THE CHINESE UNIVERSITY OF HONG KONG

MEMO

From	University Safety Office	*To*	See Distribution
Ref.	USO/MM/2026/014	*Your Ref.*	
Tel No.			
Date.	5 October 2026	*dated*	

Fire Drill Schedule (October and November 2026)

We refer to the memorandum [Ref No.: USO/MM/2026/002] dated 17 March 2026, issued by the Committee on Safety regarding the implementation of regular fire drill exercises. Please be informed that the fire drill for October and November 2026 has now been scheduled/updated. **Appendix 1** sets out the buildings covered during this period.

1. Reminder during the drill

- Upon activation of the fire alarm, Departmental Fire Wardens, who will be wearing red Fire Warden vests, will assist in evacuating occupants from the buildings.





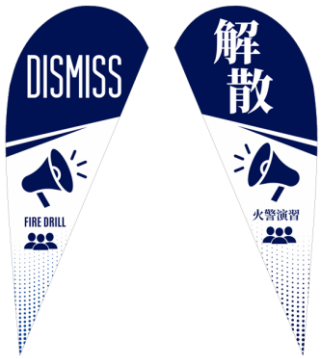
- Occupants should evacuate in an orderly manner and proceed to the designated assembly point for roll call, as indicated by a “Roll Call” flag.



NOTE: Since the fire drill to be conducted on 25 November 2026 will involve several buildings, occupants shall be assembled according to the following building zone arrangement indicated with flags

Flag A	Flag B	Flag C	Flag D	Flag E	Flag F
Sino Building	Li Wai Chun Building	Chen Kou Bun Building	Wong Foo Yuan Building	Hui Yeung Shing Building	Ho Tim Building
					

- Upon the completion of the drill, a "Dismiss" flag will be raised. Participants may return to their buildings.



- Those interested in learning or refreshing their knowledge of fire extinguisher use are welcome to join the voluntary hands-on practice session. Colleagues from the Security Office will demonstrate the proper use of fire extinguishers.

- In view of the potentially adverse weather conditions during the fire drill, participants are advised to consider bringing an umbrella, portable fan, and/or insect repellent, as appropriate.

Information on the assembly points for individual buildings and Frequently Asked Questions (FAQ) about the fire drill are available on the Fire Safety Basics website:
https://www.cuhk.edu.hk/useo/so/fire/f_index.html

2. **Unforeseeable Cancellation and Subsequent Arrangement**

   In the event that a scheduled fire drill has to be rescheduled due to unforeseen circumstances (e.g., adverse weather), **no fire alarm** will be triggered at the originally scheduled time. The fire drill will be rescheduled, and details of the revised arrangements will be announced via the above Fire Safety Basics website.

3. **Posting of Fire Drill Notice**

   The responsible parties of the building shall ensure that the relevant Fire Drill Notice (**Appendix 2**) is prominently displayed in public areas of the building to notify occupants and visitors of the scheduled fire drill exercise.

4. **Collection of Fire Warden Vests**

   Departmental Safety Coordinators concerned are required to arrange for the collection of red Fire Warden Vests for the designated Departmental Fire Warden from the USO General Office, Room G01, Lady Shaw Building, during office hours prior to the drill.

Your support in disseminating this information to all concerned parties in the building is much appreciated.

Should you have any questions, please contact the USO hotline at 3943-7958 or email uls@cuhk.edu.hk.

Thank you for your continued cooperation.

Regards,

The Chinese University of Hong Kong
University Safety Office
大學安全事務處
香港中文大學

University Safety Office
The Chinese University of Hong Kong

Distribution List

- User Committee on General Management of Lo Kwee-Seong Integrated Biomedical Sciences Building, School of Biomedical Sciences (Attn: Mr. LAU Chi-wai)
- College Secretary, CW Chu College
- College Secretary, New Asia College
- Learning and Cultural Enhancement Section, Office of Student Affairs
- Estates Management Office - HKBM Section
- Hall Manager, Postgraduate Hall, Student Hostels (Attn: Mr. James NG)
- College Secretary, Lee Woo Sing College
- Lee Woo Sing College (Attn: Mr. Ricky TAI)
- Director, Physical Education Unit
- College Secretary, Chung Chi College
- Chung Chi College (Attn: Mr. Ivan LEE and Ms. WONG Ka-yee)
- School of Chinese Medicine (Attn: Ms. LUI Ka Man Kaman)
- Faculty Secretary, Faculty of Education
- Mr. Simon LEE, Director of Security and Transport
- Mr. CHUNG Hung Yip Courtney, Security Manager, Security Office
- Mr. WONG Hon Mau Victor, Assistant Security Manager, Security Office
- Mr. Edmond LAM, Director of Estates Management
- Mr. Jason CHOI, Estate Manager I, Estates Management Office
- Mr. Dennis HUI, Director of University Safety
- Mr. HO Wing Kwok, Safety Manager, University Safety Office

Appendix 1

Fire Drill Schedule from October and November 2026

Date	Time	Building
7 October 2026 (Wed)	11:30 AM	Lo Kwee-Seong Integrated Biomedical Sciences Building
7 October 2026 (Wed)	8:00 PM	Marina Tse Chu Building C.W. Chu College Student Hostel Ina Ho Chan Un Chan Building
13 October 2026 (Tue)	8:00 PM	Friendship Lodge Xuesi Hall Chih Hsing Hall
14 October 2026 (Wed)	8:00 PM	International Houses 3 - 5 Panacea Lodge
21 October 2026 (Wed)	8:00 PM	International House 1 International House 2 Postgraduate Hall Nos. 4 - 6
28 October 2026 (Wed)	8:00 PM	Lee Woo Sing College North Block Dorothy and Ti-Hua KOO Building
4 November 2026 (Wed)	11:30 AM	Estates Management Office Headquarters
		University Gym
4 November 2026 (Wed)	8:00 PM	Jockey Club Postgraduate Halls 2-3
18 November 2026 (Wed)	11:30 AM	University Residence Nos. 10 - 11
		University Residence Nos. 16 - 17
18 November 2026 (Wed)	8:00 PM	Wen Lin Tang
25 November 2026 (Wed)	11:30 AM	Sino Building
		Li Wai Chun Building
		Chen Kou Bun Building
		Wong Foo Yuan Building
		Hui Yeung Shing Building
		Ho Tim Building
25 November 2026 (Wed)	8:00 PM	Jockey Club Postgraduate Hall 1

Appendix 2

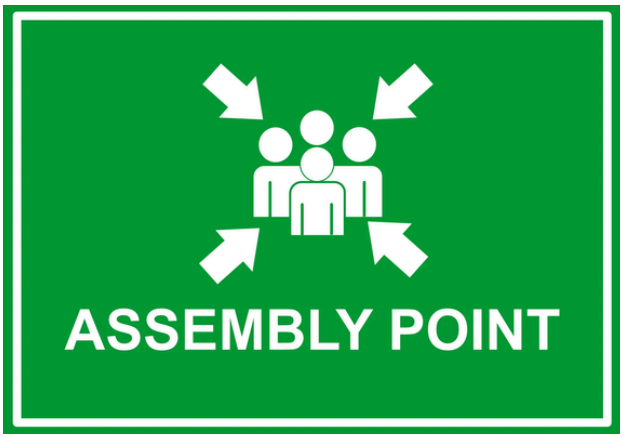


NOTICE

FIRE DRILL 火警演習

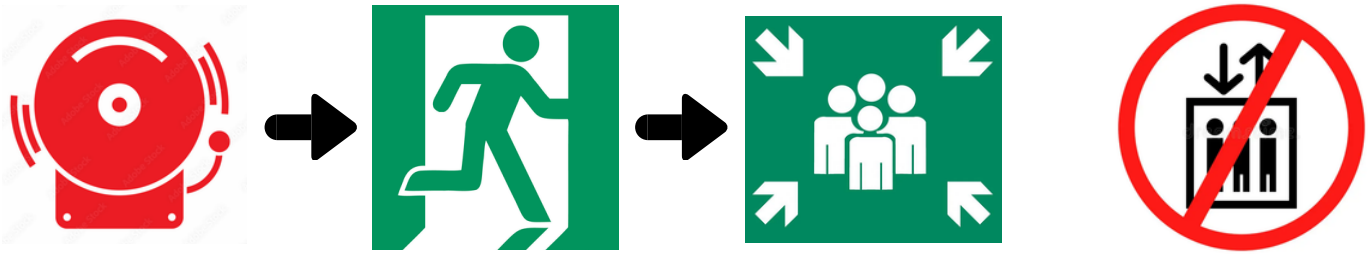
Lo Kwee-Seong Integrated Biomedical Sciences Bldg
羅桂祥綜合生物醫學大樓

7 Oct 2026, 11:30am





Hear Alarm	Evacuate Immediately	Assemble & Report	Do Not Use Lift



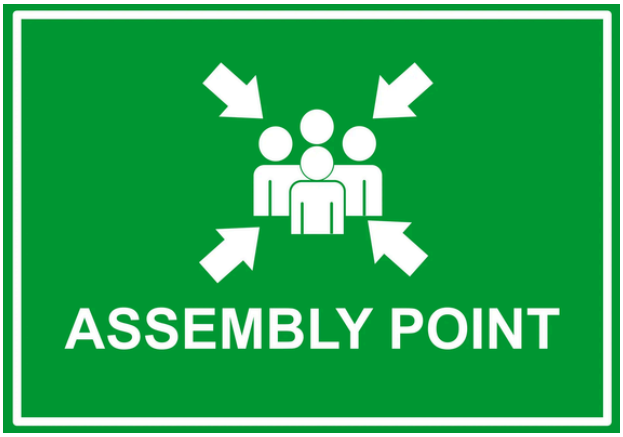


NOTICE

FIRE DRILL 火警演習

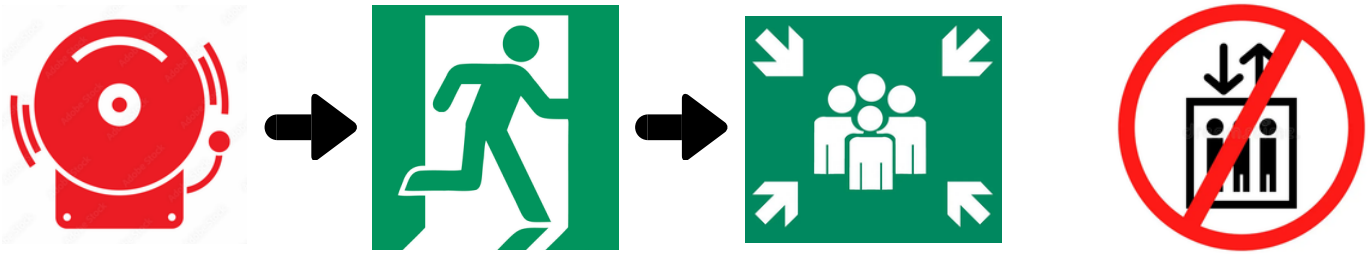
Marina Tse Chu Bldg 朱謝玲玲樓 (恩玲樓)
C.W. Chu College Student Hostel
敬文書院學生宿舍 (風雩樓)
Ina Ho Chan Un Chan Bldg 何陳婉珍樓

7 Oct 2026, 8.00 pm





Hear Alarm	Evacuate Immediately	Assemble & Report	Do Not Use Lift





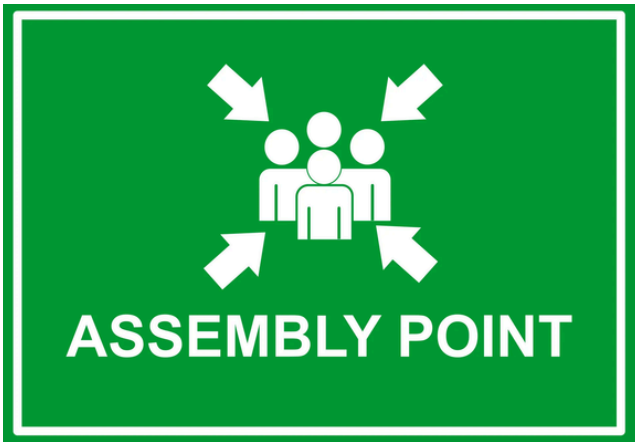
NOTICE

FIRE DRILL 火警演習

Reschedule 改期

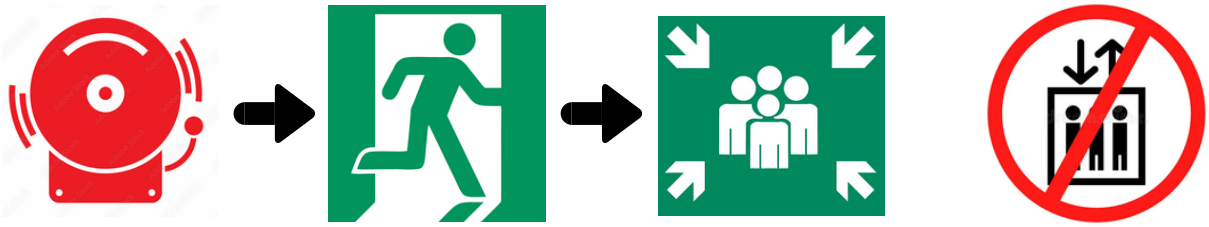
Friendship Lodge 會友樓
Xuesi Hall 學思樓
Chih Hsing Hall 知行樓

13 Oct 2026, 8:00 pm





Hear Alarm	Evacuate Immediately	Assemble & Report	Do Not Use Lift



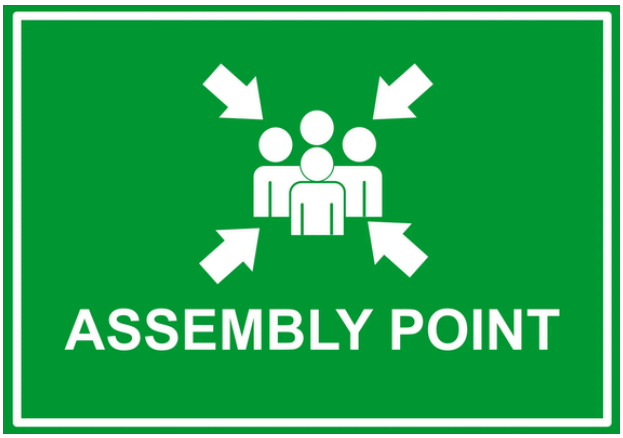


NOTICE

FIRE DRILL 火警演習

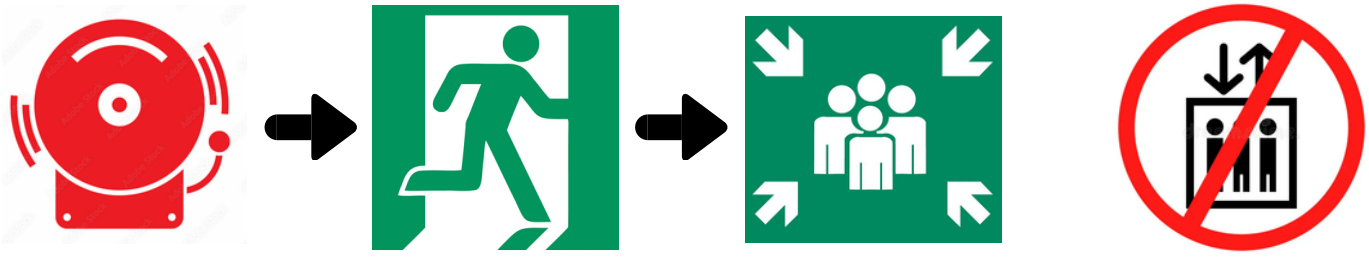
International Houses 3 – 5
國際生堂 3-5座
Panacea Lodge 芝苑

14 October 2026, 8.00 pm





Hear Alarm	Evacuate Immediately	Assemble & Report	Do Not Use Lift



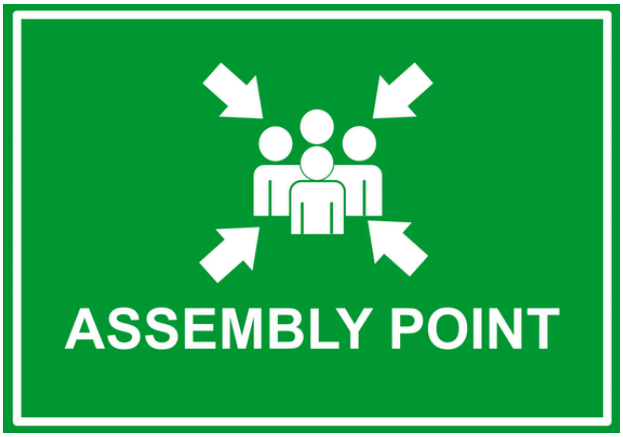


NOTICE

FIRE DRILL 火警演習

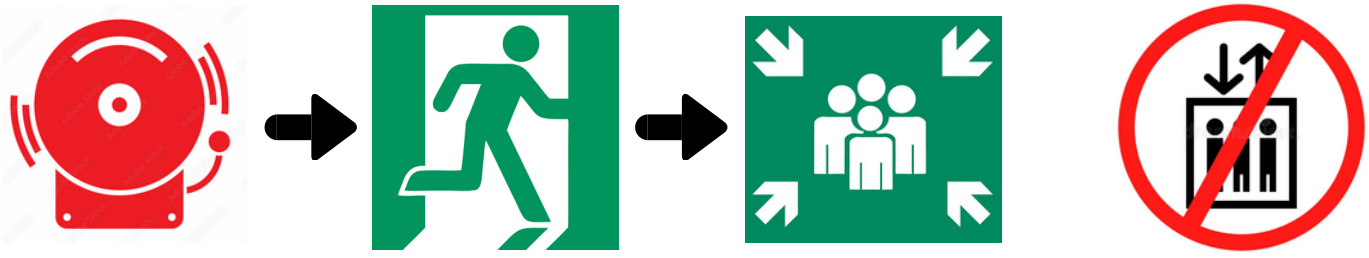
International House 1 & 2
國際生堂 1 & 2 座
Postgraduate Hall Nos. 4 – 6
研究生宿舍 4-6座

21 Oct 2026, 8.00 pm





Hear Alarm	Evacuate Immediately	Assemble & Report	Do Not Use Lift



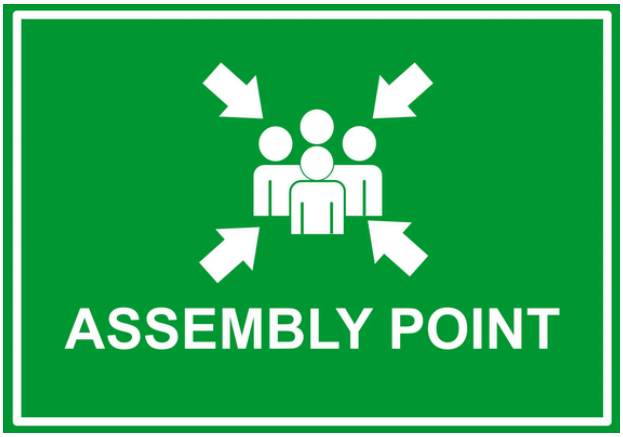


NOTICE

FIRE DRILL 火警演習

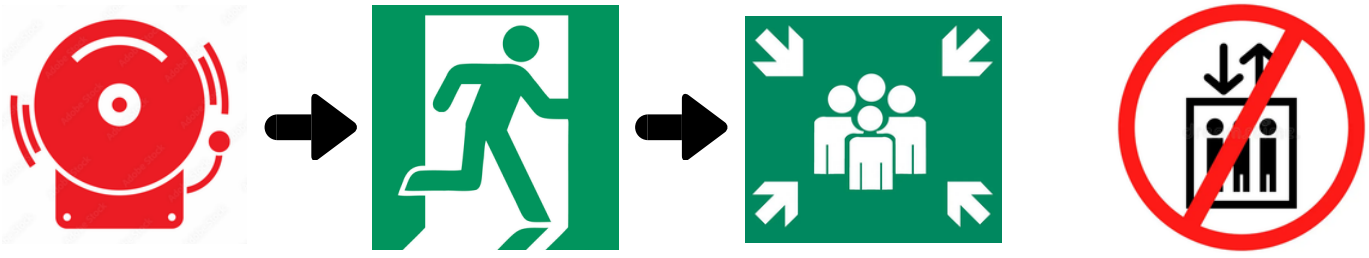
Lee Woo Sing College North Block
和聲書院北座
Dorothy and Ti-Hua KOO Bldg
顧鐵華費肇芬伉儷樓

28 Oct 2026, 8.00 pm





Hear Alarm	Evacuate Immediately	Assemble & Report	Do Not Use Lift



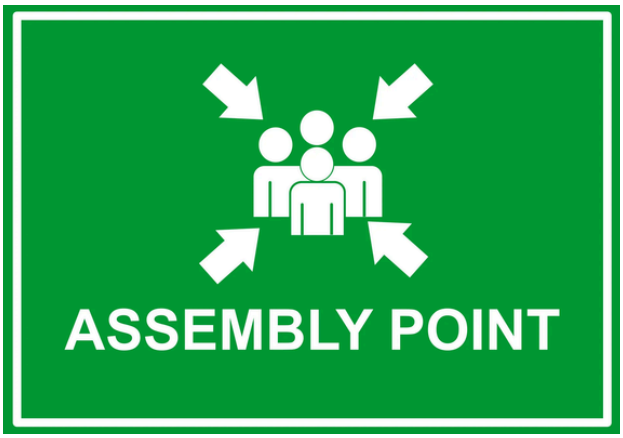


NOTICE

FIRE DRILL 火警演習

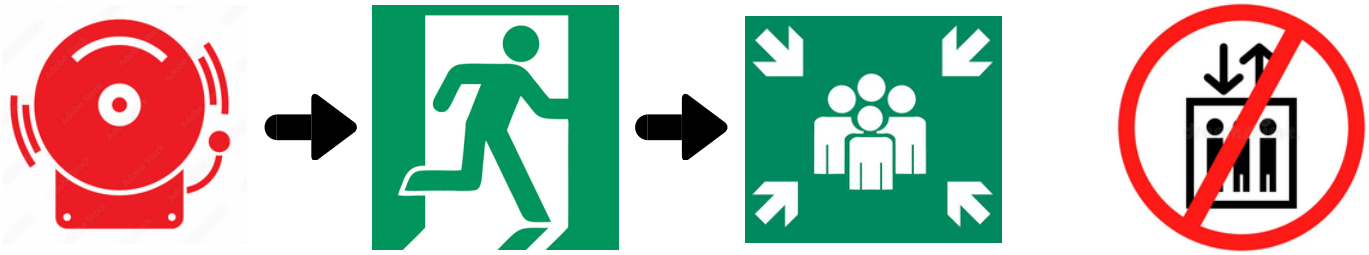
Estates Management Office Headquarters
物業管理處
University Gym 大學體育中心

4 November 2026, 11.30 am





Hear Alarm	Evacuate Immediately	Assemble & Report	Do Not Use Lift



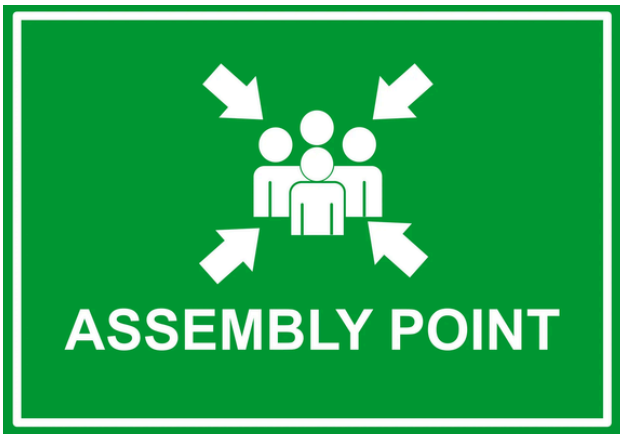


NOTICE

FIRE DRILL 火警演習

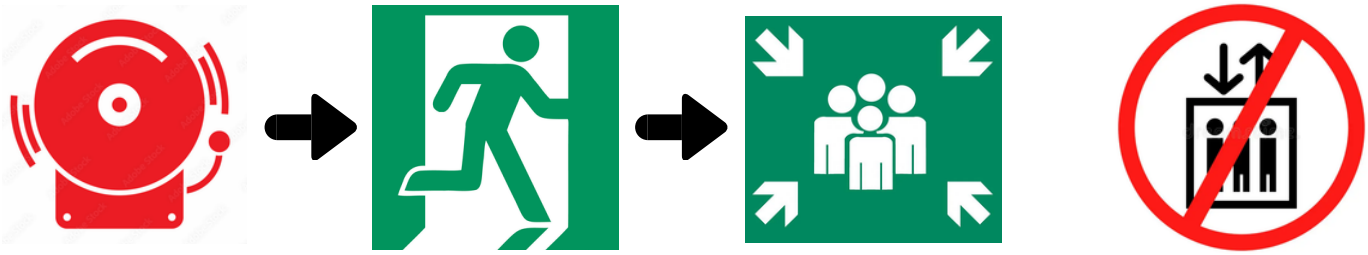
Jockey Club Postgraduate Halls 2 – 3
賽馬會研究生宿舍（二座及三座）

4 November 2026, 8.00 pm





Hear Alarm	Evacuate Immediately	Assemble & Report	Do Not Use Lift



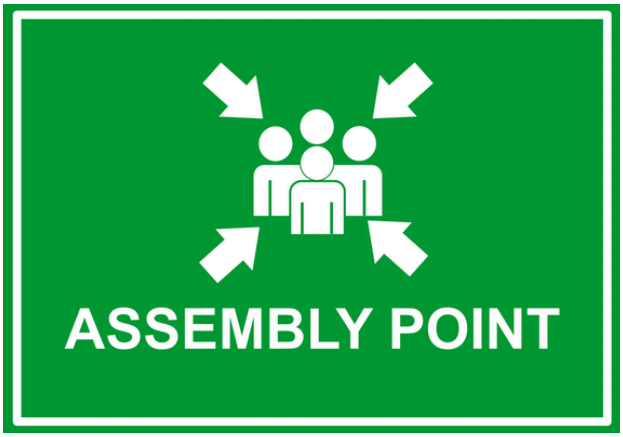


NOTICE

FIRE DRILL 火警演習

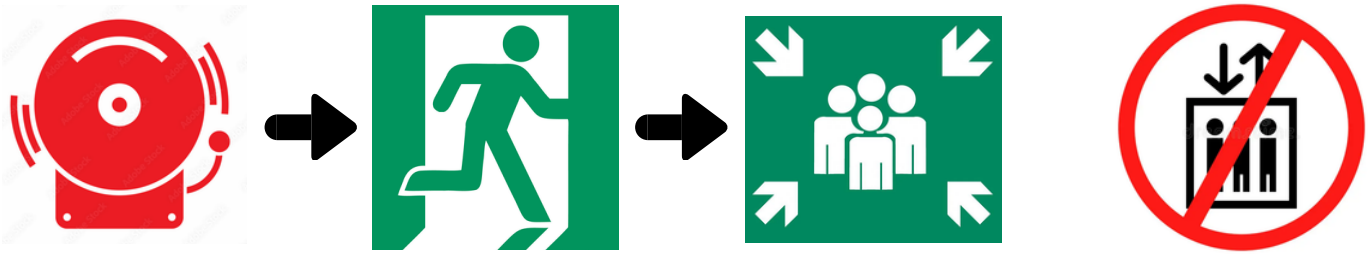
University Residence Nos. 10 – 11
第十苑及第十一苑
University Residence Nos. 16 – 17
第十六苑及第十七苑

18 November 2026, 11.30 am





Hear Alarm	Evacuate Immediately	Assemble & Report	Do Not Use Lift



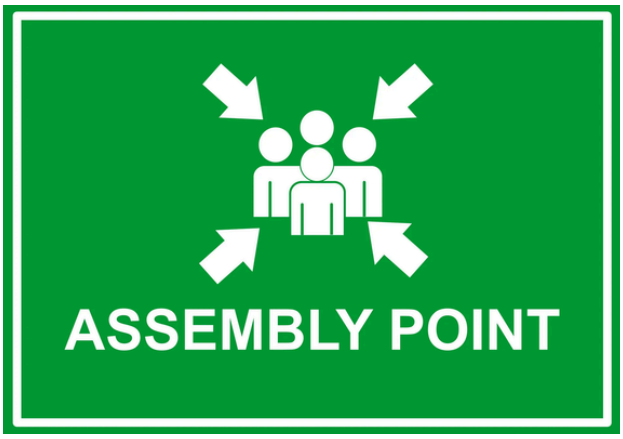


NOTICE

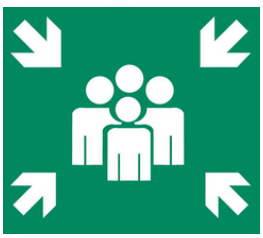
FIRE DRILL 火警演習

Wen Lin Tang
文林堂

18 November 2026, 8.00 pm





Hear Alarm	Evacuate Immediately	Assemble & Report	Do Not Use Lift
			

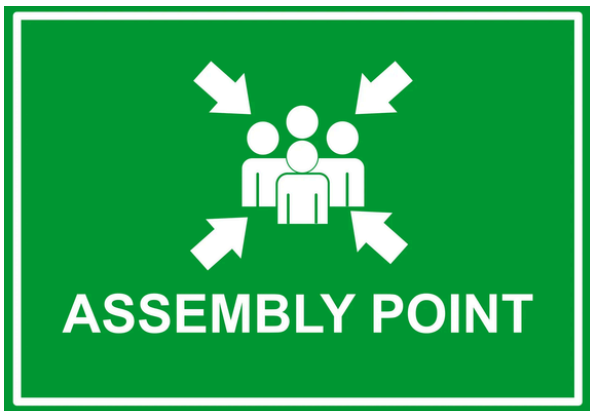


NOTICE

FIRE DRILL 火警演習

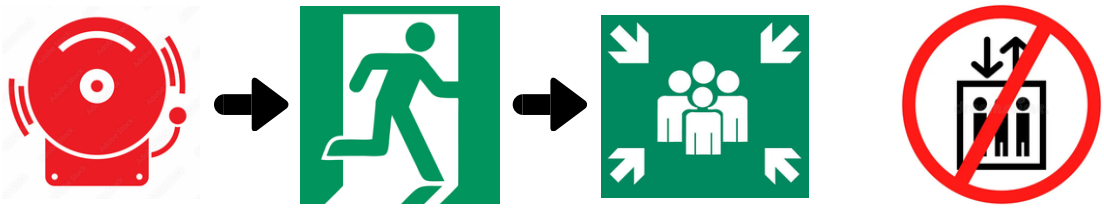
Sino Bldg 信和樓
Li Wai Chun Bldg 李慧珍樓
Chen Kou Bun Bldg 陳國本樓
Wong Foo Yuan Bldg 王福元樓
Hui Yeung Shing Bldg 許讓成樓
Ho Tim Bldg 何添樓

25 November 2026, 11:30 am





Hear Alarm	Evacuate Immediately	Assemble & Report	Do Not Use Lift



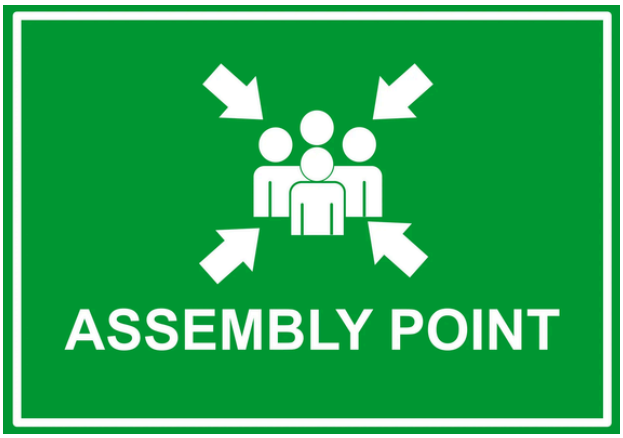


NOTICE

FIRE DRILL 火警演習

Jockey Club Postgraduate Hall 1
賽馬會研究生宿舍（一座）

25 November 2026, 8.00 pm





Hear Alarm	Evacuate Immediately	Assemble & Report	Do Not Use Lift

