

資訊科技服務及中大學生 信息系統(CUSIS)講座

(http://www.itsc.cuhk.edu.hk)

香港中文大學資訊科技服務處 2018年8月7日



内容

- ❖ 網上收取電腦帳號資料 (CAI)
- ❖ 透過MyCUHK網上進行新生註冊(Online Registration)
- ❖ MyCUHK 及CUSIS概覽
- ❖ 校園網路服務(Wi-Fi & VPN)
- eLearning
- ❖ CUHK Mobile 流動應用程式
- * 信息安全
- ❖ 其他資訊



網上收取電腦帳號資料

::: Student Computing Accounts Collection System – SCACS (http://cai.itsc.cuhk.edu.hk/)

- 1. 什麼是電腦帳號資料 (Computing Accounts Information / CAI)?
- 2. 網上收取CAI流程
- 3. 使用SCACS要點
- 4. 其他注意事項



網上收取電腦帳號資料 (CAI)流程

接收「v-code 」 電郵或/及SMS

- 日期:
- (non-Jupas)8月8日起
- (Jupas)8月9日起 分發

登入SCACS

日期:8月8日起(收到v-code後)

列印/儲存 CAI (重要!)

網上新生註冊

- · 透過 MyCUHK
- 日期: 8月10日(五) 上午9時至8月13 日(一)下午5時

注意:

- 同一個課程的新生有可能不會在同一時間收到「v-code」。如過了8月 12日上午還未收到「v-code」,請聯絡入學及學生資助處(OAFA) – 3943 8947。
- 請於8月13日下午5時或之前收取CAI以確保能於限期前完成網上註冊
- <u>詳情請參閱:</u>
 http://www.cuhk.edu.hk/adm/jupas/main_round_procedures/



登入SCACS (http://cai.itsc.cuhk.edu.hk/)



Student Computing Accounts Collection System



Welcome to Student Computing Accounts Collection System. This system enables newly admitted students to collect their **Computing Accounts Information** online.

Before you start, please

- Make sure you have read carefully by User Guide at http://cai.itsc.cuhk.edu.hk/userguide/.
- Check that you have received your ven... stion code (v-code) via e-mail and/or SMS. If not eliminate

You do not need to collect the Computing Accounts Information online if

- You have already received the Computing Accounts Information from other channels.
- You are currently studying in another programme at CUHK and have collected the Computing Accounts Information.

Important note for full-time undergraduates: Please complete On-line Student Record Registration Form after collection of Computing Accounts Information. You may visit http://www.cuhk.edu.hk/cusis/howto/studreq.html to learn the steps.

開始前請先

- 1. 閱讀使用手冊: http://cai.itsc.cuhk.edu.hk/userguide/
- 2. 參看SCACS網上教學:

http://cai.itsc.cuhk.edu.hk/userguide/scacs_cbt_ug.htm

*建議瀏覽器: IE8 (或以上) 或 Firefox 7.x (或以上).



Information Technology Services Centre, CUHK



The Chinese University of Hong Kong Student Computing Accounts Collection System



Home

User Guide

Instruction - Please complete the following.

Please click the programme you will be admitted to:

- Undergraduate
- Postgraduate/
- Postgraduate
- International /



The Chinese University of Hong Kong

Student Computing Accounts Collection System



Undergraduate

User Guide

Help

Instruction - Please fill in the following information to identify yourself.

- Your application number (for Mainland student, please enter your 全國統一高考考生號)
- 2. For local student, please enter the first 4 digits of your HKID card umber

d668668(E)

For non-local student, please enter the last 4 characters of your passport number

AX603923

For Mainland student, please enter the last 4 digits of 中國公民身份号码

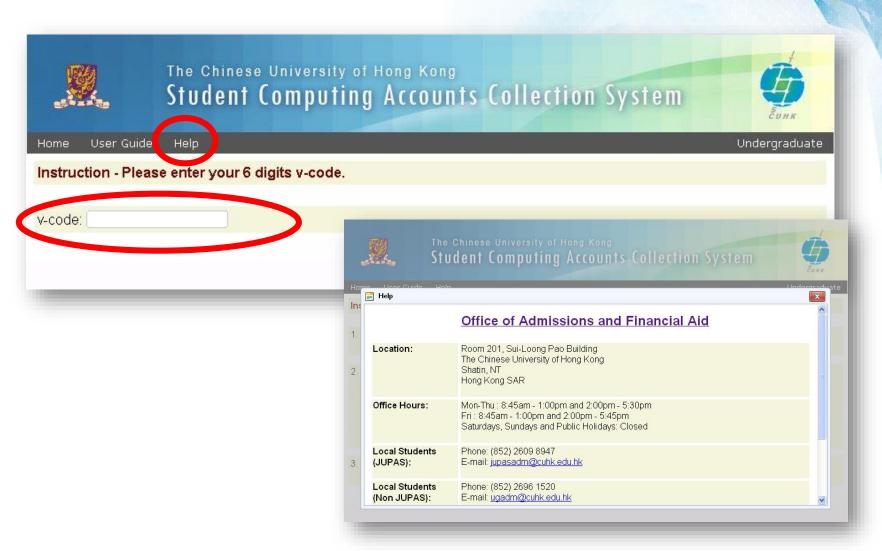
公民身份号码 197197197811970022

Date of birth in yyyy/mm/dd form at (For example, enter 1986/01/05 for 5 Jan 1986)

3. Date of birth in yyy/mm/dd format (For example, enter 1986/01/05 for 5 Jan 1986)



香港中文大學·資訊科技服務處 Information Technology Services Centre, CUHK





The Chinese University of Hong Kong Information Technology Services Centre Computing Accounts Information (CAI) Slip

Student Name and Study Programme

Student ID

Computing ID for Student

M.B., Ch.B. Programme

A. Terms and Conditions

As a user of the University computing systems, you are automatically bound by the policies and guidelines as specified in document 'RGEN002 Computing Network - Policies and Guidelines on Access and Usage' published at http://www.cuhk.edu.hk/itsc/publications/userdoc/rgen002.html.

- B. Responsibilities and Security Requirements for your Computing Accounts:
- 1. You are responsible for protecting your account password(s) securely at all time.
- 2. You should never give or disclose your account password(s) to anyone. Please note that ITSC and CUHK will NEVER ask for your password(s).
- 3. Giving/disclosing one's password to anyone or allowing anyone to use one's e-mail or computing accounts is forbidden. Violation of this guideline is subject to immediate deprivation of access privilege and disciplinary actions.
- 4. You should change your initial account password(s) immediately and set it to a strong password. You should also change it regularly. For details, please refer to the Information Security at ITSC webpage.
- ❖ 提提你:記緊列印及儲存CAI
- ❖ 學生只可一個月內以V-code收取CAI最多 5 次, 取得CAI後請用CAI中的帳戶登入其他系統,如CUSIS。



什麼是電腦帳號資料 (CAI)?

The Chinese University of Hong Kong Information Technology Services Centre Computing Accounts Information (CAI) Slip

Student Name and Study Programme

M.B., Ch.B. Programme

Student ID



- C. Computing Account Details:
- (1) OnePass (CWEM) Account

Student ID:

Computing ID:

OnePass (CWEM) Password:

E-mail Address:

Expiry Date:

學生編號: 1234567890

> 登入網上系統 e.g. MyCUHK, eLearning

電腦帳號:

Computing ID: s1234567890

登入上網服務 e.g. WiFi / VPN 電郵地址 1234567890@link.c uhk.edu.hk

登入電郵/WiFi

OnePass (CWEM) 密 碼

登入所有ITSC服務 及系統



新生註冊

:::透過MyCUHK在網上進行

8月10日上午9時 (收到v-code後) - 8月13日下午5時

◆ 逾期註冊同學將不會受理 (獲得註冊及考試組批准除外)

註冊前,請準備以下各項:

- ❖ 學生編號及OnePass (CWEM)密碼 (CAI)
- ❖ 已掃描的香港身份證/護照/中國國民身份證(<=5MB)
- ❖ 已掃描的照片 (<=1MB)



以OnePass登入MyCUHK - 10 位學生編號



· 開版 IISC 重設医標

講覧此重股校友宏報



Information Technology Services Centre, CUHK



MyPage News and Events CUSIS and MyStudy Library Webmail Useful Links

CUSIS Services

() Registration

- 33 My Academics
- >> Course Enrollment
- 3) Timetable Planner
- » My Class Schedule
- 33 My Planner
- 33 Teaching Timetable by Subv/Det
- >> Teaching Timetable by Prog
- >> Class Search
- » Browse Course Catalog
- 3) Browse Program Information
- 30_
- 3) My Course History
- >> My Academic Requirements
- >> What-if Report
- 3) View My Grades
- 33 View My Assignments
- 3) View Unofficial Transcript
- 3) My Advisors
- 20_
- » Account Summary
- 3) Print Online Debit Note
- 3) Make a Payment
- >> Accept / Decline Award
- -
- » Application for Program Change
- >> Transfer Credit /
- Exemption >> Exchange Application
- Summary » Financial Aid Online Appl Form
- eLearning
- Graduate School
 Policies and Guidelines

WONG, Student 40022652 黃同學

Registration Personal Information Participation

quidelines personal information addresses phone numbers emergency contacts upload document amendment request declaration additional info

Registration Guidelines

Notes for completing the on-line Student Record Form:

- The admission data and personal information provided on this on-line Student Record Form will be used by CUHK for the purpose of processing student records.
- Student may update/provide contact information to the University, but cannot amend
 any information on this form concerning admission records, e.g. programme of study,
 name, HKID card no. etc. If there is any update, please provide the information in the
 "Amendment Request" section and the administrative office concerned will contact
 you for further information/ verification.
- To complete the registration procedures, please upload the required documents and provide necessary information:
 - a. a copy of your HKID Undergraduates only; ma

請確保你已閱讀以上註冊指引。

 a passport size photo for the purpose of application for Student ID card (click here for specifications of the photo; unsuitable photo may defer the issuance of De



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MyPage News and Events CUSIS and MyStudy Library Webmail Useful Links

CUSIS Services

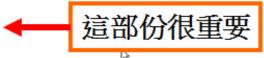
Registration

- xx Personal IIII
- » My Academics
- » Course Enrollment
- » Timetable Planner
- » My Class Schedule
- » My Planner
- » Teaching Timetable by Subi/Dpt
- » Teaching Timetable by Prog
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- » Application for Program Change
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- Exemption >> Exchange Application
- Summary » Financial Aid Online Appl Form

eLearning

Graduate School
Policies and Guidelines

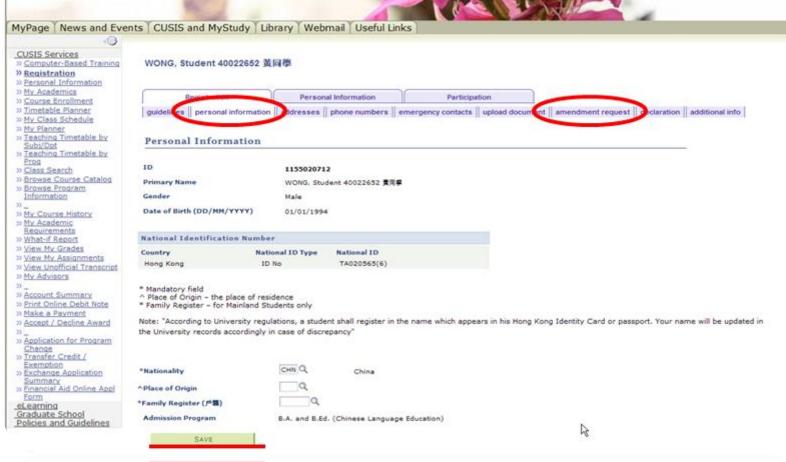
- to provide the information of at least one emergency contact person, and students under the age of 18 are strongly advised to provide information of parents/ guardian as their emergency contact person; and
- to provide the information of nationality.
 - University Regulations require a student to be registered in the name as appeared on his/her HKID card/passport.
- Any false/incorrect information provided herewith on this on-line Student Record Form may render your registration being incomplete/unsuccessful.
- Please read through the University Regulations concerning your Study Programme and other important information pertaining your student registration and academic study at the University in the "Declaration" section.
 - For Undergraduates, please click <u>here</u>.
 - For Postgraduates, please click <u>here</u>.
 - For International Asian Studies Programme (IASP) students, please click here.
- After the above procedures, student MUST click "Submit" and a message "You have successfully completed the student registration" will appear to denote that the on-line new student registration process has been completed.





Information Technology Services Centre, CUHK



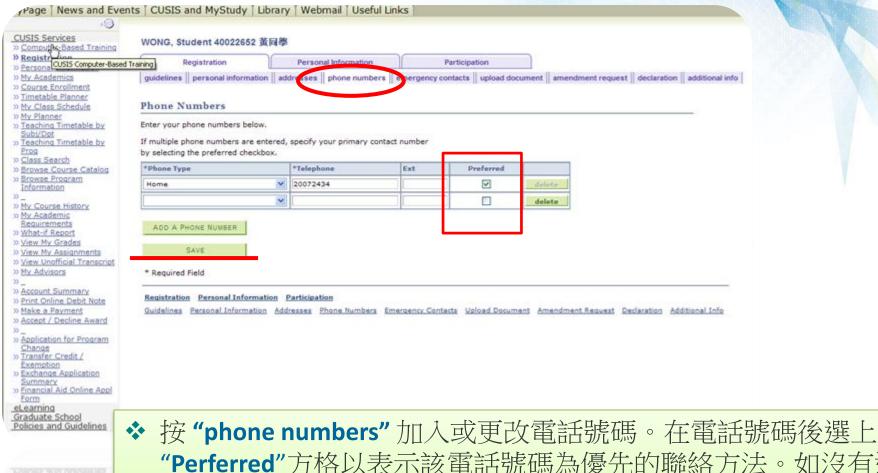


按 "Personal Information" 檢視個人資料

- ❖ 如有需要,可立即更新 *國籍* (Nationality), 出生地 (Place of Origin)
- ❖ 如更改 *姓名 (Name), 性別 (Gender), 出生日期 (Date of Birth)* 等資料,按 "Amendment Request" 後鍵入要更改的個人資料,你的請求將會被轉達至行政部門。



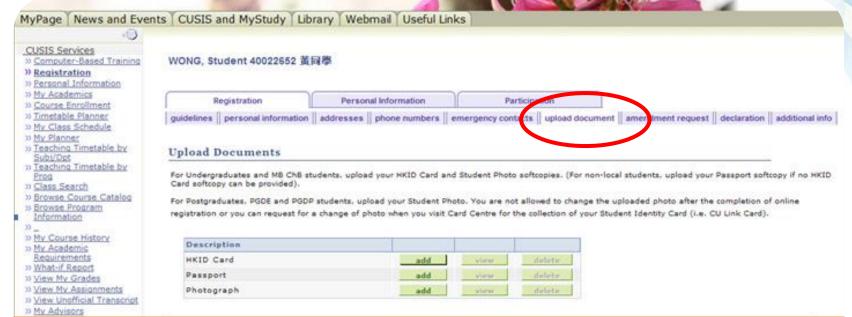
Information Technology Services Centre, CUHK



"Perferred"方格以表示該電話號碼為優先的聯絡方法。如沒有選 擇優先的聯絡電話,排列最後的一個會成為首要的聯絡電話。



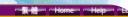
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- ❖ 新生需要上載已掃描的**香港身份証/護照(海外交流生)及正面近照**, 圖像類別為**JPEG**。照片會印於CULink卡。
- ❖ 註:照片檔案大小必須**等於或小於1MB**; 已掃描的香港身份証 / 護照必須**等於或小於5MB**
- ❖ 詳細相片規格請瀏覽: http://www5.cuhk.edu.hk/culink/index.php/b5/get-your-cu-link/photo



Information Technology Services Centre, CUHK





MyPage News and Events CUSIS and MyStudy Library Webmail Useful Links **CUSIS Services** WONG, Student 40022652 黃同學 » Computer-Based Training >> Registration » Personal Information » My Academics Registration Personal Information Participation » Course Enrollment guidelines || personal information || addresses || phone numbers || emergency contacts || upload document || amendment request || deveration || additional info >> Timetable Planner » My Class Schedule >> My Planner » Teaching Timetable by **Amendment Request** Subj/Dpt » Teaching Timetable by Proq If any personal information is incorrect, please indicate the correct information in the text box below for Central Administrative Units' actions. » Class Search » Browse Course Catalog » Browse Program Information » My Course History >> My Academic Requirements » What-if Report » View My Grades » View My Assignments » View Unofficial Transcript » My Advisors >> _ » Account Summary » Print Online Debit Note » Make a Payment

Registration Personal Information Participation

SAVE

Guidelines Personal Information Addresses Phone Numbers Emergency Contacts Upload Document Amendment Request Declaration Additional Info

B

» Accept / Decline Award

» Application for Program Change » Transfer Credit /

Exemption

>> Exchange Application

Summary

>>> Financial Aid Online Appl

Form eLearning



Information Technology Services Centre, CUHK



MyPage News and Events CUSIS and MyStudy Library Webmail Useful Links

CUSIS Services

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- >> Registration
- » Personal Information
- » My Academics
- » Course Enrollment
- » Timetable Planner
- » My Class Schedule » My Planner
- » Teaching Timetable by
- Subj/Dpt Teaching Timetable by
- » Class Search
- Browse Course Catalog
- Browse Program
- <u>Information</u>
- » My Course History
- My Academic Requirements
- What-if Report
- » View My Grades
- >> View My Assignments
- » View Unofficial Transcript » My Advisors
- » Account Summary
- » Print Online Debit Note » Make a Payment
- » Accept / Decline Award
- » Application for Program
- Change
- » Transfer Credit / Exemption
- » Exchange Application Summary
- Financial Aid Online Appl
- eLearning Graduate School Policies and Guidelines

WONG. Student 40022652 苗同學

Personal Information addresses phone numbers emergency contacts upload document amendment regiest declaration addition

Important Information

The Chinese University of Hong Kong (the University) as a data user undertakes to comply with the requirements of the Personal Data (Privacy) Ordinance in the dissemination and management of the data collected from or generated by students during their studies at the University.

Data collected will be held/transferred to departments/administrative units within the University as management information to facilitate verifications, communication, operations and planning. For correction of or access to personal data held by the University, please contact the following offices:

Personal Data Relating to	Office	Contact
Undergraduate Studies	Registration and Examinations Section	3943 8964 ugadmin@cuhk.edu.hk
MBChB Programme	Faculty Office of Medicine	3943 6891 faculty@med.cuhk.edu.hk
International Asian Studies Programme	Office of Academic Links	3943 7597 iasp@cuhk.edu.hk

Main Content

完成註冊前,請確保已閱畢 "declaration (聲明)"裡的

Important Information



Information Technology Services Centre, CUHK



MyPage News and Events CUSIS and MyStudy Library Webmail Useful Links

CUSIS Services

- » Computer-Based Training
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- >> Personal Information
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- » Teaching Timetable by Prog
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- >> Browse Course Catalog
- » Browse Program Information
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 » View My Assignments
- >> View Unofficial Transcript
- » My Advisors
- >> MY AUVISORS
- >> Account Summary
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- » Make a Payment
- » Accept / Decline Award
- » _ » Application for Program
- Change >>> Transfer Credit /
- Exemption
- » Exchange Application Summary
- » Financial Aid Online Appl Form
- » Declare Major
- >> Science Major Registration

eLearning

Graduate School
Policies and Guidelines

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Data collected will be held/transferred to departments/administrative units within the University as management information to facilitate verifications, communication, operations and planning. For correction of or access to personal data held by the University, please contact the following offices:

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MBChB Programme	Faculty and Planning Office, Faculty of Medicine	3943 6891 faculty@med.cuhk.edu.hk
International Asian Studies Programme	Office of Academic Links	3943 7597 jasp@cuhk.edu.hk

In general, students should comply with all the relevant University Regulations and take full responsibility for all activities in which they are engaged in relation to their academic studies and other non-academic activities at the University, as well as at other partner universities (where applicable for students who participate in exchange programmes), e.g. course selection, internship, participation in orientation activities, etc. The University may sometimes need to contact the parent/ guardian of the students in the event of an emergency or other special circumstances.

i have read the important information above in relation to my academic study at the iniversity, and agree to comply with all the relevant University Regulations

understand and agree that in the event of an emergency or other special ircumstances the University may contact my parent, guardian or emergency contact erson

Submit

Registration Personal Information Participation

Registration Personal Information Participation

Gridolines Because Personal Information Odditions | Info

閱畢 Important Information,

請確保已在方格打鉤及按"Submit"完成註冊。這一點非常重要,否則你便不能完成註冊程序

contact



Information Technology Services Centre, CUHK



20



香港中文大學·資訊科技服務處 Information Technology Services Centre, CUHK



MyPage News and Events CUSIS and MyStudy Library Webmail Useful Links

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- 30 My Planner
- >> Teaching Timetable by Suby/Dpt
- >> Teaching Timetable by Prog
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- » Browse Course Catalog
- Browse Program
 Information
- >> _
- >> My Course History
- » My Academic Requirements
- 33 What-if Report
- 3) View My Grades
- 3) View My Assignments
- 3) View Unofficial Transcript
- 33 My Advisors



You do not have access to the Registration page because you have either successfully completed your Registration process OR have missed the Registration period. Please contact Central Administrative Offices for more details on registration.

Go to Personal Information

Main Content

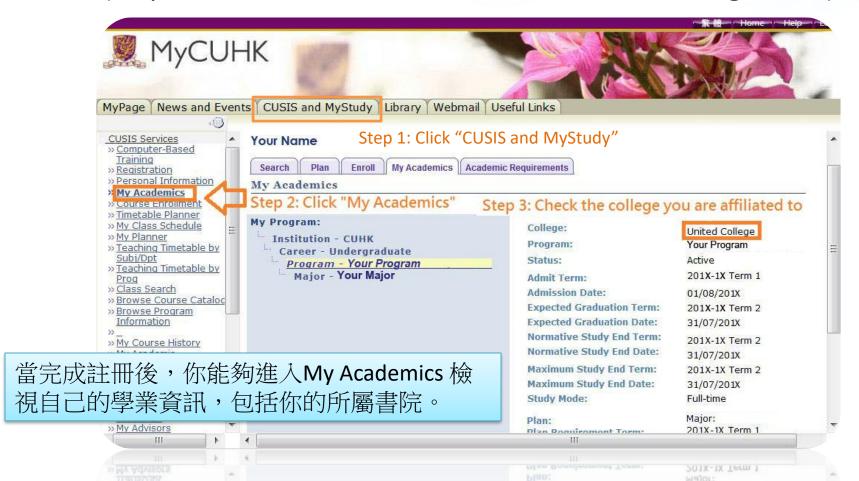


當完成註冊後,若你再進入註冊(Registration),以上畫面將會出現,通知你已經完成註冊,不需再註冊。



College Assignment

(http://www.cuhk.edu.hk/cusis/howto/findcollege.html)





MyCUHK 及CUSIS 概警

- MyCUHK
 - 掌握大學資訊
 - 往返其他網上服務平台及系統
- Chinese University Student Information System (CUSIS)
 - 管理個人及學術資訊



以OnePass登入MyCUHK - 10 位學生編號



· 開版 IISC 重設医標

講覧此重股校友宏報



MyCUHK - My Page (此為學生用戶頁面)

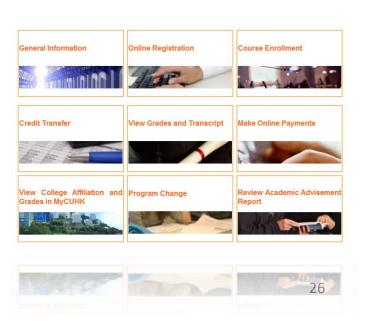




MyCUHK中的 CUSIS 概覽

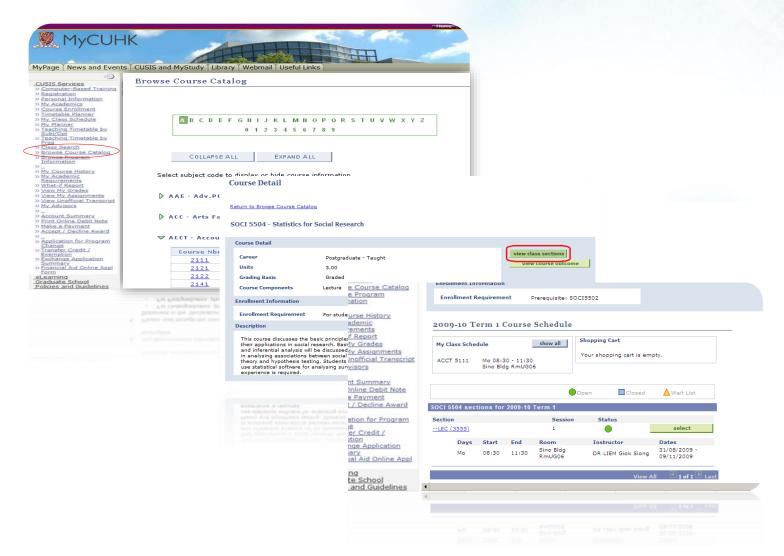
- 查閱及更新個人資料
- 查閱科目時間表資料
- 選科
- 查閱帳單
- 查閱成績







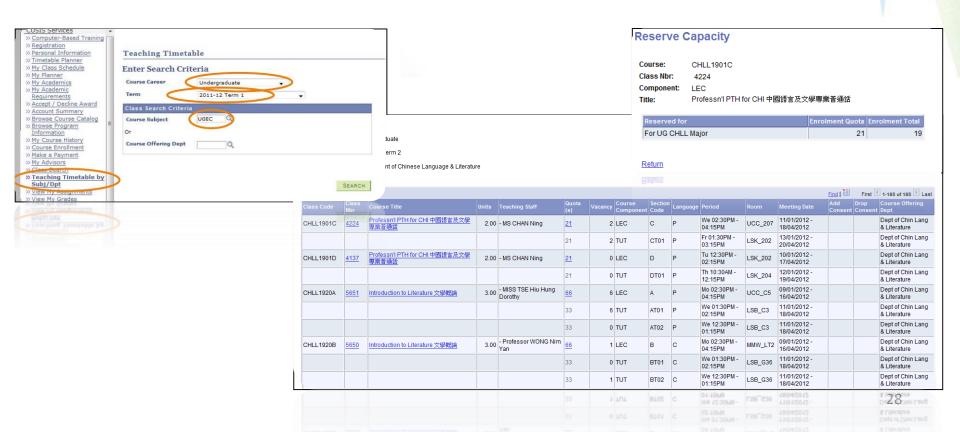
CUSIS - Browse Course Catalogue 功能





CUSIS – Search Teaching Timetable by Subj/Dpt 功能

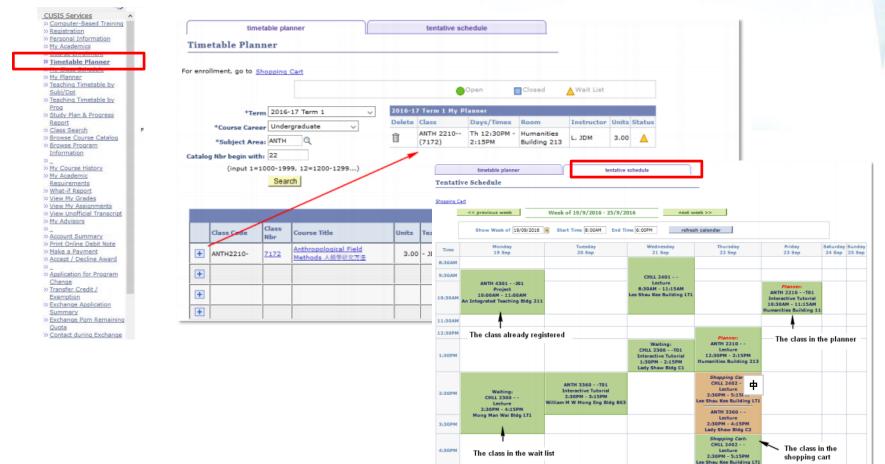
• 查閱科目資料,並即時提供大學所有科目的上課時間表、學生人數限額及空缺等資料





CUSIS - Timetable Planner功能

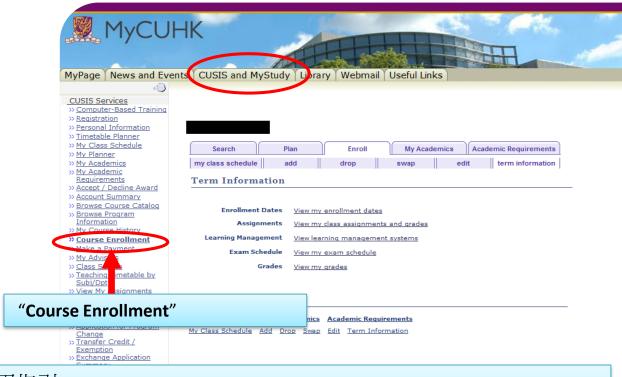
• 到Tentative Schedule查看你於Timetable Planner內所選的科目





CUSIS - 選科

http://www.cuhk.edu.hk/gss/crs_reg/index.html



使用指引

- •使用指南: http://www.cuhk.edu.hk/gss/crs_reg/CUSIS_overall.html
- •Computer-based training programme:

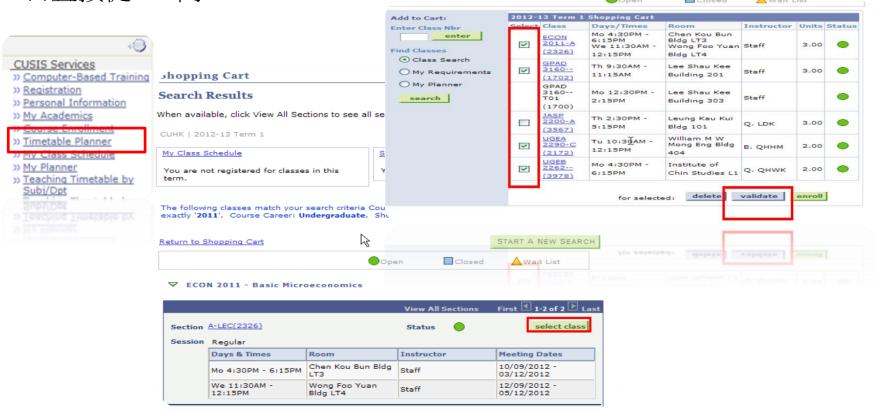
http://www.cuhk.edu.hk/cusis/login/howto/cbt-student/5eng.html



CUSIS – Shopping Cart功能

• 將所選科目放入 Shopping Cart 內查看自己是否合資格選修,並於選科

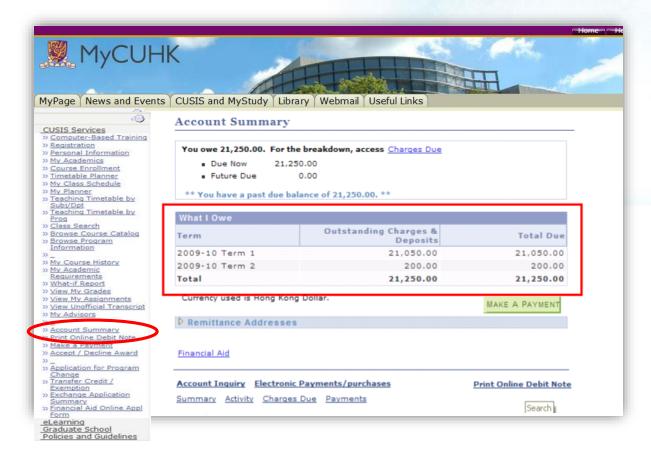
日直接從Cart內enroll





Information Technology Services Centre, CUHK

CUSIS -查閱帳單





香港中文大學·資訊科技服務處 Information Technology Services Centre, CUHK

CUSIS -查閱成績





網路服務

- •校園內的網路覆蓋
- •上網途徑



校園網路覆蓋











校園內外WiFi 服務

- 1. CUHK Wi-Fi 服務
 - SSID / 網絡名稱 = CUHK / CUHKa / CUHK1x
 - *使用中大Wi-Fi無線寬頻夥伴計劃
 - SSID /網絡名稱 = eduroam / CSL / Y5ZONE
 - 須先註冊帳戶



中大Wi-Fi無線寬頻夥伴計劃帳戶註冊: https://wifipartners.itsc.cuhk.edu.hk/myaccount.php

Tips:

CUHK1x 及 Eduroam只需 登入一次,裝置將可下次 自動連接

~	CUHK1x	₽ ? (i)
СН	OOSE A NETWORK	
	CSL	∻ (i)
	CSL Auto Connect	₽ ? (i)
	CUguest	∻ (i)
	CUHK	∻ (i)
	CUHKa	∻ (i)
	eduroam	₽ ? (j)
	eduroam_test	₽ ? (j)
	Wi-Fi.HK via CUHK	∻ (i)
	Y5ZONE	∻ (i)
	Y5ZONE	÷ (!)
	Wi-Fi.HK via CUHK	÷ ()



香港中文大學·資訊科技服務處 Information Technology Services Centre, CUHK

宿舍網絡服務

1. 有線網絡-ResNet

網線可於伍何曼原樓大學書店購買。

連接網線



開啟網絡瀏覽器



請使用Computing ID + OnePass (CWEM) 密碼登入

2. 無線網絡





虛擬私人網絡(VPN)

** 中大部分網站因保安理由會設有瀏覽限制,你須於連接無線網絡及宿舍網絡後,再連接 VPN。



詳情: http://www.itsc.cuhk.edu.hk/en-gb/all-it/wifiand-network/cuhk-vpn

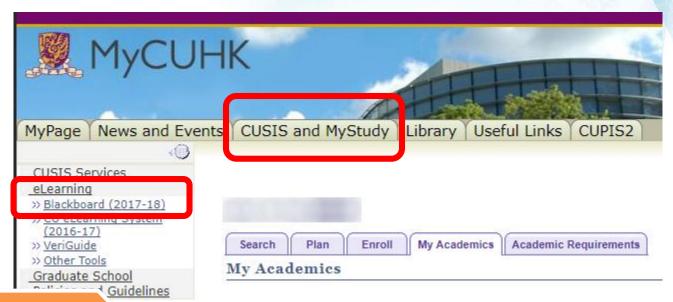


eLearning

- # Blackboard
- #碌士



獲取課堂筆記@Blackboard





或直接到 Blackboard: http://blackboard.cuhk.edu.hk



Blackboard @mobile



到app store下載Blackboard









CUHK Office 365

- # Word, Excel
- # Email



管理電郵及檔案 @ Office 365



CUHK

或經由 MyCUHK > MyPage > CUHK Office 365 / @Link Student E-mail 前往

Office 365 / @Link Email





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CUHK Office 365 Portal: http://www.cuhk.edu.hk/o365

CUHK LOGIN

For Office 365, @Link, LibrarySearch and more

Login with

Student: Student-ID@link.cuhk.edu.hk Staff: alias@cuhk.edu.hk Alumni: alumni-ID@link.cuhk.edu.hk Password: OnePass Password

OnePass Password

Sign in

Login Help

ITSC Service Desk

CADS (CADS Reference Number: 233)







提供電子郵箱、雲端儲存及雲端辦公室應用程式





CUHK Office 365 - @Link (電郵服務)





CUHK Mobile Apps

流動應用程式

- # Mobile Apps
- # CUHK Mobile



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Information Technology Services Centre, CUHK



All things in hand with CUHK Mobile

- 緊貼中大最新資訊
- 尋找中大地圖
- 提供網上圖書館服務
- 提供中大校巴時間表
- 提供入學資訊

可在於Google Play & Apple App Store下載



使用IT設施

- #列印
- #使用電腦



使用IT設施@ User Areas 及 Learning Commons



User Areas, 1/F Pi Chiu Building 碧秋樓 1 樓用戶區



Learning Commons, 6/F Wu Ho Man Yuen Building 學習共享空間: 伍何曼原 樓 6 樓

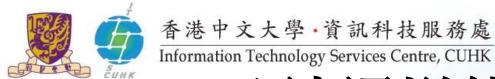


八達通列印服務

A4黑白列印







八達通增值服務

- (1) 鄰近 User Areas
 - -醫學大樓餐廳, Coffee Corner
- (2) 鄰近 Learning Commons

-VanGO, 火車站,善衡餐廳及Starbucks.





信息安全

- 防毒軟件
- 提防網絡釣魚電郵



Dear, XXX@cuhk.edu.hk

Apple ID Suspended

Re-verify Data Apple ID & Unlock Account

We noticed recently that your account made a purchase on a different device before.

And all data in your account has changed, starting from address, name, date of birth and others.

Therefore your account is temporarily suspended.

Please recover your account below:

Apple ID Unlock Account

Apple ID Summary • Apple ID Suspended

Information regarding your personal information can be view

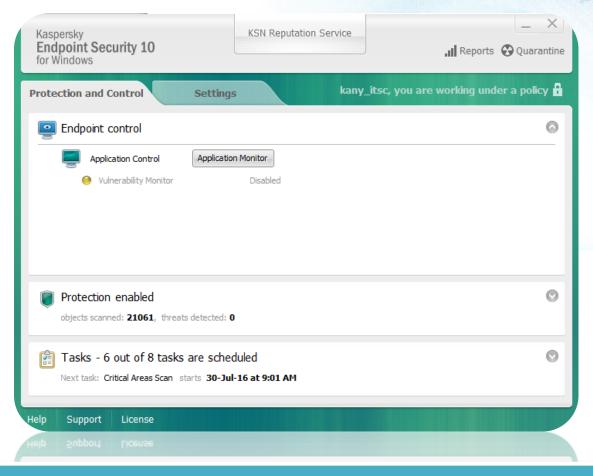
Copyright © 2017 Apple Inc. All rights reserved

- 釣魚郵件通常會附有有病毒的附件或虛假網站連結。
- 開啟任何附件及連結前,請檢查寄件者、 附件及連結是否與有關寄件機構正式資 料吻合!
- · 如不小心提供了密碼,請**立刻**於已安 裝防毒軟件的電腦,更改密碼。



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- 確保裝置已更新及安裝防毒軟件。
- 可到ITSC網頁下載Kaspersky防毒軟件!



更多保安小貼士

- 1. 勿與人共用你的帳戶
- 2. 勿非法下載不明來歷的網上資源
- 3. 勿瀏覽不明來歷的網站

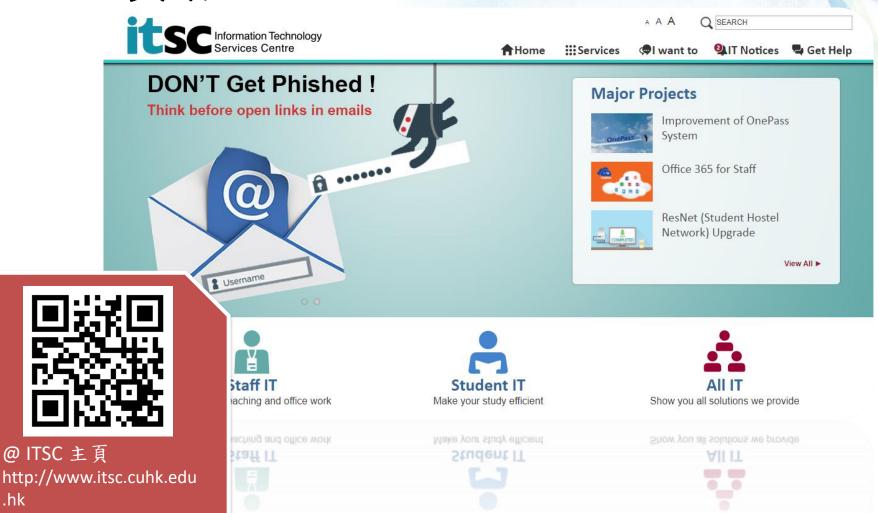


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ITSC 資訊





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@ ITSC eNewsletter: http://www.cuhk.edu. hk/itsc/digest

eNewsletter



Office 365 will be available for free to ALL CUHK staff starting from 12 May 2016.

Campus License Agreement with Microsoft,





聯絡我們

❖ 熱線電話: 3943 8845

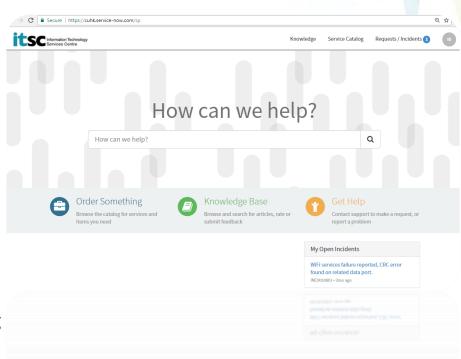
❖ ITSC Service Desk 服務台

• User Areas: 1/F ,Pi Ch'iu Bldg 用户區:碧秋樓 1 樓

• Learning Commons, 6/F Wu Ho Man Yuen Building 學習共享空間: 伍何曼原樓 6樓

❖ CU Link Card Centre 中大通發證中心 Room 804, 8/F, Wu Ho Man Yuen (WMY) Building 伍何曼原樓8樓 804 室

❖ ITSC Online Service Desk 網上服務台 http://servicedesk.itsc.cuhk.edu.hk





多謝各位!

CUHK ITSC



