

**The Chinese University of Hong Kong
Office of Academic Links**

**Let's Go Summer! Summer Programmes 2024
Application for Reimbursement of Tuition Fee**

Notes:

- (1) Please submit the application together with the following supporting documents issued by the host institution to **Office of Academic Links, 13/F, Yasumoto International Academic Park.**
 - i. Admission letter
 - ii. Invoice
 - iii. Receipt or proof of payment
 - iv. Transcript with passing grade(s) or certificate of completion
- (2) Students can only apply for reimbursement of the tuition fee paid to the host institution, other expenses including but not limited to application fee, accommodation fee, insurance, bank charge **cannot** be reimbursed.
- (3) Reimbursement will be made within two months after submission of the application and all supporting documents.
- (4) For enquiries, please contact Office of Academic Links at iasp@cuhk.edu.hk.

Personal Information			
Full Name in English	<small>(Family Name)</small> _____ <small>(First Name)</small> _____	CUID Number	
Email		Phone	
Programme and Tuition Fee Amount Please "√" in the appropriate box(s)			
<input type="checkbox"/> SP01-Lille Catholic University (EUR1,350)		<input type="checkbox"/> SP09-University of Bristol (GBP1,500)	
<input type="checkbox"/> SP02-Freie Universität Berlin (EUR1,850)		<input type="checkbox"/> SP10-University of Liverpool (GBP1,683)	
<input type="checkbox"/> SP08-The University of Manchester (GBP1,700)		<input type="checkbox"/> SP12-University of Westminster (GBP1,750)	
Bank Account Information			
Notes: (1) Please fill in the bank account information with care and ensure that the information provided is accurate. The University is not responsible for any loss or cost incurred owing to the incorrect bank account information provided. (2) The bank account must be a Hong Kong dollar saving account .			
Bank Account Holder Name			
Bank Name		Bank Account No.	

Declaration

- I have read the above notes and hereby declare that the information and documents provided for this application are true and accurate. I understand that the reimbursed amount will be in Hong Kong dollars which is equivalent to the tuition fee amount paid in foreign currency. The exchange rate will be determined by the CUHK Finance Office.
- I certify that all submitted invoices/receipts are the originals or true printed copies of the originals, and this is the only request for payment/reimbursement for the tuition fee. No payment/reimbursement will be/has been requested for the same expenditure from other sources.

Student's Signature: _____ Date: _____

For OAL Use Only

Tuition in HKD: _____ Exchange Rate: _____