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| **C:\Users\WHWong\AppData\Local\Microsoft\Windows\INetCache\Content.Word\MASS-Logo.gif** | **MASS (Mentor-Assisted Study Scheme)**Mentor Reply Slip(Grateful for your reply on or before 22 November 2024) |  |

To：MASS Programme, Office of University General Education, CUHK

E-mail: xinxinma@cuhk.edu.hk

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| **1. Mentor information** |
| Name: |  |
| Department: |  | Phone number: |  |
| **For publicity**A short biography (in English and/or Chinese): |  |

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| **2. Book information** |
| Title: |  | Author (name, other names): |  |
| Publisher and year of publication: |  |
| Other useful information, if any (e.g. Amazon link, library call number): |  |
| **For publicity**A short description of the book and what students will learn from the book (in English and/or Chinese): |  |
| Please suggest where students can acquire the book (e.g. online bookstore, a hyperlink for downloading free copies, the University Library): |  |

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| **3. Meeting schedule** |
| Maximum no. of students (usually 5): |  | Main medium of instruction: |  | Number of meetings needed: |  | Duration of each meeting:[[1]](#footnote-1) |  |
| Scheduling of meetings: | I would prefer to (please tick ☑ either one) |
| □ schedule the first meeting and then decide the details of the subsequent meetings with all group members. |
| Date:[[2]](#footnote-2) |  |
| Time: |  |
| Venue: |  |
| Theme or core-question for the meeting (if any) |  |
| □ schedule all meeting dates, times, and venues now as below. (Please add more rows if necessary) |
| Meeting | Date[[3]](#footnote-3) | Time (from when to when) | Venue[[4]](#footnote-4) | Theme or core-question for the meeting (if any) |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Students’ preparation for the first meeting, if there should be any (e.g. they should have acquired the book and read the introduction): |  |

**4. Remarks, if any:**

Thank you for joining us as a MASS mentor. After we have received your reply, the MASS Project team will

* contact you and follow up on the promotion of MASS among students,
* help enrol students in MASS,
* provide helpdesk service to MASS mentors when the reading group is ongoing,
* guide students in producing 3-minute podcasts and organising student book review sessions,
* assist students in recording their participation in MASS on the Student Development Portfolio, and
* present a $100 book coupon to the mentor and students for their accomplishments in reading and an additional $500 book coupon to the MASS mentor as a token of thanks.

**-** End -

1. It should be long enough for deep discussions, e.g. 2 to 3 hours. [↑](#footnote-ref-1)
2. You may consider starting MASS in the week of 23-27 December 2024 when all final exams have been finished. [↑](#footnote-ref-2)
3. You may choose several dates (typically ranging from 4 to 8 meetings) within 23 December 2024 to 28 February 2025. Please note that 28 January to 3 February 2025 would be the Chinese New Year holiday. [↑](#footnote-ref-3)
4. The venue can be a study room at the University Library, a place on campus (e.g. your office) or Zoom. The MASS team will help with the necessary arrangements. [↑](#footnote-ref-4)