDING
C4 崇基教堂 COLLEGE CHAPEL
C5 神學樓 THEOLOGY BUILDING
C5a 容啟東校長紀念樓 PRESIDENT CHI-TUNG YUNG MEMORIAL BUILDING
C6 嶺南體育館 LINGNAN STADIUM
C8 何添樓 HO TIM BUILDING
C9 蘭苑 ORCHID LODGE
C10 聯誼會 STAFF CLUB
C11 牟路忠圖書館 ELISABETH LUCE MOORE LIBRARY
C12 翠志堂 CHUNG CHI TANG
C13 方潤華堂 FONG YUN WAH HALL
C13a 後備發電機 EMERGENCY GENERATOR
C14 方樹棠樓 FONG SHU CHUEN BUILDING
C15 崇基教職員宿舍A座 STAFF QUARTERS A
C16 崇基教職員宿舍B座 STAFF QUARTERS B
C17 崇基教職員宿舍C座 STAFF QUARTERS C
C20 華達堂 HUA LIEN TANG
C21 明華堂 MING HUA TANG
C22 應林堂 YING LIN TANG
C23 何善衡夫人宿舍 MADAM S.H. HO HALL
C24 文質堂 WEN CHIH TANG
C25 崇基教職員宿舍S座 STAFF QUARTERS S
C29 崇基教職員宿舍E座 STAFF QUARTERS E
C29a -- ENTRANCE PLAZZA OUTSIDE MTR UNIVERSITY STATION
C30 博文苑 INTER-UNIVERSITY HALL
C31 文林堂 WEN LIN TANG
C32 利樹培堂 LEE SHU PUI HALL
C34a 五旬節會樓 (高層)(現為會樓) PENTECOSTAL MISSION HALL COMPLEX (HIGH BLOCK) (SIR CHO YIU HALL)
C34b 五旬節會樓 (低層) PENTECOSTAL MISSION HALL COMPLEX (LOW BLOCK)
C38 龐萬倫學生中心 POMMERENKE STUDENT CENTRE
C39a 廖本國際學術園 YASUMOTO INTERNATIONAL ACADEMIC PARK
C39b 伍何雙原樓 WU HO MAN YUEN BUILDING
C39c 李兆基建築學大樓 LEE SHAU KEE ARCHITECTURE BUILDING
C41a 梁鳳儀樓 (興建中) LEUNG FUNG YEE BUILDING (C.I.P.)
C41b 龔約翰學生中心 (興建中) KUNG YUEN STUDENT CENTRE (C.I.P.)

聯合書院 UNITED COLLEGE

- U1 曾榮添樓 TSANG SHUI TIM BUILDING
U2 胡志強圖書館 WU CHUNG LIBRARY
U3 鄭錦輝樓 T.C. CHENG BUILDING
U4 張祝輝師生康樂大樓 CHEUNG CHUK SHAN AMENITIES BUILDING
U5 亞當沙爾宿舍 ADAM SCHALL RESIDENCE
U6 伯利恆宿舍 BETHLEHEM HALL
U7 聯合苑 U.C. STAFF RESIDENCE
U8 恆生樓 HANG SENG HALL
U9 蔡耀基宿舍 (興建中) CHOI KAI YAU RESIDENCE (C.I.P.)
U11 陳震夏宿舍 CHAN CHUN HA HOSTEL
U11a 思源廣場 SI YUAN AMPHITHEATRE

逸夫書院 SHAW COLLEGE

- S1 國構樓(高座) KUO MOU HALL (HIGH BLOCK)
S2 國構樓(低座) KUO MOU HALL (LOW BLOCK)
S3 文瀾堂 WEN LAN TANG
S4 雅軒樓 YA QUN LODGE
S5 黃文瑩樓 HUEN WING MING BUILDING
S6 大講堂 SHAW COLLEGE LECTURE THEATRE
S7 逸夫樓 YAT SEN HALL
S8 學生宿舍 (興建中) STUDENT HOSTEL (C.I.P.)
S8 第二學生宿舍(低座) STUDENT HOSTEL 2 (LOW BLOCK)

晨興書院 MORNINGSIDE COLLEGE

- MC1 格林伯格樓 MAURICE R. GREENBERG BUILDING
MC2 高翠樓 HIGH BLOCK

善衡書院 S.H. HO COLLEGE

- SH1 何添堂 HO TIM HALL
SH2 利國璋堂 LEE QUO WEI HALL

和聲書院 LEE WOO SING COLLEGE

- WS1 胡鏡華葉耀珍伉儷樓 DOROTHY AND TH-HUA KOO BUILDING
WS2 北座 NORTH BLOCK

敬文書院 C.W. CHU COLLEGE

- CW1 何陳婉珍樓 INA HO CHAN UN CHAN BUILDING
CW2 學生宿舍 STUDENT HOSTEL
CW3 朱蘭玲樓 MARINA TSE CHU BUILDING

校園東區 EASTERN CAMPUS

- E1 香港生物科技研究院 HONG KONG INSTITUTE OF BIOTECHNOLOGY
E2 教研樓二座 ACADEMIC BUILDING NO.2
E3 李福海海洋科學研究中心 SIMON F.S. LI MARINE SCIENCE LABORATORY
E4 李福海樓 SIMON F.S. LI BUILDING
E5 水上活動中心 WATER SPORTS CENTRE
E5 上海總會科技術中心 SHANGHAI FRATERNITY ASSOCIATION RESEARCH SERVICES CENTRE
E5a 自然地理實驗站 PHYSICAL GEOGRAPHY EXPERIMENTAL STATION
E5b 廢物處理處 WASTE DISPOSAL FACILITIES
E6 車輛維修站 VEHICLE MAINTENANCE WORKSHOP
E7 垃圾收集站 REFUSE COLLECTION DEPOT
E8 鄭裕彤樓 CHENG YU TUNG BUILDING
E9 香港凱悅酒店(沙田) (香港中文大學教學酒店) HYATT REGENCY HONG KONG, SHA TIN (Hotel Facilities of the Teaching Hotel of The Chinese University of Hong Kong)
E10 香港中文大學醫院 CUHK MEDICAL CENTRE
E12 金禧校友園 GOLDEN JUBILEE ALUMNI GARDEN
E13 衛星遙感地面接收站 SATELLITE REMOTE SENSING RECEIVING STATION

三十九區 AREA 39

- A8 羅桂祥綜合生物醫學大樓 LO KWEE-SEONG INTEGRATED BIOMEDICAL SCIENCES BUILDING
A9 綜合科學大樓(第2座) (興建中) CENTRALIZED GENERAL RESEARCH LABORATORY COMPLEX (BLOCK 2) (C.I.P.)

Scale: 0 50 100 200 300m

Legend: CIP = CONSTRUCTION IN PROGRESS

研究生宿舍 POSTGRADUATE HALL

- PGH1 賽馬會研究生宿舍(一) JOCKEY CLUB POSTGRADUATE HALL 1
PGH2 賽馬會研究生宿舍(二) JOCKEY CLUB POSTGRADUATE HALL 2
PGH3 賽馬會研究生宿舍(三) JOCKEY CLUB POSTGRADUATE HALL 3
PGH4 研究生宿舍四座 POSTGRADUATE HALL NO.4
PGH5 研究生宿舍五座 POSTGRADUATE HALL NO.5
PGH6 研究生宿舍六座 POSTGRADUATE HALL NO.6

國際生堂 INTERNATIONAL HOUSE

- IH1 國際生堂一樓 INTERNATIONAL HOUSE 1
IH2 國際生堂二樓 INTERNATIONAL HOUSE 2
IH3 國際生堂三樓 INTERNATIONAL HOUSE 3
IH4 國際生堂四座 (H20 職工宿舍第一座) INTERNATIONAL HOUSE 4 (H20 MINOR STAFF QUARTERS 1)
IH4 國際生堂四座 (H19 職工宿舍第二座) INTERNATIONAL HOUSE 4 (H19 MINOR STAFF QUARTERS 2)
IH5 國際生堂五座 INTERNATIONAL HOUSE 5
IH5 國際生堂五座 (H18 職工宿舍第三座) INTERNATIONAL HOUSE 5 (H18 MINOR STAFF QUARTERS 3)

教職員宿舍 RESIDENTIAL AREA

- V1 馮國強 VICE-CHANCELLOR'S RESIDENCE
R3 第三苑 UNIVERSITY RESIDENCE NO.3
R4 第四苑 UNIVERSITY RESIDENCE NO.4
R10 第十苑 UNIVERSITY RESIDENCE NO.10
R11 第十一苑 UNIVERSITY RESIDENCE NO.11
R12 第十二苑 UNIVERSITY RESIDENCE NO.12
R13 第十三苑 UNIVERSITY RESIDENCE NO.13
R14 第十四苑 UNIVERSITY RESIDENCE NO.14
R15 第十五苑 UNIVERSITY RESIDENCE NO.15
R16 第十六苑 UNIVERSITY RESIDENCE NO.16
R17 第十七苑 UNIVERSITY RESIDENCE NO.17

其他區域 OTHERS/OUTLYING AREA

- O1 危險品貯存庫 DANGEROUS GOODS STORES
O2 危險品貯存庫 (壓縮氣體) DANGEROUS GOODS STORES (COMPRESSED GASES)