THE CHINESE UNIVERSITY OF HONG KONG

MEMO

From	University Safety Office	*To*	See Distribution
Ref.	USO/MM/2026/013	*Your Ref.*	
Tel No.			
Date.	4 September 2026	*dated*	

Fire Drill Schedule (September and October 2026)

We refer to the memorandum [Ref No.: USO/MM/2026/002] dated 17 March 2026, issued by the Committee on Safety regarding the implementation of regular fire drill exercises. Please be informed that the fire drill for September and October 2026 has now been scheduled. **Appendix 1** sets out the buildings covered during this period.

1. Reminder during the drill

- Upon activation of the fire alarm, Departmental Fire Wardens, who will be wearing red Fire Warden vests, will assist in evacuating occupants from the buildings.

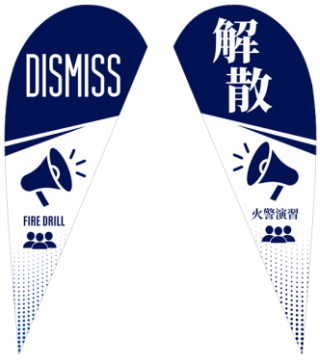




- Occupants should evacuate in an orderly manner and proceed to the designated assembly point for roll call, as indicated by a “Roll Call” flag.
- Upon the completion of the drill, a “Dismiss” flag will be raised. Participants may return to their buildings.



“Roll Call” Flag



“Dismiss” Flag

- Those interested in learning or refreshing their knowledge of fire extinguisher use are welcome to join the voluntary hands-on practice session. Colleagues from the Security Office will demonstrate the proper use of fire extinguishers.
- In view of the potentially adverse weather conditions during the fire drill, participants are advised to consider bringing an umbrella, portable fan, and/or insect repellent, as appropriate.

Information on the assembly points for individual buildings and Frequently Asked Questions (FAQ) about the fire drill are available on the Fire Safety Basics website:
https://www.cuhk.edu.hk/useo/so/fire/f_index.html

2. Unforeseeable Cancellation and Subsequent Arrangement

In the event that a scheduled fire drill has to be rescheduled due to unforeseen circumstances (e.g., adverse weather), **no fire alarm** will be triggered at the originally scheduled time. The fire drill will be rescheduled, and details of the revised arrangements will be announced via the above Fire Safety Basics website.

3. Posting of Fire Drill Notice

The responsible parties of the building shall ensure that the relevant Fire Drill Notice (**Appendix 2**) is prominently displayed in public areas of the building to notify occupants and visitors of the scheduled fire drill exercise.

4. Collection of Fire Warden Vests

Departmental Safety Coordinators concerned are required to arrange for the collection of red Fire Warden Vests for the designated Departmental Fire Warden from the USO General Office, Room G01, Lady Shaw Building, during office hours prior to the drill.

Your support in disseminating this information to all concerned parties in the building is much appreciated.

Should you have any questions, please contact the USO hotline at 3943-7958 or email uls@cuhk.edu.hk.

Thank you for your continued cooperation.

Regards,

The Chinese University of Hong Kong
University Safety Office
大學安全事務處
香港中文大學

University Safety Office
The Chinese University of Hong Kong

Distribution List

- College Secretary, Chung Chi College
- Chung Chi College (Attn: Mr. Ivan LEE; Ms. WONG Ka-yee)
- College Secretary, New Asia College
- College Secretary, Wu Yee Sun College
- Wu Yee Sun College (Attn: Ms. Sonia YU, Ms. Polly Po and Mr. Ron WONG)
- College Secretary, CW Chu College
- College Secretary, Lee Woo Sing College
- Lee Woo Sing College (Attn: Mr. Ricky TAI)
- User Committee on General Management of Lo Kwee-Seong Integrated Biomedical Sciences Building, School of Biomedical Science (Attn: Mr. LAU Chi-wai)
- Learning and Cultural Enhancement Section, Office of Student Affairs
- Estates Management Office - HKBM Section
- Mr. James NG, Hall Manager, Postgraduate Hall, Student Hostels
- Mr. Simon LEE, Director of Security and Transport
- Mr. CHUNG Hung Yip Courtney, Security Manager, Security Office
- Mr. WONG Hon Mau Victor, Assistant Security Manager, Security Office
- Mr. Edmond LAM, Director of Estates Management
- Mr. Jason CHOI, Estate Manager I, Estates Management Office
- Mr. Dennis HUI, Director of University Safety
- Mr. HO Wing Kwok, Safety Manager, University Safety Office

Appendix 1

Fire Drill Schedule from September and October 2026

Date	Time	Building
9 September 2026 (Wed)	8:00 PM	Hua Lien Tang Ming Hua Tang Ying Lin Tang
16 September 2026 (Wed)	8:00 PM	Friendship Lodge Xuesi Hall Chih Hsing Hall
17 September 2026 (Thu)	8:00 PM	Mei Yun Tang
23 September 2026 (Wed)	8:00 PM	Lee Shu Pui Hall Madam S.H. Ho Hall Wen Chih Tang Staff Quarter S
24 September 2026 (Thu)	8:00 PM	Grace Tien Hall Daisy Li Hall
30 September 2026 (Wed)	8:00 PM	Wu Yee Sun College Student Hostel West Block Wu Yee Sun College Student Hostel East Block Wu Yee Sun College Activity Centre
7 October 2026 (Wed)	11:30 AM	Lo Kwee-Seong Integrated Biomedical Sciences Building
7 October 2026 (Wed)	8:00 PM	Marina Tse Chu Building C.W. Chu College Student Hostel Ina Ho Chan Un Chan Building
14 October 2026 (Wed)	8:00 PM	International Houses 3 - 5 Panacea Lodge
21 October 2026 (Wed)	8:00 PM	International House 1 International House 2 Postgraduate Hall Nos. 4 - 6
28 October 2026 (Wed)	8:00 PM	Lee Woo Sing College North Block Dorothy and Ti-Hua KOO Building

Appendix 2

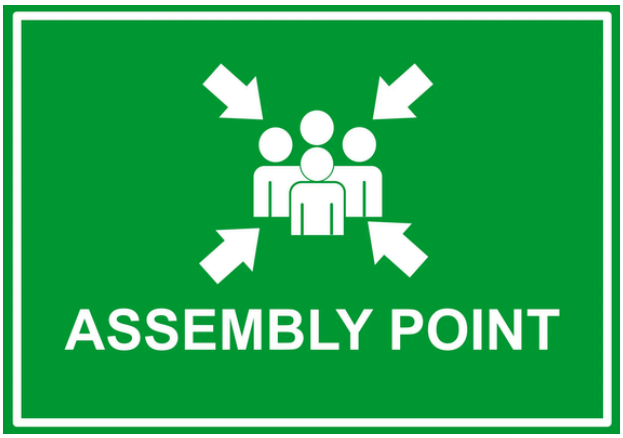


NOTICE

FIRE DRILL 火警演習

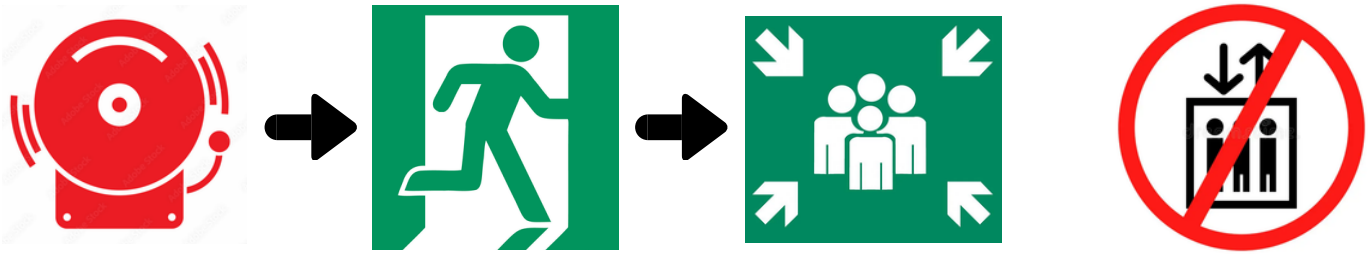
Hua Lien Tang 華連堂
Ming Hua Tang 明華堂
Ying Lin Tang 應林堂

9 Sep 2026, 8:00 pm





Hear Alarm	Evacuate Immediately	Assemble & Report	Do Not Use Lift



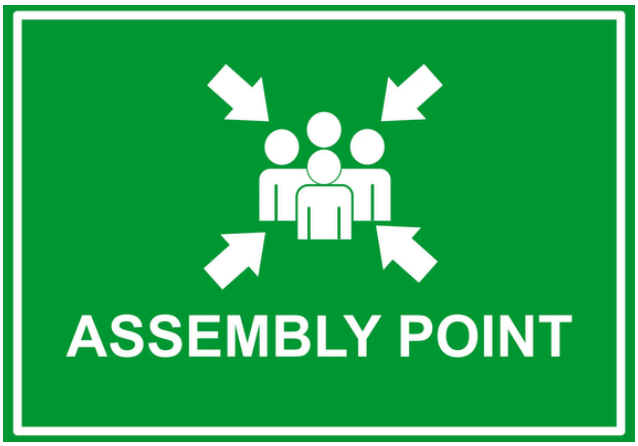


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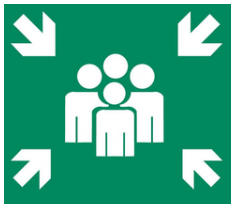
FIRE DRILL 火警演習

Friendship Lodge 會友樓
Xuesi Hall 學思樓
Chih Hsing Hall 知行樓

16 Sep 2026, 8:00 pm





Hear Alarm	Evacuate Immediately	Assemble & Report	Do Not Use Lift
			

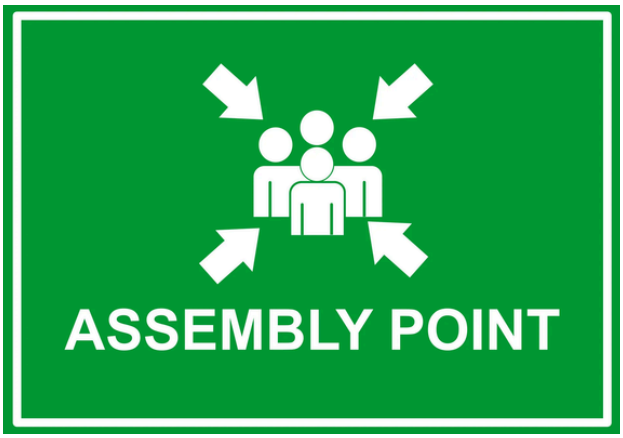


NOTICE

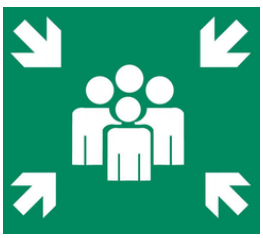
FIRE DRILL 火警演習

Mei Yun Tang 梅雲堂

17 Sep 2026, 8:00 pm





Hear Alarm	Evacuate Immediately	Assemble & Report	Do Not Use Lift
			

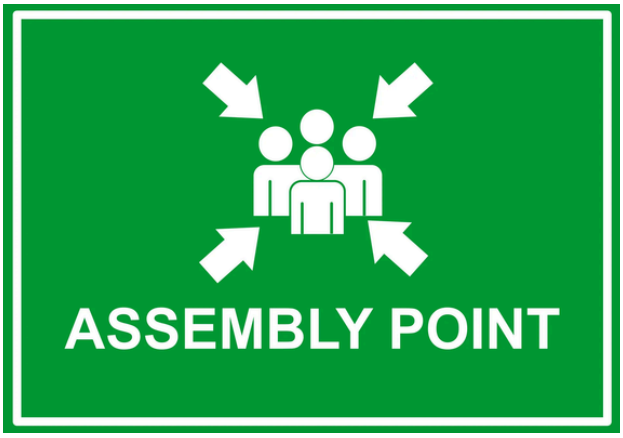


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FIRE DRILL 火警演習

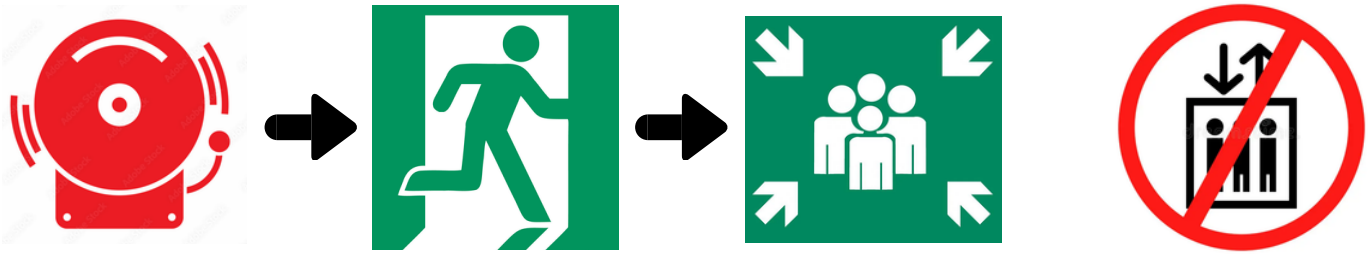
Lee Shu Pui Hall 利樹培堂
Madam S.H. Ho Hall 何善衡夫人宿舍
Wen Chih Tang 文質堂
Staff Quarter S 教職員宿舍 S

23 Sep 2026, 8:00 pm





Hear Alarm	Evacuate Immediately	Assemble & Report	Do Not Use Lift



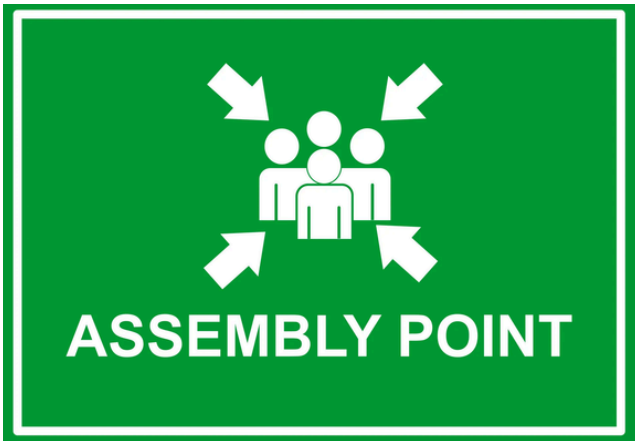


NOTICE

FIRE DRILL 火警演習

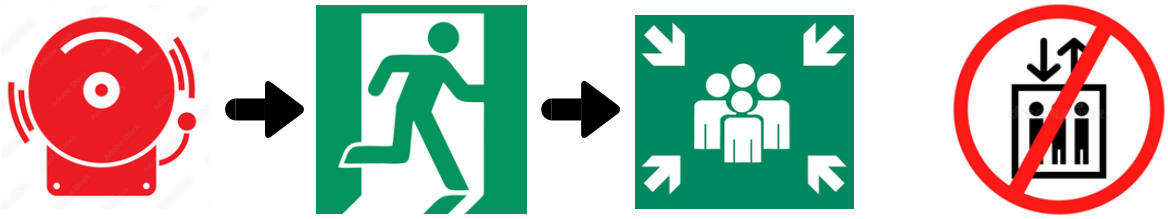
Grace Tien Hall 志文樓
Daisy Li Hall 紫霞樓

24 Sep 2026, 8:00 pm





Hear Alarm	Evacuate Immediately	Assemble & Report	Do Not Use Lift



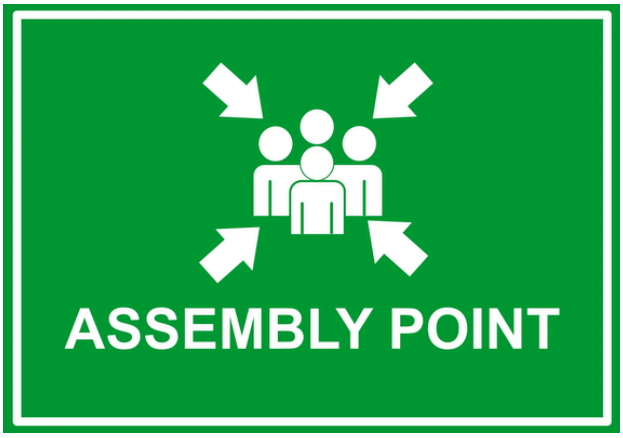


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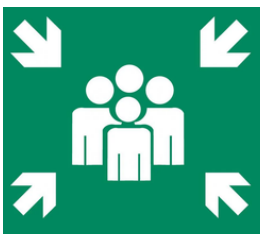
FIRE DRILL 火警演習

Wu Yee Sun College Student Hostel
West Block & East Block
伍宜孫書院學生宿舍 (東座&西座)
Wu Yee Sun College Activity Centre
伍宜孫書院康體中心

30 Sep 2026, 8:00 pm





Hear Alarm	Evacuate Immediately	Assemble & Report	Do Not Use Lift
			

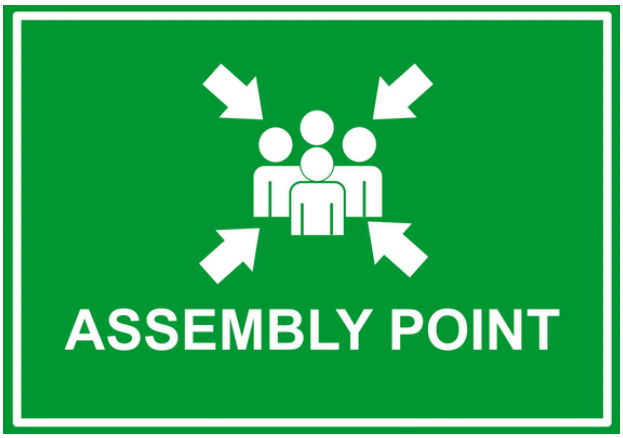


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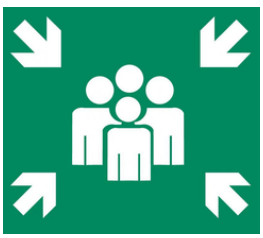
FIRE DRILL 火警演習

Lo Kwee-Seong Integrated Biomedical Sciences Bldg
羅桂祥綜合生物醫學大樓

7 Oct 2026, 11:30am





Hear Alarm	Evacuate Immediately	Assemble & Report	Do Not Use Lift
			

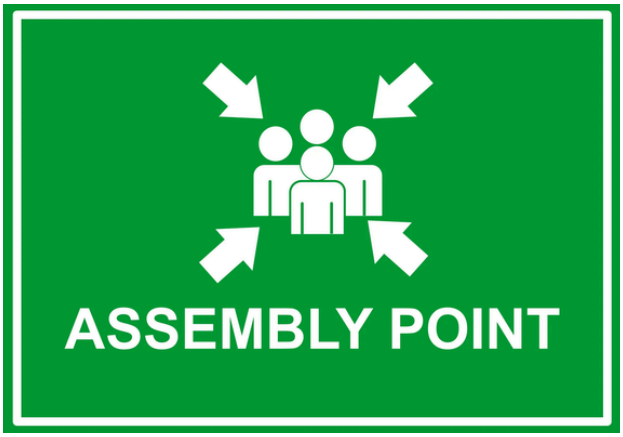


NOTICE

FIRE DRILL 火警演習

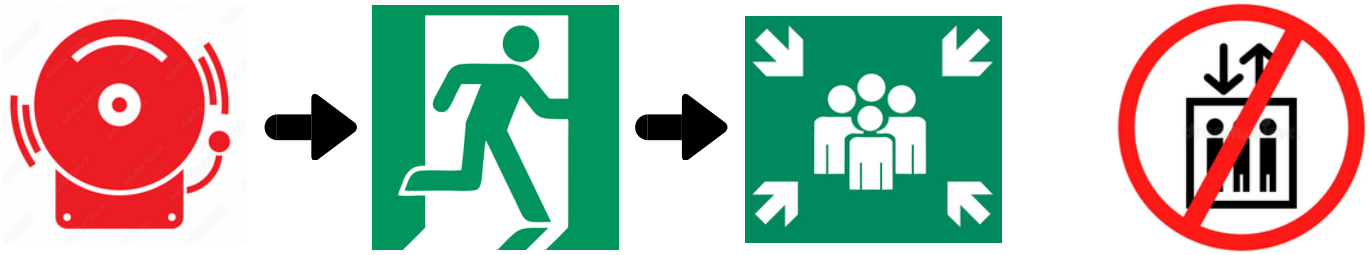
Marina Tse Chu Bldg 朱謝玲玲樓 (恩玲樓)
C.W. Chu College Student Hostel
敬文書院學生宿舍 (風雩樓)
Ina Ho Chan Un Chan Bldg 何陳婉珍樓

7 Oct 2026, 8.00 pm





Hear Alarm	Evacuate Immediately	Assemble & Report	Do Not Use Lift



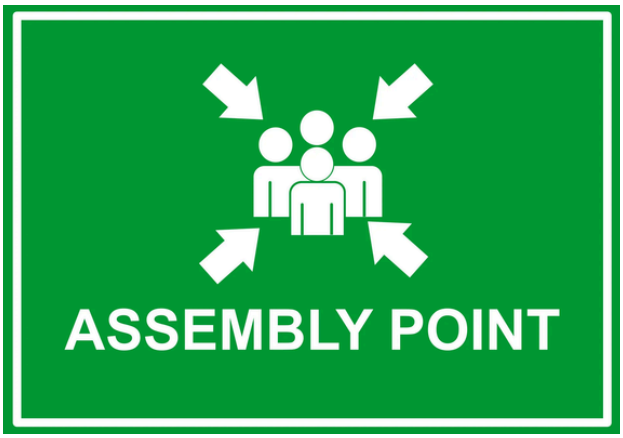


NOTICE

FIRE DRILL 火警演習

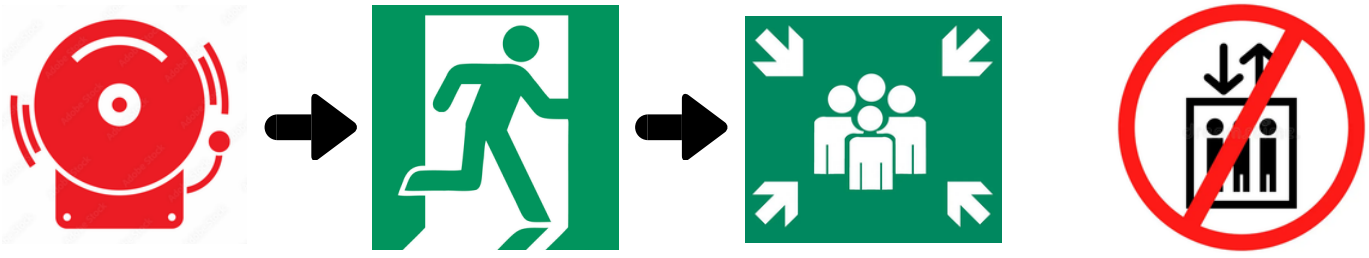
International Houses 3 – 5
國際生堂 3-5座
Panacea Lodge 芝苑

14 October 2026, 8.00 pm





Hear Alarm	Evacuate Immediately	Assemble & Report	Do Not Use Lift



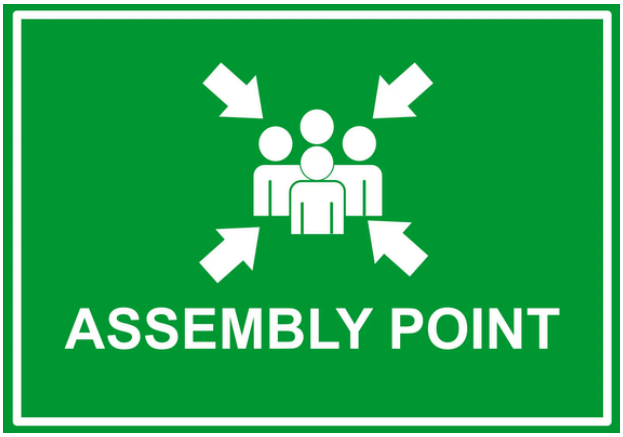


NOTICE

FIRE DRILL 火警演習

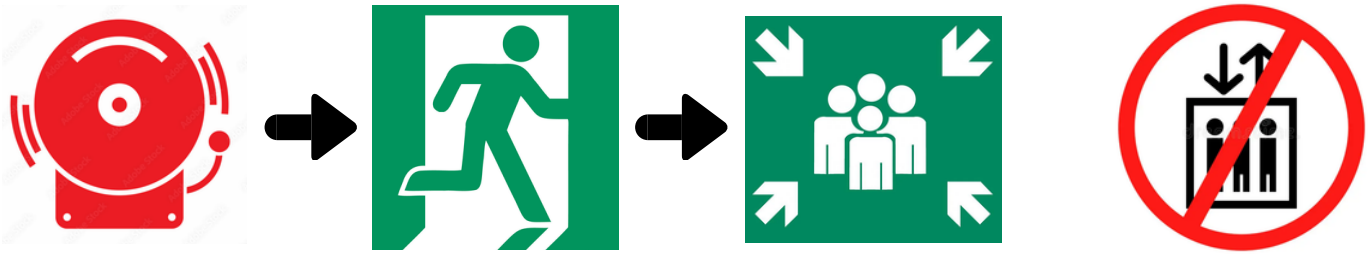
International House 1 & 2
國際生堂 1 & 2 座
Postgraduate Hall Nos. 4 – 6
研究生宿舍 4-6座

21 Oct 2026, 8.00 pm





Hear Alarm	Evacuate Immediately	Assemble & Report	Do Not Use Lift



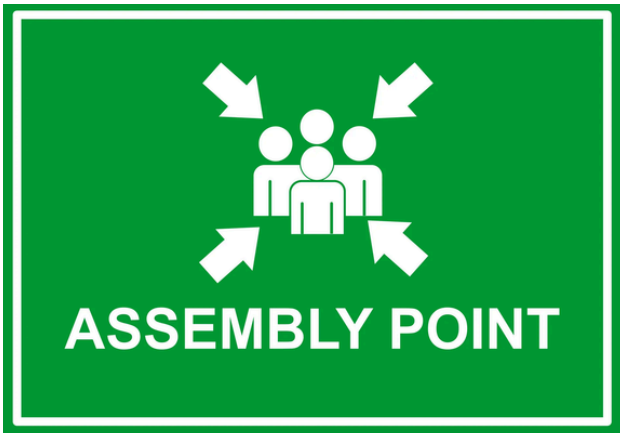


NOTICE

FIRE DRILL 火警演習

Lee Woo Sing College North Block
和聲書院北座
Dorothy and Ti-Hua KOO Bldg
顧鐵華費肇芬伉儷樓

28 Oct 2026, 8.00 pm





Hear Alarm	Evacuate Immediately	Assemble & Report	Do Not Use Lift

